



November 21, 2023

BSE Limited Phiroze Jeejeebhoy Towers, Dalal Street, Fort, Mumbai 400001 Scrip Code: 532504 National Stock Exchange of India Limited Exchange Plaza, Bandra Kurla Complex, Bandra (East), Mumbai 400051 Symbol: NAVINFLUOR EQ

Dear Sir / Madam,

#### Sub.: Postal Ballot Notice

Pursuant to Regulation 30 read with Schedule III of SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015, please find enclosed the Notice of Postal Ballot to transact the Business Item for the appointment of Mr. Sudhir R. Deo (DIN: 01122338) as Non-Executive Non-Independent Director of the Company for which an Ordinary Resolution is proposed to be passed by the Members of the Company through Postal Ballot by voting through electronic means.

In this regard, the remote e-voting will commence on Wednesday, November 22, 2023 from 9:00 A.M. (IST) and shall end on Thursday, December 21, 2023 at 5.00 P.M. (IST). The detailed instructions regarding remote e-voting are specified in the Notes annexed to the Postal Ballot Notice.

The Postal Ballot Notice has been sent today only through electronic mode to the Members of the Company in accordance with the relevant Circulars of Ministry of Corporate Affairs.

This intimation is also being made available on the Company's website at: <a href="https://www.nfil.in/investor/ballot.html">https://www.nfil.in/investor/ballot.html</a>

This is for your information and record.

Thanking you, Yours faithfully, For **NAVIN FLUORINE INTERNATIONAL LIMITED** 

Niraj B. Mankad President Legal and Company Secretary

Encl.: a/a





# POSTAL BALLOT NOTICE

Dear Member(s),

**NOTICE** is hereby given pursuant to Section 108, 110 and other applicable provisions of the Companies Act, 2013 read with the rules made thereunder ('the Act'), Regulation 44 of SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015 ('SEBI Listing Regulations'), the Articles of Association of the Company, General Circular of Ministry of Corporate Affairs ('MCA') dated September 25, 2023 and other applicable MCA Circulars (collectively referred as 'MCA Circulars') and Secretarial Standard - 2 issued by the Institute of Company Secretaries of India, as amended from time to time, to transact the following Special Business by passing Ordinary Resolution by the Members of the Company as set out below through Postal Ballot by voting through electronic means. The Explanatory Statement as per Section 102 of the Act setting out all material facts about the Business at Item No. 1 is annexed for your consideration. The instructions/procedure for e-voting are annexed.

### **SPECIAL BUSINESS:**

1. To appoint Mr. Sudhir R. Deo (DIN: 01122338) as Non-Executive Non-Independent Director of the Company and in this regard, to consider and if thought fit, pass the following Resolution as an **ORDINARY RESOLUTION**:

"RESOLVED THAT pursuant to the provisions of Sections 149, 152 and other applicable provisions of the Companies Act, 2013 read with the rules made thereunder, SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015 and the Articles of Association of the Company, as amended from time to time, Mr. Sudhir R. Deo (DIN: 01122338), who was appointed as an Additional Director of the Company by the Board of Directors with effect from September 28, 2023 and in respect of whom, the Company has received notices in writing from Members under Section 160 of the Act, proposing his candidature as a Director, be and is hereby appointed as Non-Executive Non-Independent Director of the Company, liable to retire by rotation.

RESOLVED FURTHER THAT any of the Directors or Key Managerial Personnel of the Company be and are hereby severally authorised to perform all such acts, deeds, things and matters as may be necessary to give effect to this Resolution."

## By order of the Board of Directors For NAVIN FLUORINE INTERNATIONAL LIMITED

Niraj B. Mankad President Legal and Company Secretary Membership No.: ACS 9727

Date: September 28, 2023 Place: Mumbai

### **Registered Office:**

Office No. 602, 6th floor, Natraj by Rustomjee, Near Western Express Highway, 194, Sir Mathuradas Vasanji Road, Andheri (East), Mumbai 400069, India Tel: +91 22 6650 9999; Fax: +91 22 6650 9800





E-mail ID: <u>info@nfil.in;</u> Website: <u>www.nfil.in</u> CIN: L24110MH1998PLC115499

Notes:

- 1. The MCA has, vide its Circular dated September 25, 2023, inter-alia, extended relaxation to companies from sending physical copies of the documents required to be sent to the shareholders for Postal Ballot till September 30, 2024. Consequently, in compliance with MCA Circulars, this Postal Ballot Notice is being sent only through electronic mode to those Members, whose names appear in the Register of Members/List of Beneficial Owners as on Friday, November 10, 2023 ('Cut-off Date') and whose e-mail addresses are registered with the Company / Company's Registrar and Transfer Agent viz. KFin Technologies Limited ('KFinTech') / respective Depositories. Hence, physical copy of this Notice along with postal ballot form and pre-paid business reply envelope is not being sent to Members.
- 2. The Explanatory Statement annexed hereto forms part of this Notice. Brief profile of the Director seeking appointment as per Regulation 36(3) of SEBI Listing Regulations and Secretarial Standard 2 issued by the Institute of Company Secretaries of India and duly notified by the Central Government is annexed hereto.
- 3. Members seeking any clarifications on the Business Item mentioned in this Notice may contact the Company by writing an email to <u>investor.relations@nfil.in</u>
- 4. Members seeking to inspect the Registers required to be maintained under the Act and all documents referred to in the Explanatory Statement can send an email to <u>investor.relations@nfil.in</u>.
- 5. Members may note that this Notice will also be available on the Company's website at <u>https://nfil.in/investor/ballot.html</u>, websites of the Stock Exchanges i.e. BSE Limited and National Stock Exchange of India Limited at <u>www.bseindia.com</u> and <u>www.nseindia.com</u> respectively, and on <u>www.evoting.nsdl.com</u>
- 6. The date of completion of sending of this Notice including the Explanatory Statement will be announced through advertisement in the following newspapers: (i) Financial Express (Mumbai edition) in English language; and (ii) Loksatta (Mumbai edition) in Marathi language, having wide circulation in the district where the Registered Office of Company is situated.
- 7. The Business Item/Resolution, if passed by requisite majority, shall be deemed to have been passed on the last date specified for e-voting, i.e. on Thursday, December 21, 2023, and as if it had been passed at a general meeting of the Members.
- 8. The Company has appointed Mr. Dharmesh M. Zaveri, of D. M. Zaveri & Co, Practising Company Secretary, as the scrutinizer for conducting the e-voting process in a fair and transparent manner for the Business to be transacted through this Notice.
- 9. The scrutiniser will submit his report to the Chairman or to any other person authorised by the Chairman, after the completion of scrutiny of e-voting. The result will be declared by Tuesday, December 26, 2023, 5.00 P.M. (IST) at the Registered Office of the Company and the same, along with the scrutiniser's report, will be placed on the website of the Company <u>www.nfil.in</u> and on the website of National Securities Depository Limited ('NSDL') <u>https://www.evoting.nsdl.com/</u>. The result will simultaneously be communicated to the Stock Exchanges.
- 10. In respect of shares held in demat form, Members who have not registered their email address are requested to register the same with their respective Depository Participant(s). In respect of shares held





in physical form, Members who want to register their email address, will need to ensure complete KYC compliance for their folio. Such Members can download the relevant Forms i.e. Forms ISR-1, ISR-2, ISR-3, SH-13, SH-14, for registering/changing KYC details from the weblink https://nfil.in/investor/downloads.html and submit the same to KFinTech in accordance with SEBI Circular SEBI/HO/MIRSD/MIRSD-PoD-1/P/CIR/2023/37 dated March 16, 2023.

# 11.Instructions for e-voting are as under:

Pursuant to Section 108 of the Act read with the Companies (Management and Administration) Rules, 2014 and Regulation 44 of SEBI Listing Regulations, e-voting facility is being provided to the Members for the business to be transacted through this Notice. Members of the Company holding shares either in physical form or in dematerialised form as on Friday, November 10, 2023 ('Cut-Off Date') are eligible to cast their votes. The voting rights for equity shares is one vote per equity share, registered in the name of the Members. The voting rights of the Members shall be in proportion to their share in paid-up equity share capital as on the Cut-Off Date. There will be one e-vote for every Folio/Client ID irrespective of the number of joint holders. Members may cast their votes using an electronic voting system during the e-voting period.

Details of e-voting process are as under:

- a) The e-voting facility will be provided by NSDL.
- b) The e-voting period commences on Wednesday, November 22, 2023 (9:00 a.m. IST) and ends on Thursday, December 21, 2023 (5:00 p.m. IST). The e-voting module shall be disabled by NSDL for voting thereafter and voting shall not be allowed beyond the said time and date.
- c) In case you do not desire to cast your vote, it will be treated as abstained.
- d) A person who is not a Member as on the Cut-Off Date should treat this Notice for information purpose only.
- e) It is strongly recommended that you do not share your password with any other person and that you take utmost care to keep your password confidential. Login to the e-voting website will be disabled upon five unsuccessful attempts to key in the correct password. In such an event, you will need to go through the 'Forgot User Details/Password?' or 'Physical User Reset Password?' option available on <u>www.evoting.nsdl.com</u> to reset the password.
- f) An Institutional / Corporate Member is required to send a scanned document of the certified true copy of its Board or governing body Resolution/Authorization etc., authorizing its representative to e-vote. The said Resolution/Authorization shall be sent to the Scrutinizer by email through its registered email address to <u>dmz@dmzaveri.com</u> with a copy marked to <u>evoting@nsdl.co.in</u> or uploaded by clicking on 'Upload Board Resolution/Authority Letter' displayed under 'e-Voting' tab in their login.
- g) In case of any queries, you may refer the Frequently Asked Questions (FAQs) for Shareholders and e-voting user manual for Shareholders available at the download section of <u>www.evoting.nsdl.com</u> or call on + 91 22 48867000 or send a request to Mr. Sanjeev Yadav at <u>evoting@nsdl.co.in</u>
- h) As per the SEBI Circular dated December 9, 2020 on e-voting facility provided by Listed Companies, individual shareholders holding securities in demat mode are allowed to vote through their demat account maintained with Depositories and Depository Participants ('DPs'). Shareholders are advised to update their mobile number and E-mail ID in their demat accounts in order to access e-voting facility.
- i) The step-by-step process and manner for e-voting are explained below:

Step 1: Access to NSDL e-voting system Step 2: Cast your vote electronically on NSDL e-voting system





# Step 1: Access to NSDL e-voting system:

A. Login method for e-voting for individual shareholders holding shares in demat mode:

demat mode with NSDL           Individual Shareholders           holding securities           in           demat mode with NSDL           If you are already registered, follow the below steps:           1.           Either on a personal computer or on a mobile, open web browser and visit the e-Services website of NSDL viz. https://eservices.nsdl.com           2.         Once the home page of e-Services appears on the screen, click on the "Beneficial Owner' icon under 'Login' which is available under 'IDeAS' section.           3.         A new page will appear on the screen, you will have to enter your User ID and Password. After successful authentication, you will be able to see e-voting services under value added services.           4.         Click on 'Access to e-voting 'under e-voting services and you will be able to see e-voting page.           5.         Click on company name or e-voting services, follow the below steps:           1.         Option to register is available at https://eservices.ndl.com           2.         Select 'Register Online for IDeAS Portal'           3.         Then please follow steps as mentioned in above points 1 to 5 of A.           B. By visiting the e-voting website of NSDL:         1.           1.         Either on a personal computer or on a mobile, open web browser and visit the website of NSDL viz. https://www.evoing.nsdl.com           2.         Dick on the icon 'Login' which is available under 'Shareholder/Member' section. <th>Individual Shareholders holding securities in</th> <th>Login Method</th>	Individual Shareholders holding securities in	Login Method
Individual Shareholders holding securities in demat mode with NSDL       A. By NSDL IDeAS facility:         If you are already registered, follow the below steps:       1. Either on a personal computer or on a mobile, open web browser and visit the e-Services website of NSDL viz. https://eservices.nsdl.com         2. Once the home page of e-Services appears on the screen, click on the 'Beneficial Owner' icon under 'Login' which is available under 'IDeAS' section.         3. A new page will appear on the screen, you will have to enter your User ID and Password. After successful authentication, you will be able to see e-voting vervices under value added services.         4. Click on 'Access to e-voting' under e-voting services and you will be able to see e-voting page.         5. Click on company name or e-voting service provider i.e. NSDL and you will be re-directed to e-voting website of NSDL for casting your vote during the e-voting period.         If you are not registered for IDeAS e-Services.follow the below steps:         1. Option to register is available at https://eservices.nsdl.com         2. Select 'Register Online for IDeAS Portal'         3. Then please follow steps as mentioned in above points 1 to 5 of A.         B. By visiting the e-voting website of NSDL :         1. Either on a personal computer or on a mobile, open web browser and visit the website of NSDL viz. https://www.evoting.nsdl.com         2. Once the home page of e-voting system is launched, click on the icon 'Login' which is available under 'Shareholder/Member' section.         3. A new screen will open. You will have to enter your User ID (i.e. 'IN' fol	8	
<ul> <li>demat mode with NSDL</li> <li>If you are already registered, follow the below steps: <ol> <li>Either on a personal computer or on a mobile, open web browser and visit the e-Services website of NSDL viz. https://eservices.nsdl.com</li> <li>Once the home page of e-Services appears on the screen, click on the 'Beneficial Owner' icon under 'Login' which is available under 'IDeAS' section.</li> <li>A new page will appear on the screen, you will have to enter your User ID and Password. After successful authentication, you will be able to see e-voting gervices under value added services.</li> <li>Click on 'Access to e-voting' under e-voting services and you will be able to see e-voting page.</li> <li>Click on company name or e-voting service provider i.e. NSDL and you will be re-directed to e-voting website of NSDL for casting your vote during the e-voting period.</li> <li>If you are not registered for IDeAS e-Services, follow the below steps:</li> <li>Option to register is available at https://eservices.nsdl.com</li> <li>Select 'Register Online for IDeAS Portal'</li> <li>Then please follow steps as mentioned in above points 1 to 5 of A.</li> <li>B. By visiting the e-voting website of NSDL:</li> <li>Either on a personal computer or on a mobile, open web browser and visit the website of NSDL. Viz. https://www.evoting.nsdl.com</li> <li>Once the home page of e-voting system is launched, click on the icon 'Login' which is available under 'Shareholder/Member' section.</li> <li>A new screen will open. You will have to enter your User ID (i.e. 'IN' followed by your fourteen-digit demat account number held with NSDL), Password/OTP and a Verification Code as shown on the screen.</li> <li>After successful authentication, you will be redirected to NSDL Depository website wherein you can see e-voting page. Click on company name or e-voting service provider i.e. NSDL and you</li> </ol> </li> </ul>	Individual Shareholders	A. By NSDL IDeAS facility:
seamless voting experience.	0	<ol> <li>Either on a personal computer or on a mobile, open web browser and visit the e-Services website of NSDL viz. <u>https://eservices.nsdl.com</u></li> <li>Once the home page of e-Services appears on the screen, click on the 'Beneficial Owner' icon under 'Login' which is available under 'IDeAS' section.</li> <li>A new page will appear on the screen, you will have to enter your User ID and Password. After successful authentication, you will be able to see e-voting services under value added services.</li> <li>Click on 'Access to e-voting' under e-voting services and you will be able to see e-voting page.</li> <li>Click on company name or e-voting service provider i.e. NSDL and you will be re-directed to e-voting website of NSDL for casting your vote during the e-voting period.</li> <li>If you are not registered for IDeAS e-Services, follow the below steps:         <ol> <li>Option to register is available at <u>https://eservices.nsdl.com</u></li> <li>Select 'Register Online for IDeAS Portal'</li> <li>Then please follow steps as mentioned in above points 1 to 5 of A.</li> </ol> </li> <li>B By visiting the e-voting website of NSDL:         <ol> <li>Either on a personal computer or on a mobile, open web browser and visit the website of NSDL viz. <u>https://www.evoting.nsdl.com</u></li> <li>Once the home page of e-voting system is launched, click on the icon 'Login' which is available under 'Shareholder/Member' section.</li> <li>A new screen will open. You will have to enter your User ID (i.e. 'IN' followed by your fourteen-digit demat account number held with NSDL), Password/OTP and a Verification Code as shown on the screen.</li> </ol> </li> <li>After successful authentication, you will be redirected to NSDL Depository website wherein you can see e-voting page. Click on company name or e-voting service provider i.e. NSDL and you will be redirected to e-voting website of NSDL for casting your vote du</li></ol>







	NSDL Mobile App is available on	
	NSDL Mobile App is available on App Store Google Play	
Individual Shareholders	A. By CDSL Easi / Easiest facility:	
holding securities in demat mode with CDSL	If you are already registered, follow the below steps:	
	<ol> <li>Either on a personal computer or on a mobile, open web browser and visit <u>https://web.cdslindia.com/myeasi/home/login</u> or <u>www.cdslindia.com</u> and click on New System Myeasi to login through your User ID and Password. Option will be made available to reach e-voting page without any further authentication.</li> <li>After successful login through Easi/Easiest, the user will be able to see the e-voting Menu. The Menu will have links of e-voting service provider i.e. NSDL. Click on NSDL to cast your vote.</li> </ol>	
	If you are not registered for CDSL Easi / Easiest facility, follow the below steps:	
	<ol> <li>Option to register is available at <u>https://web.cdslindia.com/myeasinew/Registration/EasiRegistration</u></li> <li>After registration, please follow steps as mentioned in above points 1 to 2 of A.</li> </ol>	
	<ul> <li>B. By visiting the e-voting website of CDSL:</li> <li>1. Either on a personal computer or on a mobile, open web browser and visit e-voting page viz. <u>https://evoting.cdslindia.com/Evoting/EvotingLogin</u> and enter demat account number and PAN.</li> <li>2. The system will authenticate the user by sending OTP on registered Mobile &amp; E-mail ID as recorded in the demat account.</li> <li>3. After successful authentication, user will be provided links for the respective e-voting service provider i.e. NSDL where the e-voting is in progress.</li> </ul>	
Individual Shareholders (holding securities in	1. You can also login using the login credentials of your demat account through your Depository Participant registered with	
demat mode) login through their depository participants	<ul> <li>NSDL/CDSL for e-voting facility.</li> <li>Upon logging in, you will be able to see e-voting option. Click on e-voting option, you will be redirected to NSDL/CDSL Depository website after successful authentication, wherein you can see e-voting feature.</li> </ul>	
	<ol> <li>Click on company name or e-voting service provider i.e. NSDL and you will be redirected to e-voting website of NSDL for casting your vote during the e-voting period.</li> </ol>	





**Important note:** Members who are unable to retrieve User ID/Password are advised to use Forgot User ID and Forgot Password option available at above mentioned website.

Helpdesk for Individual Shareholders holding shares in demat mode for any technical issues related to login through Depository i.e. NSDL and CDSL:

Login type	Helpdesk details	
Individual Shareholders	s Members facing any technical issue in login can contact NSDL helpdes	
holding securities in	by sending a request at evoting@nsdl.co.in or call on + 91 22 48867000	
demat mode with NSDL		
Individual Shareholders   Members facing any technical issue in login can contact CDSL hel		
holding securities in	by sending a request at <u>helpdesk.evoting@cdslindia.com</u> or	
demat mode with CDSL	Toll Free No.: 1800 22 55 33	

# **B**) E-voting login Method for shareholders other than individual shareholders holding securities in demat mode and shareholders holding shares in physical mode

How to Login to NSDL e-Voting website?

- 1. Either on a personal computer or on a mobile, open web browser and visit the e-voting website of NSDL viz. <u>https://www.evoting.nsdl.com</u>
- 2. Once the home page of e-voting system appears on the screen, click on the icon 'Login' which is available under 'Shareholder/Member' section.
- 3. A new screen will open. You will have to enter your User ID, your Password/OTP and a Verification Code as shown on the screen.

Alternatively, if you are registered for NSDL e-Services i.e. IDeAS, you can log-in at <u>https://eservices.nsdl.com/</u> with your existing IDeAS login. Once you login to NSDL e-Services after using your login credentials, click on e-voting and you can proceed to Step 2 i.e. cast your vote electronically.

4. Your User ID details are given below:

Manner of holding	Your User ID is:	
shares i.e. Demat		
(NSDL or CDSL) or		
Physical		
a) For Members who	8 Character DP ID followed by 8 Digit Client ID	
hold shares in demat		
account with NSDL	For example, if your DP ID is IN300*** and Client ID is 12*****	
	then your user ID is IN300***12*****	
b) For Members who	16 Digit Beneficiary ID	
hold shares in demat		
account with CDSL	For example, if your Beneficiary ID is 12************* then	
	your user ID is 12***********	
c) For Members holding	EVEN Number followed by Folio Number registered with the	
shares in Physical Form	Company	
	EVEN is 127097 and if folio number is 001*** then user ID is	
	127097001***	





- 5. Password details for shareholders are given below:
  - a) If you are already registered for e-voting, then you can use your existing password to login and cast your vote.
  - b) If you are using NSDL e-voting system for the first time, you will need to retrieve the 'initial password' which was communicated to you by NSDL. Once you retrieve your 'initial password', you need to enter the 'initial password' and the system will force you to change your password.
  - c) How to retrieve your 'initial password'?
    - (i) If your e-mail ID is registered in your demat account or with the Company, your 'initial password' is communicated to you on your email ID. Trace the e-mail sent to you from NSDL from your mailbox. Open the e-mail and open the attachment i.e. a .pdf file. Open the .pdf file. The password to open the .pdf file is your 8 digit client ID for NSDL account, last 8 digits of client ID for CDSL account or folio number for shares held in physical form. The pdf file contains your 'User ID' and your 'initial password'.
    - (ii) In case you have not registered your e-mail ID with the Company / Depository, please follow steps mentioned below in process for those shareholders whose email IDs are not registered.
- 6. If you are unable to retrieve or have not received the 'Initial password' or have forgotten your password:
  - a) Click on 'Forgot User Details/Password?' (If you are holding shares in your demat account with NSDL or CDSL) option available on <u>www.evoting.nsdl.com</u>
  - b) Click on 'Physical User Reset Password?' (If you are holding shares in physical mode) option available on <u>www.evoting.nsdl.com</u>
  - c) If you are still unable to get the password by aforesaid two options, you can send a request at <u>evoting@nsdl.co.in</u> mentioning your demat account number/folio number, your PAN, your name and your registered address, etc.
  - d) Members can also use the OTP (One Time Password) based login for casting the votes on the e-voting system of NSDL.
- 7. After entering your password, tick on Agree to 'Terms and Conditions' by selecting on the check box.
- 8. Now, you will have to click on 'Login' button.
- 9. After you click on the 'Login' button, Home page of e-voting will open.

# **Step 2: Cast your vote electronically on NSDL e-voting:**

How to cast your vote electronically on NSDL e-voting system?

1. After successful login at Step 1, you will be able to see all the companies 'EVEN' in which you are holding shares and whose voting cycle is in active status.





- 2. Select 'EVEN 127097' of the Company for which you wish to cast your vote during the e-voting period.
- 3. Now you are ready for e-voting as the voting page opens.
- 4. Cast your vote by selecting appropriate options i.e. assent or dissent, verify/modify the number of shares for which you wish to cast your vote and click on 'Submit' and also 'Confirm' when prompted.
- 5. Upon confirmation, the message 'Vote cast successfully' will be displayed and you can also take the printout of the votes cast by you by clicking on the print option on the confirmation page.
- 6. Once you confirm your vote on the Resolution, you will not be allowed to modify your vote.

# Process for those shareholders whose email IDs are not registered with the Depositories for procuring user ID and password and registration of e-mail IDs for e-voting for the resolution set out in this Notice:

- 1. In case shares are held in physical mode, please provide Folio No., Name of shareholder, scanned copy of the share certificate (front and back), PAN (self-attested scanned copy of PAN card), Aadhar (self-attested scanned copy of Aadhar Card) by e-mail to evoting@nsdl.co.in
- 2. In case shares are held in demat mode, please provide Demat account number (In case Depository is (i) NSDL DP ID commences with 'IN' followed by 6 digits and Client ID comprises of 8 digits; (ii) CDSL DP ID and Client ID comprise of 8 digits each) Name, client master or copy of consolidated account statement, PAN (self-attested scanned copy of PAN card), Aadhar (self-attested scanned copy of Aadhar Card) to evoting@nsdl.co.in If you are an individual shareholder holding shares in demat mode, you are requested to refer to the login method explained at step 1 (A) i.e. login method for e-voting for Individual shareholders holding securities in demat mode.
- 3. Alternatively, Members may obtain their User ID and Password by sending an e-mail to <u>evoting@nsdl.co.in</u> mentioning aforesaid details along with the requisite documents as mentioned above.
- 4. Members who need technical assistance may contact Mr. Sanjeev Yadav, Assistant Manager NSDL, E-mail ID: evoting@nsdl.co.in; Tel. No.: + 91 22 48867000 / 22 24997000

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# Annexure to Notice

### **Explanatory Statement**

The following explanatory statement sets out all material facts relating to the business mentioned under Item No. 1 of the accompanying Notice of the Postal Ballot.

## Item No.: 1

# Appointment of Mr. Sudhir R. Deo (DIN: 01122338) as Non-Executive Non-Independent Director of the Company:

Pursuant to recommendation of the Nomination and Remuneration Committee, the Board of Directors, at its Meeting held on September 28, 2023, appointed Mr. Sudhir R. Deo (DIN: 01122338) as an Additional Director of the Company to hold office upto the date of next Annual General Meeting. Subject to approval of the Members of the Company, Mr. Deo was also appointed as Non-Executive Non-Independent Director of the Company, liable to retire by rotation. The Company has received notices from Members under Section 160 of the Act proposing his appointment as Director.

Mr. Deo has consented for his appointment and confirmed that he is eligible and does not suffer from any disqualifications for his appointment as a Director. He has not been debarred from holding the office of Director by virtue of any SEBI order or any other such Authority.

In accordance with Regulation 17(1C) of SEBI Listing Regulations, the listed entity shall ensure that approval of shareholders for appointment or re-appointment of a person on the Board of Directors is taken at the next general meeting or within a time period of 3 months from the date of appointment, whichever is earlier. Therefore, appointment of Mr. Deo as Non-Executive Non-Independent Director requires consent of Members by way of Ordinary Resolution. His brief profile is enclosed which forms part of this Notice.

Considering his qualifications, background, knowledge and experience, his appointment on the Board of the Company as Non-Executive Non-Independent Director will be in the interest of the Company. Accordingly, the Board of Directors recommends passing of the Ordinary Resolution at Item No. 1 of the Notice.

None of the Directors, Key Managerial Personnel and/or their relatives, except Mr. Deo, are in any way concerned or interested in the Resolution.

By order of the Board of Directors For NAVIN FLUORINE INTERNATIONAL LIMITED

> Niraj B. Mankad President Legal and Company Secretary Membership No.: ACS 9727

Date: September 28, 2023 Place: Mumbai

## **Registered Office:**

Office No. 602, 6th floor, Natraj by Rustomjee, Near Western Express Highway, 194, Sir Mathuradas Vasanji Road,



Andheri (East), Mumbai 400069, India Tel: +91 22 6650 9999; Fax: +91 22 6650 9800 E-mail ID: <u>info@nfil.in;</u> Website: <u>www.nfil.in</u> CIN: L24110MH1998PLC115499







Brief profile of the Director seeking appointment pursuant to Regulation 36(3) of SEBI Listing Regulations and Secretarial Standard - 2 issued by the Institute of Company Secretaries of India

Name	Sudhir R. Deo
Age	68 years
Director's Identification Number	01122338
Date of first appointment	September 28, 2023
Brief Resume – Qualification	Mr. Sudhir R Deo holds an M. Tech. in Chemical Engineering from IIT Kanpur with about 44 years of association with Arvind Mafatlal Group ('AMG').
Expertise in Specific Functional Areas	Mr. Deo has expertise in Polymers, Petrochemicals and Specialty Chemicals Business. He has headed multiple mandates in wide disciplines of the business including Manufacturing, Technology, Research, Strategy, Marketing and Supply Chain during his tenure at AMG. He has expertise in the field of ESG and Sustainability with high emphasis on implementation to enhance the value of the business.
	Mr. Deo's term as Managing Director of NOCIL Limited ended on July 31, 2023. Under his leadership, NOCIL Limited developed various technologies in the Research Centre which were successfully commercialized. He developed a multidisciplinary team and implemented a green field Rubber Chemicals Manufacturing Facility at Dahej, Gujarat.
	He is associated with the Indian Chemical Council as Chairman of Technology and Energy Committee for the last 6 years.
Terms and Conditions of appointment along with details of remuneration sought to be paid and last drawn remuneration	Subject to approval of Members of the Company, Mr. Deo is appointed as Non-Executive Non-Independent Director of the Company, liable to retire by rotation. Mr. Deo will not be paid any remuneration other than sitting fees for attending meetings of the Board and Committees thereof of which he may be a Member and commission which may be approved by the Board of Directors. Details of last drawn remuneration are not applicable.
In case of Independent Directors – the skills and capabilities required for the role and the manner in which the proposed person meets such requirements	Not Applicable
Other Directorships	Nil
Listed entities from which he/she has resigned in the past three years	Mr. Deo's term as Managing Director of NOCIL Limited ended on July 31, 2023.
Disclosure of relationship with other Directors and Key Managerial Personnel	Mr. Deo is not related to any of the Director or Key Managerial Personnel of the Company.





Shareholding in the Company held by him	Nil
including shareholding as a beneficial owner	
(as on September 28, 2023)	
Number of Board Meetings attended since	Attended 1 out of 1 Meetings held on
his appointment	and after his date of appointment

# By order of the Board of Directors For NAVIN FLUORINE INTERNATIONAL LIMITED

# Niraj B. Mankad

President Legal and Company Secretary Membership No.: ACS 9727

Date: September 28, 2023 Place: Mumbai

# **Registered Office:**

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