

**NOTICE**  
**OF**  
**56<sup>th</sup> Annual General Meeting**  
**of**  
**NMDC LIMITED**  
 (CIN : L13100AP1958GOI001674)

Date : 29<sup>th</sup> September, 2014  
 Day : Monday  
 Time : 1130 hrs  
 Venue : Grand Ball Room  
 Hotel Taj Krishna  
 Road No.1, Banjara Hills  
 Hyderabad - 500 034

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## Notice

Notice is hereby given that the 56th Annual General Meeting (AGM) of NMDC Limited will be held at 1130 hours on Monday, the 29th September, 2014 at Grand Ball Room, Hotel Taj Krishna, Road No.1, Banjara Hills, Hyderabad -500 034 to transact the following business:

### A. ORDINARY BUSINESS:

#### 1. Adoption of Audited Accounts, Directors' and Auditors' Reports

To receive, consider and adopt the Statement of Profit & Loss for the financial year ended 31st March, 2014, the Balance Sheet as at that date and the Directors' and Auditors' Reports thereon.

2. To confirm the payment of interim dividends on equity shares for the year 2013-14.
3. To appoint a Director in place of Shri Narendra K. Nanda (DIN: 02455894), who retires by rotation and being eligible, offers him-self for re-appointment.
4. To appoint a Director in place of Shri S. Thiagarajan (DIN: 02721001), who retires by rotation and being eligible, offers him-self for re-appointment.
5. To appoint a Director in place of Shri Subimal Bose (DIN: 03570144), who retires by rotation and being eligible, offers him-self for re-appointment.
6. To appoint a Director in place of Shri Rabindra Singh (DIN: 03641126), who retires by rotation and being eligible, offers him-self for re-appointment.
7. To appoint a Director in place of Shri Vinod Kumar Thakral (DIN: 00402959), who retires by rotation and being eligible, offers him-self for re-appointment.

8. To appoint a Director in place of Shri Syedain Abbasi (DIN: 01790604), who retires by rotation and being eligible, offers him-self for re-appointment.
9. To appoint a Director in place of Shri S.J. Sibal (DIN: 03626423), who retires by rotation and being eligible, offers him-self for re-appointment.
10. To appoint a Director in place of Dr. Noor Mohammad (DIN: 02703408), who retires by rotation and being eligible, offers him-self for re-appointment.
11. To appoint a Director in place of Shri Vinai Kumar Agarwal (DIN: 00233282), who retires by rotation and being eligible, offers him-self for re-appointment.
12. To appoint a Director in place of Shri Mahesh Shah (DIN: 00405556), who retires by rotation and being eligible, offers him-self for re-appointment.

#### 13. Remuneration of Statutory Auditors

In terms of the Section 142 of the Companies Act, 2013, the remuneration of Auditors of Government Companies, appointed by Comptroller and Auditor General of India, shall be fixed by the Company in General Meeting or in such manner as the Company in General Meeting may determine. Hence, it is proposed that the members may authorise the Board to fix the remuneration of the Statutory Auditors of the Company for the year 2014-15, as may be deemed fit.

### B. SPECIAL BUSINESS:

14. To consider and if thought fit to pass with or without modification(s) the following resolution as an ordinary resolution:

**"RESOLVED THAT**

Shri Narendra Kothari (DIN: 06393713), who was appointed as Additional Director be and is hereby appointed as Director of the Company, on the existing terms of his appointment, who is liable to retire by rotation."

15. To consider and if thought fit to pass with or without modification(s) the following resolution as an ordinary resolution:

**"RESOLVED THAT**

Shri Narendra Kothari (DIN: 06393713), Director of the Company, be and is hereby appointed as Chairman-cum-Managing Director of the Company on the existing terms of his appointment, who is liable to retire by rotation."

16. To consider and if thought fit to pass with or without modification the following resolution as a special resolution:

**"RESOLVED THAT**

Pursuant to Section 14 & 149 and other applicable provisions of the Companies Act, 2013, and subject to approval of the Government, approval be and is hereby accorded to increase the number of Directors from Sixteen (16) to Eighteen (18) by amending the existing Articles of Association of the Company.

**RESOLVED FURTHER THAT**

The word 'Sixteen' be and is hereby amended as 'Eighteen' in the Article No. 73 of the Articles of Association of the Company".

By Order of the Board



**(Kumar Raghavan)**

Company Secretary &  
Executive Director

Place : Hyderabad  
Date : 12.08.2014

**Copy to:**

1. All Members
2. All Directors
3. Statutory Auditors

**Encls:**

1. Notes to Notice including E-voting instructions at Note No.25.
2. An Explanatory Statement pursuant to Section 102 of the Companies Act, 2013 in respect of Special Business.
3. Proxy Form
4. Attendance Slip.
5. Ballot Paper in Form No.MGT-12.

## Notes to the Notice

1. A Member entitled to attend and vote at the Meeting is entitled to appoint a proxy to attend and vote instead of himself and the proxy need not be a member of the Company. The proxy form should be deposited at the Registered Office of the Company not later than Forty-Eight Hours (48 hours) before the time of commencement of the Meeting. Blank proxy form is attached.
2. Relevant Explanatory Statement pursuant to Section 102 of the Companies Act, 2013 in respect of Special Business, as set out above is annexed hereto.
3. None of the Directors of the Company are interested in the business except to the extent of their appointment / re-appointment and shareholding which is below 2% of the paid - up capital of the Company.
4. Brief resume of the Directors seeking re-appointment as mandated under Clause 49 of the Listing Agreement with the Stock Exchanges is annexed hereto and forms part of the Notice.
5. The Register of Members and Share Transfer Books of the Company will remain closed from Saturday, the 20th September, 2014 to Monday, the 29th September, 2014 (both days inclusive).
6. During the year, department of Disinvestment, Government of India has offered upto 1, 98, 23,580 equity shares of face value of Re.1/- each to the eligible employees of the Company at a discounted price of Rs.141.10 per equity share. In response to the said offer, 280 shares were transferred from the holding of President of India to the eligible employee, who participated in the offer.
7. During the year, the Company had paid two interim dividends @ Rs.3/- each and Rs.5.50p each, on the paid-up equity share of Re.1/- each of the company in November 2013 and February 2014 respectively totaling to Rs.3370.00 crore on the nominal value of the paid-up equity shares of the Company to the Members.
8. Share transfer documents and all correspondence relating thereto, should be addressed to the Share Transfer Agent of the Company M/s Aarthi Consultants Pvt Ltd., D.No. 1-2-285, Domalguda, Hyderabad - 500 029. Phone Nos. 040-27638111/ 27634445, Fax No. 040-27632184, Email : [info@aarthiconsultants.com](mailto:info@aarthiconsultants.com), [ims@nmdc.co.in](mailto:ims@nmdc.co.in), Web site : [www.aarthiconsultants.com](http://www.aarthiconsultants.com)
9. Members are requested to address all correspondence relating to divestment of 33,22,43,200 equity shares of the Company made by Government of India in the month of March, 2010 to the Registrars to the Issue M/s. Karvy Computershare Pvt, Ltd., Plot No. 17-24, Vittal Rao Nagar, Madhapur, Hyderabad -500 081, Tel: 040-23420815, Fax: 040-23431551, Email: [nmdc.ipo@karvy.com](mailto:nmdc.ipo@karvy.com)/ [einward.ris@karvy.com](mailto:einward.ris@karvy.com). Website: [www.karvy.com](http://www.karvy.com).
10. The Company has designated an exclusive e-mail ID called: [ims@nmdc.co.in](mailto:ims@nmdc.co.in) for redressal of shareholders'/investors' complaints/grievances. In case you have any queries/complaints or grievances, then please write to us at the above e-mail address.
11. Members holding shares in electronic form may please note that the bank account details and 9-digit MICR Code of their Bankers, as noted in the records of their depository, shall be used for the purpose of remittance of dividend through Electronic Clearing Service (ECS), or for printing on dividend warrants wherever applicable. Members are therefore requested to update their bank account particulars, change of address and other details with their respective Depository Participants for shares held in demat mode and to the Registrar and Share Transfer Agent for shares held in physical form.

12. Reserve Bank of India (RBI) is providing ECS facility for payment of dividend in select cities. Members holding shares in physical form are advised to submit particulars of their bank account, viz., names and address of the branch of bank, 9 digit MICR code of the branch, type of account and account number to M/s. Aarthi Consultants Private Ltd.
13. Members are requested to register their e-mail address and changes therein from time to time with the Company/share transfer agent (STA) of the Company for service of documents notices, annual reports etc. through e-mail as per the Green Initiative undertaken by Ministry of Corporate Affairs, Government of India vide Circular No.17/2011 which is available at [www.gov.in](http://www.gov.in).
14. Pursuant to section 124 and 125 of the Companies Act, 2013, the unpaid/unclaimed amount of Final Dividend declared on 31.08.2007 for the financial year 2006-07, 1st interim dividend declared on 25.10.2007 and 2nd interim dividend declared on 30.01.2008 for the financial year 2007-08 will be transferred to the Investor Education and Protection Fund (IEPF) of the Central Government by 30.09.2014, 24.11.2014 and 28.02.2015 respectively. Members who have not en-cashed their dividend warrants pertaining to the said year(s) may approach the Company or its Share Transfer Agent for obtaining payment thereof.
15. In order to avoid the incidence of fraudulent encashment of dividend warrants, the Members holding shares in physical form are requested to provide their Bank Account Number, Name and Address of the Bank/Branch to M/s. Aarthi Consultants Private Ltd or the Company to enable them to incorporate the same in the dividend warrant.
16. Members desirous of obtaining any information/clarification(s) concerning the accounts and operations of the Company or intending to raise any query are requested to forward the same at least 10 days before the date of the Meeting to the Company Secretary at the Registered Office of the Company, so that the same may be attended to appropriately.
17. The Annual Accounts of the subsidiary companies and the related detailed information will be made available to the shareholders of the holding and subsidiary companies, desirous of seeking such information. Further, Annual Accounts of the subsidiary companies will also be kept for inspection, by any investor, at the Registered Office of the Company as well as at the Registered Office of the subsidiary companies, during its business hours.
18. Members who have not en-cashed their dividend warrants within its validity period may write to the Company at its Registered Office or M/s. Aarthi Consultants Private Ltd, Share Transfer Agent of the Company, for revalidating the warrants or payment in lieu of such warrants in the form of demand draft.
19. In terms of provisions of the Companies Act, 2013 nomination facility is available to individual shareholders. Members holding shares in physical form may nominate a person in respect of all the shares held by them whether singly or jointly. Members who hold shares on individual name are advised to avail of the nomination facility Form No. 2B in their own interest. Blank form can be had from M/s. Aarthi Consultants Private Ltd on request. Members holding shares in dematerialized form may contact their respective DPs for registration of nomination.
20. Members holding physical shares in multiple folios in identical names are requested to send their share certificates to Company's Registrar and Share Transfer Agent, M/s. Aarthi Consultants Private Ltd., for consolidation.
21. Pursuant to provisions of the Companies Act, 2013, the Auditors of a Government Company are appointed or re-appointed by the Comptroller and Auditor General (C&AG) of India and their remuneration is to be fixed by the Company in the Annual General

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Meeting. The General Meeting may authorize the Board to fix up an appropriate remuneration of Auditors for the year 2014-15 after taking into consideration the increase in volume of work and pertaining inflation, etc.

22. In terms of Clause 35B of the Listing Agreement, Company has made arrangements for providing e-voting platform to the shareholders of the Company for e-voting purpose through Central Depository Services (India) Limited (CDSL), an authorised Agency of Ministry of Corporate Affairs (MCA), Government of India.
23. The e-voting period begins on 22nd September, 2014 (9.00 a.m. IST) and ends on 24th September, 2014 (6.00 p.m. IST). The voting rights shall be proportionate to their shares as on 22.08.2014.
24. Members are requested:
  - (i) To bring their copies of Annual Report and Attendance Slip duly completed and signed at the meeting.
  - (ii) To quote their Folio/DP & Client Identification No. in all correspondence.
  - (iii) Not to bring brief case, bags, eatables, cell phone etc. as they are prohibited inside the meeting Hall for security reasons.
  - (iv) To notify immediately any change of their address and bank particulars to the Company or its Share Transfer Agent, in case shares are held in physical form.

AND

In case their shares are held in dematerialized form, information should be passed on directly to their respective Depository Participants and not to the Company/ Share Transfer Agent, without any delay.

- (v) To note that no gift will be distributed at the meeting.
25. The instructions for members for voting electronically are as under:

In case of members receiving e-mail:

- (i) Log on to the e-voting website [www.evotingindia.com](http://www.evotingindia.com)
- (ii) Click on "Shareholders" tab.
- (iii) Now, select the "NMDC Limited" from the drop down menu and click on "SUBMIT".
- (iv) Now Enter your User ID
  - a. For CDSL: 16 digits beneficiary ID,
  - b. For NSDL: 8 Character DP ID followed by 8 Digits Client ID,
  - c. Members holding shares in Physical Form should enter Folio Number registered with the Company.
- (v) Next enter the Image Verification as displayed and Click on Login.
- (vi) If you are holding shares in demat form and had logged on to [www.evotingindia.com](http://www.evotingindia.com) and voted on an earlier voting of any Company, then your existing password is to be used.



(vii) If you are a first time user follow the steps given below:

	<b>For Members holding shares in Demat Form and Physical Form</b>
PAN	<p>Enter your 10 digit alpha-numeric PAN issued by Income Tax Department (Applicable for both demat shareholders as well as physical shareholders)</p> <ul style="list-style-type: none"> <li>Physical Shareholders who have not updated their PAN with the Company are requested to use the first two letters of their name in Capital Letter followed by 8 digits folio number in the PAN field. In case the folio number is less than 8 digits enter the applicable number of 0's before the folio number. Eg. If your name is Ramesh Kumar with folio number 1234 then enter RA00001234 in the PAN field.</li> <li>Demat Shareholders who have not updated their PAN with their Depository Participant are requested to use the first two letters of their name in Capital Letter followed by 8 digit client id. For example : CDSL Account Holder name is Rahul Mishra and Demant A/c No. is 12058700 00001234 then default value of PAN is 'RA00001234'. And NSDL Account Holder name is Rahul Mishra and Demant A/c No. is IN300000 12345678 then default value of PAN is 'RA12345678'.</li> </ul>
DOB	Enter the Date of Birth as recorded in your demat account or in the Company records for the said demat account or folio in dd/mm/yyyy format.
Dividend Bank Details	<p>Enter the Dividend Bank Details as recorded in your demat account or in the Company records for the said demat account or folio.</p> <ul style="list-style-type: none"> <li>Please enter the DOB or Dividend Bank Details in order to login. If the details are not recorded with the depository or company please enter the member id / folio number in the Dividend Bank details field.</li> </ul>

(viii) After entering these details appropriately, click on "SUBMIT" tab.

- (ix) Members holding shares in physical form will then reach directly the Company selection screen. However, members holding shares in demat form will now reach 'Password Creation' menu wherein they are required to mandatorily enter their login password in the new password field. Kindly note that this password is to be also used by the demat holders for voting for resolutions of any other company on which they are eligible to vote, provided that Company opts for e-voting through CDSL platform. It is strongly recommended not to share your password with any other person and take utmost care to keep your password confidential.
- (x) For Members holding shares in physical form, the details can be used only for e-voting on the resolutions contained in this Notice.
- (xi) Click on the EVSN for the relevant NMDC Limited on which you choose to vote.
- (xii) On the voting page, you will see "RESOLUTION DESCRIPTION" and against the same the option "YES/NO" for voting. Select the option YES or NO as desired. The option YES implies that you assent to the Resolution and option NO implies that you dissent to the Resolution.
- (xiii) Click on the "RESOLUTIONS FILE LINK" if you wish to view the entire Resolution details.
- (xiv) After selecting the resolution you have decided to vote on, click on "SUBMIT". A confirmation box will be displayed. If you wish to confirm your vote, click on "OK", else to change your vote, click on "CANCEL" and accordingly modify your vote.

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- (xv) Once you "CONFIRM" your vote on the resolution, you will not be allowed to modify your vote.
- (xvi) You can also take out print of the voting done by you by clicking on "Click here to print" option on the Voting page.
- (xvii) If Demat account holder has forgotten the changed password then Enter the User ID and the image verification code and click on Forgot Password & enter the details as prompted by the system.
  - Institutional shareholders (i.e. other than Individuals, HUF, NRI etc.) are required to log on to <https://www.evotingindia.co.in> and register themselves as Corporates.
  - They should submit a scanned copy of the Registration Form bearing the stamp and sign of the entity to [helpdesk.evoting@cdslindia.com](mailto:helpdesk.evoting@cdslindia.com).
  - After receiving the login details they have to create a user who would be able to link the account(s) which they wish to vote on.
  - The list of accounts should be mailed to [helpdesk.evoting@cdslindia.com](mailto:helpdesk.evoting@cdslindia.com) and on approval of the accounts they would be able to cast their vote.
  - They should upload a scanned copy of the Board Resolution and Power of Attorney (POA) which they have issued in favour of the Custodian, if any, in PDF format in the system for the scrutinizer to verify the same.

### **In case of members receiving the physical copy:**

- (A) Please follow all steps from sl. no. (i) To sl. no. (xvii) Above to cast vote.
- (B) The voting period begins on 22nd September, 2014 (9:00 a.m. IST) and ends on 24th September, 2014 (6:00 p.m. IST). During this period shareholders' of the Company, holding shares either in physical form or in dematerialized form, as on the cut-off date 22.08.2014 may cast their vote electronically. The e-voting module shall be disabled by CDSL for voting thereafter. Members as on 22.08.2014, who have not exercised their vote electronically, may cast their vote physically during the poll conducted at the time of Annual General Meeting on 29th September, 2014.
- (C) The voting rights of members shall be in proportion to their shares of the paid up equity share capital of the Company as on 22.08.2014.
- (D) Mr.S S Marthi, Practicing Company Secretary (Membership No.FCS 1989), has been appointed as the Scrutinizer to scrutinize the e-voting process in a fair and transparent manner.
- (E) The Scrutinizer shall, within a period not exceeding three working days from the conclusion of the e-voting period, unblock the votes in the presence of at least two witnesses not in the employment of the Company and make a Scrutinizer's Report of the votes cast in favour or against, if any , forthwith to the Chairman of the Company.
- (F) Once the vote on a resolution is cast by a Member, the Member shall not be allowed to change it subsequently. Further, the Members who have cast their vote electronically shall not be allowed to vote again at the Meeting.
- (G) The results declared along with Scrutinizer's Report shall be placed on the Company's website: [www.nmdc.co.in](http://www.nmdc.co.in), STA's website: [www.aarthiconsultants.com](http://www.aarthiconsultants.com) and on the website of CDSL [www.cdslindia.com](http://www.cdslindia.com) within two days of the passing of the resolutions at the AGM of the Company on 29th September, 2014 and communicated to the Bombay Stock Exchange Limited (BSE), National Stock Exchange of India Limited(NSE), and other stock exchanges, where the shares of the Company are listed.
- (H) In case you have any queries or issues regarding e-voting, you may refer the Frequently Asked Questions ("FAQs") and e-voting manual available at [www.evotingindia.co.in](http://www.evotingindia.co.in) under help section or write an email to [helpdesk.evoting@cdslindia.com](mailto:helpdesk.evoting@cdslindia.com).
- (I) In case of any clarification(s) / grievance(s) connected with electronic voting, you may contact Mr.Wenceslaus Furtado, Deputy Manager at the designated email Id : [wenceslausf@cdslindia.com](mailto:wenceslausf@cdslindia.com) or on the following telephone No.022-22728588.



**Brief Resume of the Directors**

Name	SHRI NARENDRA K. NANDA	SHRI S. THIAGARAJAN
Date of Birth & Age	28.07.1960 & 54 years	30.12.1954 & 59 years
Date of Appointment	01.12.2008	09.07.2009
No. of shares held in NMDC	320	Nil
Qualifications	i) B.Tech.(Mining) from ISM, Dhanbad. ii) M.Tech. (By Research) from ISM, Dhanbad in Mining Engg.	i) Bachelor of Science ii) Chartered Accountant
Expertise in specific functional area	<ul style="list-style-type: none"> <li>● Qualified Engineer for mine plan preparation.</li> <li>● Expert in the field of blasting and slope stability in large opencast mines.</li> <li>● Qualified System Analyst for opencast mines and project monitoring.</li> <li>● Expert in the field of mineral processing, particularly beneficiation of low grade iron ore.</li> <li>● Expert in merger and acquisition activities. Can lead team to successful acquisition and diversification.</li> <li>● Expert in Long-term Strategic Planning and Project Implementation including 3 MTPA Steel Plant on a formal integration to mining.</li> </ul>	As Finance Director of NMDC, statutorily responsible for timely submission of financial statements of the Company to the statutory authorities / share holders. Expertise in <ul style="list-style-type: none"> <li>i) Corporate tax management.</li> <li>ii) Project appraisal and financing.</li> <li>iii) Financial concurrence to proposals for revenue and capital items for existing and new projects as per the special requirements of a PSU.</li> <li>iv) Optimum deployment of company's cash resources in various investment opportunities / CAPEX avenues.</li> <li>v) Formulation of strategies with regard to critical issues such as product pricing, evacuation, M&amp;A etc.</li> <li>vi) Interaction with domestic &amp; international investors &amp; representing the company in various investor / analyst forums or conferences.</li> </ul>
Directorship held in other Companies	i) J&K Mineral Development Corpn. Ltd. ii) NMDC-CMDC Ltd. iii) Krishnapatnam Railway Co. Ltd. iv) NMDC-SARL. v) Legacy Iron Ore Ltd. vi) NMDC Power Ltd. vii) Jharkhand National Mineral Development Corporation Ltd. viii) Kopano-NMDC Minerals (Pty) Ltd.	i) J&K Mineral Development Corporation Ltd. ii) Legacy Iron Ore Limited iii) NMDC-CMDC Limited iv) NMDC Power Limited v) Jharkhand National Mineral Development Corporation Ltd. vi) Kopano-NMDC Minerals (Pty) Ltd.
Memberships / Chairmanship of Committees across all Public Companies	i) Member, Audit Committee, NMDC. ii) Member, Share Transfer Committee, NMDC Ltd.	i) Member, Share Transfer Committee, NMDC Limited ii) Member Shareholders' / Investors' Grievance Committee, NMDC Ltd.

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Name	SHRI SUBIMAL BOSE	SHRI RABINDRA SINGH
Date of Birth & Age	20.10.1954 & 59 years	08.08.1955 & 59 years
Date of Appointment	17.06.2011	01.10.2011
No. of shares held in NMDC	320	Nil
Qualifications	<ul style="list-style-type: none"> <li>i) B. Tech. (Hons.) (Mining) Year 1978. IIT, Kharagpur</li> <li>ii) 1st Class Mines Manager Certificate of Competency (Restricted)</li> </ul>	<ul style="list-style-type: none"> <li>i) B.A. (Hons.)</li> <li>ii) P.G. Diploma in Personnel Management</li> <li>iii) P.G. Diploma in Social Work (Labour Welfare)</li> </ul>
Expertise in specific functional area	<ul style="list-style-type: none"> <li>● Prior to joining NMDC, held various positions in Mining Departments of M/s Cement Corporation of India Ltd.</li> <li>● After joining NMDC, worked as Dy. General Manager (Mining) at Bacheli Complex in Chhattisgarh. Worked in all Iron Ore Projects of NMDC as Head of the Project.</li> <li>● As a General Manager of Projects, was responsible for overall operation, production, execution, direction and control of the Projects.</li> </ul>	<p>Prior to joining NMDC, Shri Rabindra Singh was Executive Director (P&amp;A), Steel Authority of India Limited (SAIL), Bokaro Steel Plant, Bokaro.</p> <p>He has about 36 years of rich experience in all facets of Personnel Management in varied work situations in different units of SAIL. He has worked through almost the length and breadth of SAIL. He has been Head of Personnel of SAIL Plants / Units viz. Bokaro Steel Plant, Central Marketing Organisation, Raw Materials Division and also Durgapur Steel Plant.</p>
Directorship held in other Companies	<ul style="list-style-type: none"> <li>i) Legacy Iron Ore Limited</li> <li>ii) Jharkhand National Mineral Development Corporation Limited</li> </ul>	Neelachal Ispat Nigam Ltd.
Memberships / Chairmanship of Committees across all Public Companies	<ul style="list-style-type: none"> <li>i) Member, Share Transfer Committee, NMDC Ltd.</li> <li>ii) Member, Shareholders' / Investors' Grievance Committee, NMDC Ltd.</li> </ul>	Nil

<b>Name</b>	<b>SHRI VINOD KUMAR THAKRAL</b>	<b>SHRI SYEDAIN ABBASI</b>
<b>Date of Birth &amp; Age</b>	02.07.1956 & 58 years	29.01.1967 & 47 years
<b>Date of Appointment</b>	07.06.2013	18.10.2012
<b>No. of shares held in NMDC</b>	Nil	Nil
<b>Qualifications</b>	M.A. - Political Science	M.A. - Modern Indian History
<b>Expertise in specific functional area</b>	Shri Vinod Kumar Thakral is a senior IAS officer, Government of India. Presently serving as the Additional Secretary & Financial Advisor, Ministry of Steel, Government of India. He has about 32 years of experience in administration & has served in various capacities / positions in the Government.	Shri Syedain Abbasi is a Senior IAS Officer, Government of India. Presently serving as the Joint Secretary, Ministry of Steel, Government of India. He has about 23 years of experience in administration & has served in various capacities / positions in the Government.
<b>Directorship held in other Companies</b>	i) Government Director, SAIL ii) Government Director, KIOCL iii) Government Director, RINL iv) Government Director, MECON Ltd.	Government Director, MECON India Ltd.
<b>Memberships / Chairmanship of Committees across all Public Companies</b>	Nil	Nil

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<b>Name</b>	<b>SHRI S.J. SIBAL</b>	<b>Dr. NOOR MOHAMMAD</b>
<b>Date of Birth &amp; Age</b>	30.09.1950 & 63 years	30.07.1951 & 63 years
<b>Date of Appointment</b>	28.12.2011	26.11.2012
<b>No. of shares held in NMDC</b>	100	Nil
<b>Qualifications</b>	<ul style="list-style-type: none"> <li>i) B.Sc. (Hons.), Mining Engineering</li> <li>ii) 1st Class Manager's Competency Certificates for Coal &amp; Metalliferrous Mines.</li> </ul>	<ul style="list-style-type: none"> <li>i) Ph.D. - Economics</li> <li>ii) M.Sc. - Administrative Sciences &amp; Development Problems</li> <li>iii) M.Sc. - Physics</li> <li>iv) M.A. - Economics</li> </ul>
<b>Expertise in specific functional area</b>	Mr. S.J. Sibal served for over 38 years in NCDC, CIL and DGMS. He is a former Director General of Mines Safety. He has expertise in the coal and non-coal mining sector with rich experiences in the mining industry and mines safety spanning over 38 years, is dedicated to maintaining a reputation built on quality, service, and uncompromising ethics.	Dr. Noor Mohammad retired from Indian Administrative Service on 31.07.2011. He has more than 35 years of vast experience in administration and he has held various senior positions in the Government of Uttar Pradesh as well as in the Central Government. He retired as Secretary, National Disaster Management Authority.
<b>Directorship held in other Companies</b>	<ul style="list-style-type: none"> <li>i) Northern Coal Fields Ltd.</li> <li>ii) C-FARM (Sec. 25 Company)</li> <li>iii) Hindustan Zinc Ltd.</li> </ul>	Coal India Limited (CIL)
<b>Memberships / Chairmanship of Committees across all Public Companies</b>	<ul style="list-style-type: none"> <li>i) Advisor, HZL (Vedanta Enterprises)</li> <li>ii) Member, Audit Committee, NMDC Ltd.</li> </ul>	<ul style="list-style-type: none"> <li>i) Chairman, Investors Grievance Redressal Committee, CIL</li> <li>ii) Member, Audit Committee, CIL</li> <li>iii) Member, Audit Committee, NMDC Ltd.</li> </ul>

<b>Name</b>	<b>SHRI VINAI KUMAR AGARWAL</b>	<b>SHRI MAHESH SHAH</b>
<b>Date of Birth &amp; Age</b>	30.10.1950 & 63 years	25.12.1952 & 61 years
<b>Date of Appointment</b>	26.11.2012	26.11.2012
<b>No. of shares held in NMDC</b>	Nil	Nil
<b>Qualifications</b>	<ul style="list-style-type: none"> <li>i) B.Sc.</li> <li>ii) B.E. - Civil</li> </ul>	<ul style="list-style-type: none"> <li>i) B.Com.</li> <li>ii) LL.B</li> <li>iii) F.C.A. (Fellow Chartered Accountant), Institute of Chartered Accountants of India, New Delhi.</li> <li>iv) F.C.S. (Fellow Company Secretary), Institute of Company Secretaries of India, New Delhi.</li> <li>v) F.C.M.A. (Fellow of Institute of Cost Accountants of India), Institute of Cost Accountants of India, Kolkata.</li> </ul>
<b>Expertise in specific functional area</b>	<p>Shri Vinai Kumar Agarwal was Managing Director of RITES Ltd. from April 2004 to October 2010. Shri Agarwal holds Bachelor of Engineering in Civil Discipline from University of Roorkee (IIT Roorkee). He served in RITES and Indian Railways in various capacities covering various areas such as Consultancy and Project Management, Constructing and Operating Rail Company in India and abroad. He has approximately over 38 years of experience in Construction and Maintenance of Rail Network, Buildings, Bridges.</p>	<p>Shri Mahesh Shah, Former President of Institute of Company Secretaries of India and Institute of Cost Accountants of India. He is Fellow Member of Institute of Chartered Accountant of India, Institute of Company Secretaries of India and Institute of Cost Accountants of India. He has more than 35 years experience in the areas of Law, Accounts, Taxation, Costing and Financial Management.</p>
<b>Directorship held in other Companies</b>	<ul style="list-style-type: none"> <li>i) Independent Director, KIOCL</li> <li>ii) Independent Director, Dredging Corporation of India</li> </ul>	<ul style="list-style-type: none"> <li>i) Inter Corporate Financiers &amp; Consultants Ltd.</li> <li>ii) Power Grid Corporation of India Ltd.</li> </ul>
<b>Memberships / Chairmanship of Committees across all Public Companies</b>	<ul style="list-style-type: none"> <li>i) Member, Audit Committee, KIOCL.</li> <li>ii) Member, Audit Committee, Dredging Corporation of India.</li> <li>iii) Member, Audit Committee, NMDC Ltd.</li> </ul>	<ul style="list-style-type: none"> <li>i) Chairman, Audit Committee, NMDC Ltd.</li> <li>ii) Chairman, Shareholders'/Investors Grievance Committee, NMDC Ltd.</li> </ul>

## Explanatory Statement Pursuant to Section 102 of the Companies Act, 2013

### SPECIAL BUSINESS

#### Item No.14 & 15: Appointment of Shri Narendra Kothari as Director and Chairman-cum-Managing Director of Company

In line with the Government of India orders, Shri Narendra Kothari, CMD was appointed as Additional Directors by the Board of Directors of NMDC Ltd. after the last AGM. In terms of the provisions of the Companies Act, 2013 as Additional Directors he holds office up to the date of AGM only, therefore, it is proposed to appoint him as Director and Chairman-cum-Managing Director of the Company at this Annual General Meeting.

The Brief Bio-Data of Shri Narendra Kothari, CMD is given below:

<b>Name</b>	<b>SHRI NARENDRA KOTHARI</b>
<b>Date of Birth &amp; Age</b>	13.12.1955 & 58 years
<b>Date of Appointment</b>	21.04.2014
<b>No. of shares held in NMDC</b>	Nil
<b>Qualifications</b>	B.E. (Metallurgy)
<b>Expertise in specific functional area</b>	<p>Shri Kothari was the CEO of IISCO Steel Plant, Burnpur, Steel Authority of India Limited (SAIL) since October 2012. He held various important positions in SAIL as Executive Director of Chairman Secretariat, Coal Import Group, etc.</p> <p>Shri Kothari had been instrumental in streamlining numerous projects of SAIL and has worked extensively in the field of steel making process in India and abroad.</p>
<b>Directorship held in other Companies</b>	<ol style="list-style-type: none"> <li>1. Chairman, J&amp;K Mineral Development Corporation Ltd.</li> <li>2. Chairman, NMDC-CMDC Ltd.</li> <li>3. Chairman, Jharkhand National Mineral Development Corporation Ltd.</li> <li>4. Director, International Coal Ventures (Pvt) Ltd.</li> </ol>
<b>Memberships / Chairmanship of Committees across all Public Companies</b>	Chairman, Share Transfer Committee, NMDC



Considering the above, the Board of Directors of the Company recommends the above proposal for approval of the shareholders.

None of the Directors of the Company is interested or concerned in the above resolutions except to the extent of their re-appointment / appointment.

**Item No. 16: Amendment to Article No. 73 of Article of Association.**

The proposed amendment is necessary in view of the New Companies Act, 2013 which stipulates that the Maximum Directors can be Fifteen (15) only. However, Act further provides that a number of Directors can be increased beyond fifteen with approval of the Shareholders of the Company.

Further, in order to meet the requirement of the Steel Division and to head the upcoming Steel Plant at Nagarnar, a Director post was considered which is under consideration of Government besides existing Functional Directors.

As per the Listing Agreement the Independent Directors shall be 50% of the total Directors on the Board, to comply the Corporate Governance. Accordingly, the present Directors Sixteen (16) would increase to Eighteen (18).

Considering the above, the Board of Directors of the Company recommends the above proposal for approval of the shareholders.

None of the Directors of the Company is interested or concerned in the above resolutions except to the extent of their re-appointment / appointment.

By Order of the Board of Directors,  
For and on behalf of NMDC Ltd



**(Kumar Raghavan)**  
Company Secretary &  
Executive Director

Place : Hyderabad  
Date : 12.08.2014

## BRIEF PROFILE OF NMDC BOARD MEMBERS

### I. FUNCTIONAL DIRECTORS

#### 1. SHRI NARENDRA KOTHARI, CMD, NMDC LIMITED



Shri Narendra Kothari assumed charge as Chairman-cum-Managing Director of NMDC Limited on 21 April 2014.

Shri Kothari was the CEO of IISCO Steel Plant, Burnpur, Steel Authority of India Limited (SAIL) since October, 2012. He held various important positions in SAIL as Executive Director of Chairman Secretariat, Coal Import Group etc.

Shri Kothari had been instrumental in streamlining numerous projects of SAIL and has worked extensively in the field of steel making process in India and abroad.

Shri Kothari is a B.E. in Metallurgy and has gained rich experience over the years.

#### 2. SHRI NARENDRA K. NANDA, DIRECTOR (TECHNICAL), NMDC LIMITED



Shri Narendra K. Nanda, Director was appointed as Director (Technical), NMDC Limited w.e.f. 1st December, 2008. He graduated in B.Tech. (Mining) from prestigious Indian School of Mining (ISM), Dhanbad in the year 1982 and further he post-graduated in M.Tech. (by Research) from ISM, Dhanbad during 2000. He submitted a thesis on "Reliability of Mine Operation".

After working in Hindustan Copper Ltd., Malanjkhand and ACC Ltd., in Haryana, Shri Nanda joined NMDC in the year 1989. Because of his varied experience in copper, limestone, iron ore and initial training in coal mines, he has risen to the post of Director (Technical) in the year 2008. He has been conferred with the awards like (i) 'Eminent Engineer' award by Institution of Engineers, Bhilai (ii) 'The IME Journal Golden Jubilee Award' for his contribution to iron ore mining, processing and infusing new technologies and (iii) prestigious award - Abheraj Baldota Memorial Award of 'Mining Engineer of the Year' for 2010 by Mining Engineers Association of India. (iv) Steelies Award-2013(for excellence in Project Management) & (v) SAGAT Award of Excellence 2013.

Shri Nanda specializes in mine operation and mine development and spent 20 years in production related activity, before getting elevated as Director (Technical). He has proficiency in project planning & execution, development and has special interest in diversification activities. He has published and presented a number of technical papers during various seminars in India as well as abroad.

Shri Nanda is a Fellow Member of Institution of Engineers and Fellow Member of Mining, Geological, Metallurgical Institute of India. Shri Nanda is also the Chairman of Legacy Iron Ore Ltd., a company in

Australia, where NMDC is the major shareholder. He was Chairman of the National Committee on Mining of Confederation of Indian Industries (CII) from 2010-2011.

He is also the Vice-President in the Governing Council of Global Compact Network India (GCNI) and also Chairman, GCNI, Hyderabad Chapter. He is also Vice Chairman of Kopano-NMDC Minerals Pty. Ltd., the Joint Venture Company of NMDC in South Africa. He is also Vice President, Southern and Western Zone of MGMI. He is Chairman, Mining Engineers Association of India (MEAI), Hyderabad Chapter.

As Director (Technical) Shri Nanda is looking after, Research & Development, Engineering, New Project Execution, apart from Joint Ventures, mergers and acquisitions. The upcoming Steel Plant of the Company at Nagarnar, Chhattisgarh, under his technical and administrative control, is expected for commencement of steel production by the end of the year 2016.

Shri Nanda was also held Additional Charge of Chairman-cum-Managing Director of the Company (NMDC), w.e.f. 1st January 2012 till 24th May 2012.

Recent Papers submitted:

1. Paper titled 'Mergers & Acquisitions vis-à-vis Global Mining Industry' submitted to World Mining Congress.
2. Paper on 'Indian Iron Ore Mining Industry and Future Prospects' presented in 4th Asian Mining Congress.
3. Professor S.K. Bose Memorial Lecture at ISM, Dhanbad on 19.04.2012 on "Sustainable Mining & Environment".

### 3. SHRI S THIAGARAJAN, DIRECTOR (FINANCE), NMDC LIMITED



Shri S Thiagarajan has been appointed as Director (Finance) of the Company with effect from 09 July 2009. He has been with the company for about 34 years. Over the years, he has held various positions in the discipline of Finance in various projects of the company to reach the helm as Head of Finance Department at the corporate office in the year 2004 and subsequently as Director (Finance) of the Company in 2009.

He holds a Bachelor's of Science degree and is a Chartered Accountant. In addition to his core profession, his long tenure and experience in various production projects of the company has added to his abilities to have an integrated and holistic view on various financial, non financial and technical issues.

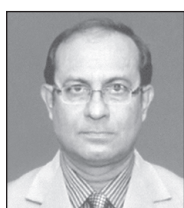
In addition to his responsibilities as Finance Director, he has been actively involved in all the expansion and diversification activities of the Company, both India and abroad. Currently, he is also handling

## 56th AGM NOTICE

investor / analyst relations post divestment of 20% of equity of GOI to public. As a member of various committees, he has extensively contributed to issues such as product pricing, overseas acquisitions, risk management etc.

He is also on the Board of JKMDCLtd, NMDC-CMDC Ltd., Legacy Iron Ore Ltd., NMDC Power Ltd., Jharkhand National Mineral Development Corporation Ltd. and Kopano-NMDC Minerals (Pty) Ltd.

### 4. SHRI SUBIMAL BOSE, DIRECTOR (PRODUCTION), NMDC LIMITED



Shri S. Bose, aged 59 years, is the Director (Production) of the Company with effect from 17.06.2011. He holds B.Tech. (Hons.) Degree in Mining Engineering from I.I.T. Kharagpur and I Class Mines Manager Certificate of Competency (Restricted).

He has about 33 years of experience in the field of mining. He joined the Company as Deputy General Manager (Mining) in the year 2001. He has served in various positions such as Additional General Manager, Joint General Manager and General Manager-Head of the project until the Government of India appointed him as Director (Production) on the Board of the Company with effect from June 17, 2011. Prior to joining the Company, Shri Bose was associated with Cement Corporation of India Limited from 30.12.1981 to 12.11.2001. Prior to joining Cement Corporation of India Ltd., he worked for a short while in Ingersoll Rand (India) Ltd. and Sandvik Asia Ltd.

### 5. SHRI RABINDRA SINGH, DIRECTOR (PERSONNEL), NMDC LIMITED



Shri Rabindra Singh has done Post Graduate Diploma in Personnel Management and also Post Graduate Diploma in Social Work (Labour Welfare). Prior to his present appointment, Shri Rabindra Singh was Executive Director (P&A), Steel Authority of India Limited (SAIL), Bokaro Steel Plant, Bokaro.

He has about 36 years of rich experience in all facets of Personnel Management in varied work situations in different units of SAIL. He has worked through almost the length and breadth of SAIL. He has been Head of Personnel of SAIL Plants / Units viz. Bokaro Steel Plant, Central Marketing Organization, Raw Materials Division and also Durgapur Steel Plant.

## II. GOVERNMENT NOMINEE DIRECTORS

### 1. SHRI VINOD KUMAR THAKRAL, ADDITIONAL SECRETARY AND FINANCIAL ADVISOR, MINISTRY OF STEEL.



Shri Vinod Kumar Thakral is a senior IAS officer, Government of India presently serving as the Additional Secretary & Financial Advisor, Ministry of Steel, Government of India. He has about 32 years of experience in administration & has served in various capacities / positions in the Government.

## 2. SHRI SYEDAIN ABBASI, JOINT SECRETARY, MINISTRY OF STEEL.



Shri Syedain Abbasi is a senior IAS Officer, Government of India presently serving as the Joint Secretary, Ministry of Steel, Government of India. He has about 23 years of experience in administration & has served in various capacities / positions in the Government.

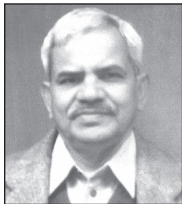
## III. INDEPENDENT DIRECTORS

### 1. SHRI S.J. SIBAL



Mr. S.J. Sibal, aged 63 years, is a Graduate in B.Sc. (Hons.), Mining Engg. He served for over 38 years in NCDC, CIL and DGMS. He is a former Director General of Mines Safety. He is an expert in the coal and non-coal mining sector with rich experiences in the mining industry and mines safety spanning over 38 years, is dedicated to maintaining a reputation built on quality, service, and uncompromising ethics.

### 2. DR. NOOR MOHAMMAD



Dr. Noor Mohammad retired from Indian Administrative Service on 31.07.2011. He is a Post Graduate in Physics, Economics and Development Issues. He has more than 35 years of vast experience in administration and he has held various senior positions in the Government of Uttar Pradesh as well as in the Central Government. He retired as Secretary, National Disaster Management Authority. He held important positions like Member Secretary, NCR Planning Board, Chief Electoral Advisor UNDP, Kabul, International Election Commissioner, Afghanistan, Deputy Election Commissioner, Election Commission of India and Chief Electoral Officer, Uttar Pradesh and Principal Secretary of various departments in U.P.

He worked as government nominee on the Board of Directors of a number of U.P. State Corporations and also Chennai Metro Rail Corporation. In addition, he worked as Chairman Association of Municipalities and Development Authorities, Chairman, U.P. Waqf Development Corporation, Managing Director, U.P. Waqf Development Corporation and Managing Director, U.P. Minorities Financial and Development Corporation where he made manifest contributions.

At present, he is independence limits in Coal India Ltd also wherein he serves as Chairman, Investors' Grievance Redressal Committee; Member, Audit Committee and Member, CSR Committee.

### 3. SHRI VINAI KUMAR AGARWAL



Shri Vinai Kumar Agarwal was the Managing Director of RITES Ltd. from April 2004 till his retirement in October 2010. He holds a Bachelor of Science Degree and Bachelors Degree in Engineering (Civil) from I.I.T. (Roorkee). Prior to his appointment as Managing Director, he was Divisional Railway Manager, Indian Railways. He also served as Executive Director and National Project Director for U.N. Funded Projects, Ministry of Railways. in various capacities in the commercial / project management / marketing / contracts disciplines. He has approximately 38 years of experience in the fields Project Management & Execution, Quality Control, Design & Engineering. While working as Managing Director, RITES Ltd. he was awarded the prestigious "Stevie International Business Awards, 2008" for 'Best Executive in Asia (Subcontinent), Australia and New Zealand'.

### 4. SHRI MAHESH SHAH



Shri Mahesh Shah, Former President of Institute of Company Secretaries of India and Institute of Cost Accountants of India. He is Fellow Member of Institute of Chartered Accountant of India, Institute of Company Secretaries of India and Institute of Cost Accountants of India. He has more than 35 years experience in the areas of Law, Accounts, Taxation, Costing and Financial Management.





# NMDC Limited

Registered Office : Khanij Bhavan, 10-3-311/A, Castle Hills, Masab Tank, Hyderabad - 500 028.  
(CIN : L13100AP1958GOI001674)

## PROXY FORM

(Pursuant to Section 105(6) of the Companies Act, 2013 and  
Rule 19(3) of the Companies (Management and Administration) Rules, 2014)

Name of the Member(s)		
Registered Address		
Email ID		
Folio No./Client ID		
DP ID		No. of Shares
I/We, being a member/members of above named Company, hereby appoint:		
1. Name		
Address		
Email ID	Signature	
Or failing him/her		
2. Name		
Address		
Email ID	Signature	
Or failing him/her		
3. Name		
Address		
Email ID	Signature	

As my/our proxy to attend and vote (on a poll) for me/us and on my/our behalf at the 56th Annual General Meeting of the Company, to be held on Monday, 29th September, 2014 at 11.30 a.m. at Grand Ball Room, Hotel Taj Krishna, Road No.1, Banjara Hills, Hyderabad - 500 034 and at any adjournment thereof in respect of such resolutions as are indicated below:

Resolution No.	Resolutions	For*	Against*
	<b>Ordinary Business</b>		
1.	Adoption of Audited Accounts, Directors' and Auditors' Reports there on:		
2.	To confirm the payment of interim dividends on equity shares for the year 2013-14.		
3.	Re-appointment of Shri Narendra K. Nanda (DIN: 02455894), who retires by rotation and being eligible, offers him-self for re-appointment.		
4.	Re-appointment of Shri S. Thiagarajan (DIN: 02721001), who retires by rotation and being eligible, offers him-self for re-appointment.		
5.	Re-appointment of Shri Subimal Bose (DIN: 03570144), who retires by rotation and being eligible, offers him-self for re-appointment.		
6.	Re-appointment of Shri Rabindra Singh (DIN: 03641126), who retires by rotation and being eligible, offers him-self for re-appointment.		
7.	Re-appointment of Shri Vinod Kumar Thakral (DIN: 00402959), who retires by rotation and being eligible, offers him-self for re-appointment.		
8.	Re-appointment of Shri Syedain Abbasi (DIN: 01790604), who retires by rotation and being eligible, offers him-self for re-appointment.		
9.	Re-appointment of Shri S.J. Sibal (DIN: 03626423), who retires by rotation and being eligible, offers him-self for re-appointment.		
10.	Re-appointment of Dr. Noor Mohammad (DIN: 02703408), who retires by rotation and being eligible, offers him-self for re-appointment.		
11.	Re-appointment of Shri Vinai Kumar Agarwal (DIN: 00233282), who retires by rotation and being eligible, offers him-self for re-appointment.		
12.	Re-appointment of Shri Mahesh Shah (DIN: 00405556), who retires by rotation and being eligible, offers him-self for re-appointment.		
13.	To authorise the Board to fix the remuneration of Statutory Auditors for the year 2014-15		
	<b>Special Business</b>		
14.	To appoint Shri Narendra Kothari (DIN: 06393713), as Director of the Company, on the existing terms of his appointment, who is liable to retire by rotation."		
15.	To appoint Shri Narendra Kothari (DIN: 06393713), as Chairman-cum-Managing Director of the Company on the existing terms of his appointment, who is liable to retire by rotation."		
16.	To amend the Article No.73 to increase the maximum number of Directors from 'Sixteen' to 'Eighteen'.		

Signed this \_\_\_\_\_ day of \_\_\_\_\_ 2014

Signature of Proxy \_\_\_\_\_

Signature of Member \_\_\_\_\_

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**Note:**

1. This form of proxy in order to be effective should be duly completed and deposited at the Registered Office of the Company, not less than 48 hours before the commencement of the Meeting.
2. A person can act as a proxy on behalf of Members, not exceeding fifty, and holding in the aggregate not more than 10% of the total share capital of the Company carrying voting rights. A member holding more than 10% of the total share capital of the Company carrying voting rights may appoint a single person as proxy and such person shall not act as a proxy for any other person or shareholder.

\* It is optional to put an 'X' in the appropriate column against the resolution indicated in the box. If you leave the 'For' or 'Against' column blank against any or all the resolutions, your Proxy will be entitled to vote in the manner as he/she deems appropriate.



# NMDC Limited

Registered Office : Khanij Bhavan, 10-3-311/A, Castle Hills, Masab Tank, Hyderabad - 500 028.  
(CIN : L13100AP1958GOI001674)

## ATTENDANCE SLIP 56<sup>th</sup> ANNUAL GENERAL MEETING

L.F./Demat A/c No. \_\_\_\_\_

No. of Shares held \_\_\_\_\_

Names(s) in Full

Name & Address as Regd. with the Company

1. \_\_\_\_\_

\_\_\_\_\_

2. \_\_\_\_\_

\_\_\_\_\_

3. \_\_\_\_\_

\_\_\_\_\_

I hereby record my presence at the meeting of the 56<sup>th</sup> Annual General Meeting of Shareholders of NMDC Ltd at Grand Ball Room, Hotel Taj Krishna, Road No.1, Banjara Hills, Hyderabad-500 034 on Monday the 29th day of September, 2014 at 1130 hours.

Please tick ☒ in the Box

☐

Equity Shareholder

☐

Proxy

\_\_\_\_\_  
Equity Shareholder's Signature

\_\_\_\_\_  
Proxy's Signature

### Notes:

1. Equity Shareholders / Proxies are requested to bring this slip with them. Duplicate slips will not be issued at the entrance of the venue of the meeting.
2. Equity Shareholders attending the meeting in person or by Proxy are requested to complete the attendance slip and hand it over at the entrance of the meeting place.

