# Notice

**NOTICE** is hereby given that the 23<sup>rd</sup> Annual General Meeting of the members of Jyothy Laboratories Limited will be held on Wednesday, August 13, 2014, at 10.30 a.m. at M. C. Ghia Hall, Indian Textile Accessories & Machinery Manufacturers' Association, Bhogilal Hargovindas Building, 4<sup>th</sup> Floor, 18/20, K. Dubhash Marg, Kala Ghoda, Mumbai – 400001 to transact the following business:

#### **ORDINARY BUSINESS**

- 1. To receive, consider and adopt the Audited Balance Sheet as at March 31, 2014 and Statement of Profit & Loss for the financial year April 1, 2013 to March 31, 2014 together with the reports of the Board of Directors and the Auditors thereon.
- 2. To declare final dividend and confirm interim dividend already paid for the year ended March 31, 2014.
- To appoint a Director in place of Mr. K. Ullas Kamath (DIN: 00506681), who retires by rotation and being eligible offers himself for re-appointment.
- 4. To consider and if thought fit, to pass with or without modification, the following resolution as an Ordinary Resolution:

"RESOLVED THAT pursuant to the provisions of Sections 139, 141, 142 and other applicable provisions, if any, of the Companies Act, 2013 and the Companies (Audit and Auditors) Rules, 2014, including any amendment, modification, variation or re-enactment thereof, M/s S R B C & Co., LLP, Chartered Accountants (Registration No.324982E), Mumbai, ('the Auditors') be and are hereby appointed as Auditors of the Company for a period of 3 (three) years and to hold office as such from the conclusion of this Annual General Meeting until the conclusion of the 26<sup>th</sup> Annual General Meeting, subject to ratification of such appointment by the Members of the Company at every Annual General Meeting at such remuneration plus service tax, out of pocket, travelling and living expenses, etc., as may be mutually agreed between the Board of Directors of the Company and the Auditors."

#### SPECIAL BUSINESS

To consider and if thought fit, to pass, with or without modification(s), the following resolution as an Ordinary Resolution:

"RESOLVED THAT in terms of Article 148 of the Articles of Association of the Company and in accordance with

the provisions of Sections 196, 197 and 203 read with Schedule V and all other applicable provisions of the Companies Act, 2013 and the Companies (Appointment and Remuneration of Managerial Personnel) Rules, 2014 (including any statutory modification(s) or re-enactment thereof, for the time being in force) and subject to such approval of Department/ Ministry of Corporate Affairs, Government of India, as may be required in this regard, approval of the Company be and is hereby accorded to the re-appointment of Mr. Ramachandran Panjan Moothedath (DIN: 00553406) as Chairman and Managing Director of the Company, for a period of 5 (five) years with effect from April 1, 2014 to March 31, 2019, on following terms and conditions including remuneration:

#### **Details of Remuneration:**

- 1. a) Salary: ₹ 1/- (Rupee One Only) per annum.
  - b) Commission @ 2% (Two percent) of the net profits of the year computed in the manner laid down in Section 198 of the Companies Act, 2013 and Rules thereto.
- 2. Perquisites and allowances:
  - (a) Medical Expenses: Reimbursement of medical expenses incurred for self and family including hospitalization, membership of any hospital/ doctors scheme.
  - (b) Use of Company Car with Driver and telephones at the residence. Use of car with driver and telephones for office purposes will not be considered as perquisites.
  - (c) Earned/ privilege leave: As per Rules of the Company.
  - (d) Any other perquisites/ benefits that may become applicable to senior management staff in future.

**RESOLVED FURTHER THAT** notwithstanding the total managerial remuneration i.e. the remuneration paid/payable and perquisites/ benefits provided/ to be provided to the Chairman and Managing Director of the Company, for aforesaid period, together with all other Directors of the Company, exceeds/ may exceed the limits prescribed under Section 197 read with Schedule V of the Companies Act, 2013 and Rules thereto, the Company shall pay or provide to him the aforesaid remuneration and perquisites/ benefits, subject to such approval of Department/ Ministry of Corporate Affairs, Government of India, as may be requisite in this regard.

**RESOLVED FURTHER THAT** the Board of Directors of the Company be and are hereby authorized to alter and/ or vary terms and conditions of the said appointment and/ or enhance, enlarge, alter or vary the scope and quantum of remuneration, perquisites and benefits payable to Mr. Ramachandran, which shall be in accordance with the provisions of the Companies Act, 2013 and Rules thereto (including any statutory modification(s) or re-enactment thereof, for the time being in force).

**RESOLVED FURTHER THAT** the Board of Directors of the Company be and are hereby authorized to settle any question, difficulty or doubt, that may arise in giving effect to this resolution, do all such acts, deeds, matters and things as may be necessary and sign and execute all documents or writings as may be necessary, proper or expedient for the purpose of giving effect to this resolution and for matters concerned therewith or incidental thereto."

# 6. To consider and if thought fit, to pass, with or without modification(s), the following resolution as an Ordinary Resolution:

**"RESOLVED THAT** in accordance with the provisions of Sections 196, 197 and 203 read with Schedule V and all other applicable provisions of the Companies Act, 2013 and the Companies (Appointment and Remuneration of Managerial Personnel) Rules, 2014 (including any statutory modification(s) or re-enactment thereof, for the time being in force) and subject to such approval of Department/ Ministry of Corporate Affairs, Government of India, as may be required in this regard, approval of the Company be and is hereby accorded to the re-appointment of Mr. Raghunandan Sathyanarayan Rao (DIN: 02263845) as Whole Time Director and Chief Executive Officer of the Company, for a period of 3 (three) years with effect from June 1, 2014 to May 31, 2017 on following terms and conditions including remuneration:

**Designation:** Whole Time Director and Chief Executive Officer.

**Salary:** ₹ 33,00,000 (Rupees Thirty Three Lac Only) per month.

#### **Perquisites:**

- Housing: Deposit in respect of a house that may be leased by him in Mumbai and brokerage payable for leasing, if any.
- b) Medical Expenses: Reimbursement of medical expenses incurred for self and family including hospitalization, subject to a limit of ₹ 15,000/- per annum.
- c) Leave Travel Allowance: For self and family subject to a maximum of ₹ 2,00,000 per annum.

- Personal Accident Insurance coverage for self, as per Rules of the Company.
- Use of Company Car with Driver and telephones at the residence. Use of car with driver and telephones for office purposes will not be considered as perquisites.
- f) Company's contribution towards Provident Fund as per Rules applicable to senior management staff of the Company.
- g) Company's contribution to Superannuation Fund @ 10% of Salary as per Rules of the Company or if permissible and at the option of Mr. Raghunandan, an allowance in part/full substitution of the aforesaid contribution.
- Leave and encashment of leave, in accordance with the Rules of the Company.

**RESOLVED ALSO THAT** the total salary and perquisites/ benefits shall not exceed ₹ 5,00,00,000 (Rupees Five Crore only) per annum.

**RESOLVED FURTHER THAT** notwithstanding the total managerial remuneration i.e. the remuneration paid/payable and perquisites/ benefits provided/ to be provided to the said Whole Time Director and Chief Executive Officer of the Company, for aforesaid period, together with all other Directors of the Company, exceeds/ may exceed the limits prescribed under Section 197 read with Schedule V of the Companies Act, 2013 and Rules thereto, the Company shall pay or provide to him the aforesaid remuneration and perquisites/ benefits, subject to such approval of Department/ Ministry of Corporate Affairs, Government of India, as may be requisite in this regard.

**RESOLVED ALSO THAT** Mr. Raghunandan will be eligible to participate in Stock Option Scheme, as may be approved by the Board and the Members of the Company.

**RESOLVED FURTHER THAT** the Board of Directors of the Company be and are hereby authorized to alter and/ or vary terms and conditions of the said appointment and/ or enhance, enlarge, alter or vary the scope and quantum of remuneration, perquisites and benefits payable to Mr. Raghunandan, which shall be in accordance with the provisions of the Companies Act, 2013 and Rules thereto (including any statutory modification(s) or re-enactment thereof, for the time being in force).

**RESOLVED FURTHER THAT** the Board of Directors of the Company be and are hereby authorized to settle any question, difficulty or doubt, that may arise in giving effect to this resolution, do all such acts, deeds, matters and things as may be necessary and sign and execute all documents or writings as may be necessary, proper or expedient for the

purpose of giving effect to this resolution and for matters concerned therewith or incidental thereto."

# 7. To consider and if thought fit, to pass, with or without modification(s), the following resolution as an Ordinary Resolution:

**"RESOLVED THAT** in accordance with the provisions of Sections 196, 197 and 203 read with Schedule V and all other applicable provisions of the Companies Act, 2013 and the Companies (Appointment and Remuneration of Managerial Personnel) Rules, 2014 (including any statutory modification(s) or re-enactment thereof, for the time being in force) and subject to such approval of Department/ Ministry of Corporate Affairs, Government of India, as may be required in this regard, approval of the Company be and is hereby accorded to the re-appointment of Ms. Jyothy Ramchandran (DIN: 00571828) as Whole Time Director of the Company, for a period of 3 (three) years with effect from June 1, 2014 to May 31, 2017 on following terms and conditions including remuneration:

**Designation:** Whole Time Director.

**Salary:** ₹ 7,00,000/- (Rupees Seven Lac Only) per month.

### **Perquisites:**

- (a) Housing: Rent free unfurnished accommodation owned/hired/leased by the Company.
- (b) Reimbursement of expenses on actual basis, pertaining to gas, fuel, water, electricity and telephones as also reasonable reimbursement to upkeep and maintenance expenses in respect of such accommodation.
- (c) Medical Expenses: Reimbursement of medical expenses incurred for self and family including hospitalization, membership of any hospital/ doctors scheme.
- (d) Leave Travel Allowance: For self and family subject to a maximum of one month's salary.
- (e) Personal Accident Insurance coverage for self, as per Rules of the Company.
- (f) Use of Company Car with Driver and telephones at the residence. Use of car with driver and telephones for office purposes will not be considered as perquisites.
- (g) Company's contribution towards Provident Fund, and Gratuity as per Rules applicable to senior management staff of the Company.
- (h) Company's contribution to Superannuation Fund @10% of Salary as per Rules of the Company or if permissible and at the option of Ms. M. R. Jyothy, an allowance in part/full substitution of the aforesaid contribution.

- (i) Leave and encashment of leave, in accordance with the Rules of the Company.
- (j) Any other perquisites/ benefits that may become applicable to senior management staff in future.

**RESOLVED FURTHER THAT** notwithstanding the total managerial remuneration i.e. the remuneration paid/payable and perquisites/ benefits provided/ to be provided to the said Whole Time Director of the Company, for aforesaid period, together with all other Directors of the Company, exceeds/ may exceed the limits prescribed under Section 197 read with Schedule V of the Companies Act, 2013 and Rules thereto, the Company shall pay or provide to her the aforesaid remuneration and perquisites/benefits, subject to such approval of Department/Ministry of Corporate Affairs, Government of India, as may be requisite in this regard.

**RESOLVED FURTHER THAT** the Board of Directors of the Company be and are hereby authorized to alter and/ or vary terms and conditions of the said appointment and/ or enhance, enlarge, alter or vary the scope and quantum of remuneration, perquisites and benefits payable to Ms. M. R. Jyothy, which shall be in accordance with the provisions of the Companies Act, 2013 and Rules thereto (including any statutory modification(s) or re-enactment thereof, for the time being in force).

**RESOLVED FURTHER THAT** the Board of Directors of the Company be and are hereby authorized to settle any question, difficulty or doubt, that may arise in giving effect to this resolution, do all such acts, deeds, matters and things as may be necessary and sign and execute all documents or writings as may be necessary, proper or expedient for the purpose of giving effect to this resolution and for matters concerned therewith or incidental thereto."

# To consider and, if thought fit, to pass with or without modification(s), the following Resolution as an Ordinary Resolution:

**"RESOLVED THAT** pursuant to the provisions of Sections 149 and 152 read with Schedule IV and other applicable provisions of the Companies Act, 2013 and the Companies (Appointment and Qualification of Directors) Rules, 2014 and Clause 49 of the Listing Agreement (including any statutory modification(s) or re-enactment thereof, for the time being in force), Mr. Nilesh Bansilal Mehta (DIN: 00199071), Director of the Company in respect of whom the Company has received a notice in writing from a member under Section 160 of the Companies Act, 2013, proposing his candidature for the office of Director, be and is hereby appointed as Independent Director of the Company to hold office up to March 31, 2019."

To consider and, if thought fit, to pass with or without modification(s), the following Resolution as an Ordinary Resolution:

"RESOLVED THAT pursuant to the provisions of Sections 149 and 152 read with Schedule IV and other applicable provisions of the Companies Act, 2013 and the Companies (Appointment and Qualification of Directors) Rules, 2014 and Clause 49 of the Listing Agreement (including any statutory modification(s) or re-enactment thereof, for the time being in force), Mr. Kiliyanat Puliasseri Padmakumar (DIN: 00023176), Director of the Company in respect of whom the Company has received a notice in writing from a member under Section 160 of the Companies Act, 2013, proposing his candidature for the office of Director, be and is hereby appointed as Independent Director of the Company to hold office up to March 31, 2019."

10. To consider and, if thought fit, to pass with or without modification(s), the following Resolution as an Ordinary Resolution:

"RESOLVED THAT pursuant to the provisions of Sections 149 and 152 read with Schedule IV and other applicable provisions of the Companies Act, 2013 and the Companies (Appointment and Qualification of Directors) Rules, 2014 and Clause 49 of the Listing Agreement (including any statutory modification(s) or re-enactment thereof, for the time being in force), Mr. Bipin Ratilal Shah (DIN: 00006094), Director of the Company in respect of whom the Company has received a notice in writing from a member under Section 160 of the Companies Act, 2013, proposing his candidature for the office of Director, be and is hereby appointed as Independent Director of the Company to hold office up to March 31, 2019."

11. To consider and, if thought fit, to pass with or without modification(s), the following Resolution as an Ordinary Resolution:

**"RESOLVED THAT** pursuant to the provisions of Sections 149 and 152 read with Schedule IV and other applicable provisions of the Companies Act, 2013 and the Companies (Appointment and Qualification of Directors) Rules, 2014 and Clause 49 of the Listing Agreement (including any statutory modification(s) or re-enactment thereof, for the time being in force), Mr. Ramakrishnan Lakshminarayanan (DIN: 00238887), Director of the Company in respect of whom the Company has received a notice in writing from a member under Section 160 of the Companies Act, 2013, proposing his candidature for the office of Director, be and is hereby appointed as Independent Director of the Company to hold office up to March 31, 2019."

12. To consider and, if thought fit, to pass with or without modification(s), the following Resolution as a Special Resolution:

"RESOLVED THAT pursuant to the provisions of Section 180(1)(c) and other applicable provisions, if any, of the Companies Act, 2013, and Rules made there under, including any amendment, modification, variation or re-enactment thereof and the Articles of Association of the Company, consent of the Company be and is hereby accorded to the Board of Directors of the Company to borrow, from time to time, such sum or sums of money as they may deem necessary for the purpose of the business of the Company, notwithstanding that the monies to be borrowed together with the monies already borrowed by the Company (apart from temporary loans obtained from the Company's bankers in the ordinary course of business) and remaining outstanding at any point of time will exceed the aggregate of the paid-up share capital of the Company and its free reserves, that is to say, reserves not set apart for any specific purpose; provided that the total amount up to which monies may be borrowed by the Board of Directors of the Company and which shall remain outstanding at any given point of time shall not exceed ₹ 1,000 Crore (Rupees One Thousand Crore Only).

**RESOLVED FURTHER THAT** the Board be and is hereby empowered and authorized to arrange or fix the terms and conditions of all such borrowings, from time to time, viz. terms as to interest, repayment, security or otherwise as it may deem fit and to sign and execute all such documents, deeds and writings and to do all such acts, deeds, matters and things as may be deemed necessary, expedient and incidental thereto and to delegate all or any of its powers herein conferred to any Committee of Directors and/ or Director(s) and/ or Officer(s) of the Company, to give effect to this resolution."

13. To consider and, if thought fit, to pass with or without modification(s), the following Resolution as a Special Resolution:

**"RESOLVED THAT** pursuant to the provisions of Section 180(1)(a) and other applicable provisions, if any, of the Companies Act, 2013 and Rules made there under, including any amendment, modification, variation or reenactment thereof, consent of the Company be and is hereby accorded to the Board of Directors of the Company (hereinafter referred to as "The Board" which term shall be deemed to include any committee thereof for the time being exercising the powers conferred on the Board by this Resolution) to mortgage/ charge and/ or also to create liens and all other encumbrances of whatsoever nature on all or any of the Company's immovable and movable properties, tangible and intangible, and the whole or

substantially the whole of all or any of the undertakings of the Company, where-so-ever situate, present and future, together with power to take over the management of the business and concern of the Company in certain events, in such form and in such manner as the Board may think fit and proper, in favour of Banks/Institutions/other lenders/ trustees of the holders of securities, issued/ to be issued from time to time in one or more tranches, to secure the principal amount of moneys borrowed/ to be borrowed pursuant to borrowing power of the Board, together with interest, compound interest, premium on redemption and all costs, charges and expenses and all other moneys as may become due and payable by the Company, in that behalf and to vary or modify existing mortgages, charges, hypothecation, encumbrances and lien as the case may be, from time to time, in such manner and in such form on all or any of the properties or part of any of the property and the undertakings of the Company, both present and future, as may be decided by the Board and as agreed to by the said banks/institutions/other lenders/trustees of the holders of securities issued/ to be issued by the Company.

**RESOLVED FURTHER THAT** the Board be and is hereby authorized to sign and execute all such documents, deeds and writings and to do all such acts, deeds, matters and things as may be necessary, expedient and incidental thereto for giving effect to this resolution."

# 14. To consider and, if thought fit, to pass with or without modification(s), the following Resolution as a Special Resolution:

"RESOLVED THAT pursuant to the provisions of Section 62(1) (b) and all other applicable provisions of the Companies Act, 2013, applicable provisions of the Companies (Share Capital and Debentures) Rules, 2014, applicable provisions of the Companies Act, 1956, if any, the Memorandum and Articles of Association of the Company, Securities and Exchange Board of India (Employee Stock Option Scheme and Employee Stock Purchase Scheme) Guidelines, 1999 (hereinafter referred to as "SEBI Guidelines") and subject to such other approvals, permissions and sanctions as may be necessary and subject to such conditions and modifications as may be prescribed or imposed while granting such approvals, permissions and sanctions, the approval and consent of the members be and are hereby accorded to the Jyothy Laboratories Employee Stock Option Scheme 2014-A (ESOS 2014-A) and to the Board of Directors of the Company (hereinafter referred to as "the Board" which term shall be deemed to include any Committee, including the Remuneration and Compensation Committee which the Board has constituted or may constitute or reconstitute in future to exercise its powers, including the powers,

conferred by this resolution), to create, offer, issue and allot at any time to Mr. S. Raghunandan, Whole Time Director and Chief Executive Officer of the Company, options exercisable into not more than 27,15,352 (Twenty Seven Lacs Fifteen Thousand Three Hundred and Fifty Two) Equity Shares of the Company of ₹ 1/- (Rupee One Only) under one or more Employee Stock Option Schemes, in one or more tranches, and on such terms and conditions as may be fixed or determined by the Board in accordance with the provisions of the law or guidelines issued by the relevant Authority; each option would be exercisable for one Equity share of a face value of ₹ 1/- (Rupee One Only) each fully paid-up on payment of the requisite exercise price to the Company.

**RESOLVED FURTHER THAT** in case of any corporate action (s) such as rights issues, bonus issues, merger and sale of division and others, if any additional Equity Shares are issued by the Company for the purpose of making a fair and reasonable adjustment to the options granted earlier, the above ceiling of 27,15,352 (Twenty Seven Lacs Fifteen Thousand Three Hundred and Fifty Two) Equity Shares shall be deemed to be increased to the extent of such additional Equity Shares issued.

**RESOLVED FURTHER THAT** the Board be and is hereby authorised to issue and allot Equity Shares upon exercise of options from time to time in accordance with the Employee Stock Option Scheme and such Equity Shares shall rank pari passu in all respects with the then existing Equity Shares of the Company.

**RESOLVED FURTHER THAT** in case the Equity Shares of the Company are either sub-divided or consolidated, then the number of shares to be allotted and the price of acquisition payable under the scheme shall automatically stand augmented or reduced, as the case may be, in the same proportion as the present face value of ₹ 1/- per equity share bears to the revised face value of the Equity Shares of the Company after such sub-division or consolidation, without affecting any other rights or obligations of the said allottees.

**RESOLVED FURTHER THAT** the Board be and is hereby authorized to make modifications, changes, variations, alterations or revisions in the ESOS 2014-A as it may deem fit, from time to time in its sole and absolute discretion in conformity with the provisions of the of the Companies Act, 2013, applicable provisions of the Companies (Share Capital and Debentures) Rules, 2014 if any, applicable provisions of the Companies Act, 1956, if any, the Memorandum and Articles of Association of the Company, SEBI Guidelines and any other applicable laws."

# 15. To consider and, if thought fit, to pass with or without modification(s), the following Resolution as a Special Resolution:

"RESOLVED THAT pursuant to the provisions of Section 62(1) (b) and all other applicable provisions of the Companies Act, 2013, applicable provisions of the Companies (Share Capital and Debentures) Rules, 2014, applicable provisions of the Companies Act, 1956, if any, the Memorandum and Articles of Association of the Company, Securities and Exchange Board of India (Employee Stock Option Scheme and Employee Stock Purchase Scheme) Guidelines, 1999 (hereinafter referred to as "SEBI Guidelines"), the consent of the members be and is hereby accorded to the Board of Directors to issue such shares to Mr. S. Raghunandan, Whole Time Director and Chief Executive Officer (as specified in Clause 8 of the Explanatory Statement hereto) during any one year, exceeding 1% of the issued capital (excluding outstanding warrants and convertibles) of the Company at the time of grant of shares under ESOS 2014-A, in one or more tranches, and on such terms and conditions as may be fixed or determined by the Board in accordance with the provisions of the law or guidelines issued by the relevant Authority; each option would be exercisable for one Equity share of a face value of ₹ 1/- (Rupee One Only) each fully paid-up on payment of the requisite exercise price to the Company."

# 16. To consider and, if thought fit, to pass with or without modification(s), the following Resolution as a Special Resolution:

"RESOLVED THAT pursuant to the provisions of Section 62(1) (b) and all other applicable provisions of the Companies Act, 2013, applicable provisions of the Companies (Share Capital and Debentures) Rules, 2014, applicable provisions of the Companies Act, 1956, if any, the Memorandum and Articles of Association of the Company, Securities and Exchange Board of India (Employee Stock Option Scheme and Employee Stock Purchase Scheme) Guidelines, 1999 (hereinafter referred to as "SEBI Guidelines") and subject to such other approvals, permissions and sanctions as may be necessary and subject to such conditions and modifications as may be prescribed or imposed while granting such approvals, permissions and sanctions, the approval and consent of the members be and are hereby accorded to the Jyothy Laboratories Employee Stock Option Scheme 2014 ("ESOS 2014") and to the Board of Directors of the Company (hereinafter referred to as "the Board" which term shall be deemed to include any Committee, including the Remuneration and Compensation Committee which the Board has constituted or may constitute or reconstitute in future to exercise its powers, including the powers, conferred by this resolution), to create, offer, issue and allot

at any time to or to the benefit of such person(s) who are in permanent employment of the Company, including any Director of the Company, whether whole time or otherwise but excluding Independent Directors and Promoters of the Company, options exercisable into not more than 27,15,352 (Twenty Seven Lacs Fifteen Thousand Three Hundred and Fifty Two) Equity Shares of the Company under one or more Employee Stock Option Schemes, in one or more tranches, and on such terms and conditions as may be fixed or determined by the Board in accordance with the provisions of the law or guidelines issued by the relevant Authority; each option would be exercisable for one Equity share of a face value of ₹ 1/- (Rupee One Only) each fully paid-up on payment of the requisite exercise price to the Company.

**RESOLVED FURTHER THAT** in case of any corporate action(s) such as rights issues, bonus issues, merger and sale of division and others, if any additional Equity Shares are issued by the Company to the Option Grantees for the purpose of making a fair and reasonable adjustment to the options granted earlier, the above ceiling of 27,15,352 (Twenty Seven Lacs Fifteen Thousand Three Hundred and Fifty Two) Equity Shares shall be deemed to be increased to the extent of such additional Equity Shares issued.

**RESOLVED FURTHER THAT** the Board be and is hereby authorised to issue and allot Equity Shares upon exercise of options from time to time in accordance with the Employee Stock Option Scheme and such Equity Shares shall rank pari passu in all respects with the then existing Equity Shares of the Company.

**RESOLVED FURTHER THAT** in case the Equity Shares of the Company are either sub-divided or consolidated, then the number of shares to be allotted and the price of acquisition payable by the option grantees under the schemes shall automatically stand augmented or reduced, as the case may be, in the same proportion as the present face value of ₹ 1/- per equity share bears to the revised face value of the Equity Shares of the Company after such sub-division or consolidation, without affecting any other rights or obligations of the said allottees.

**RESOLVED FURTHER THAT** the Board be and is hereby authorized to make modifications, changes, variations, alterations or revisions in the ESOS 2014 as it may deem fit, from time to time in its sole and absolute discretion in conformity with the provisions of the of the Companies Act, 2013, applicable provisions of the Companies (Share Capital and Debentures) Rules, 2014, applicable provisions of the Companies Act, 1956, if any, the Memorandum and Articles of Association of the Company, SEBI Guidelines and any other applicable laws."

# 17. To consider and, if thought fit, to pass with or without modification(s), the following Resolution as a Special Resolution:

"RESOLVED THAT pursuant to the provisions of Section 188 and other applicable provisions, if any, of the Companies Act, 2013 read with the Companies (Meetings of Board and its Powers) Rules, 2014 and all other applicable rules, regulations, guidelines (including any statutory modifications or re-enactment thereof, for the time being in force) and subject to all applicable approvals, permissions and such conditions as may be prescribed by any of the concerned authorities while granting such approvals, which may be agreed to by the Board of Directors of the Company, approval of the members of the Company be and is hereby accorded for entering into transaction with the Company's Wholly Owned subsidiary namely Associated Industries Consumer Products Private Limited for sale of 8,25,540 Equity Shares of ₹ 10/- each fully paid-up of Jyothy Consumer Products Marketing Limited which are currently held by the Company, for such consideration payable by Associated Industries Consumer Products Private Limited which shall be determined on the basis of a valuation report to be obtained in this regard, however, the same not being less than ₹ 10/- (Rupees Ten Only) per Equity Share (i.e. the face value of Equity Share) of Jyothy Consumer Products Marketing Limited.

RESOLVED FURTHER THAT for the purpose of giving effect to the above, the Board of Directors be and are hereby authorized to agree, make, accept and finalize all such terms, condition(s), modification(s) and alteration(s) as it may deem fit and the Board is also hereby authorized to resolve and settle all questions, difficulties or doubts that may arise with regard to the said transaction and to finalize and execute all agreements, documents and writings and to do all acts, deeds and things in this connection and incidental thereto as the Board in its absolute discretion may deem fit without being required to seek any further consent or approval of the members or otherwise to the end and intent that they shall be deemed to have given approval thereto expressly by the authority of this resolution."

# 18. To consider and, if thought fit, to pass with or without modification(s), the following Resolution as an Ordinary Resolution:

**"RESOLVED THAT** pursuant to Section 148 and other applicable provisions, if any, of the Companies Act, 2013 read with the Companies (Audit and Auditors) Rules, 2014 (including any statutory modification(s) or re-enactment thereof, for the time being in force), M/s. R. Nanabhoy & Co., Cost Accountants (Firm Registration Number

000010) appointed as the Cost Auditors of the Company for audit of the cost accounting records of the Company for the financial year ending March 31, 2015, be paid remuneration amounting to ₹ 2,40,000/- (Rupees Two Lac Forty Thousand only) plus Service Tax as applicable and out of pocket expenses, if any.

**RESOLVED FURTHER THAT** the Board of Directors and/or the Company Secretary, be and are hereby authorised to settle any question, difficulty or doubt, that may arise in giving effect to this resolution and to do all such acts, deeds and things as may be necessary, expedient and desirable for the purpose of giving effect to this resolution".

By Order of the Board of Directors For **Jyothy Laboratories Limited** 

**M. L. Bansal** Company Secretary

Mumbai, May 22, 2014

#### **Registered Office:**

'Ujala House', Ram Krishna Mandir Road, Kondivita, Andheri (East), Mumbai – 400059 CIN: L24240MH1992PLC128651

#### **NOTES:**

1. A MEMBER ENTITLED TO ATTEND AND VOTE AT THE MEETING IS ENTITLED TO APPOINT A PROXY/ PROXIES TO ATTEND AND VOTE INSTEAD OF HIMSELF/ HERSELF. SUCH A PROXY/ PROXIES NEED NOT BE MEMBER(s) OF THE COMPANY. A person can act as proxy on behalf of members not exceeding fifty (50) and holding in aggregate not more than ten percent of total share capital of the Company. A member holding more than ten percent, of total share capital of the Company may appoint a single person as proxy and such person shall not act as proxy for any other member.

The instrument of Proxy in order to be effective, should be deposited at the Registered Office of the Company, duly completed and signed, not less than 48 hours before the commencement of the meeting. A Proxy form is sent herewith.

- Corporate members intending to send their authorised representatives to attend the Meeting are requested to send to the Company a certified copy of the Board Resolution authorising their representative to attend and vote on their behalf at the Meeting.
- Members attending the Annual General Meeting (AGM) of the Company are requested to bring their copy of this

Annual Report. Members are requested to hand over the Attendance Slip, duly filled in and signed in accordance with their specimen signature(s) registered with the Company for admission to the AGM hall. Members who hold shares in dematerialized form are requested to bring their Client ID and DP ID Numbers for identification.

- In case of joint holders attending the Meeting, only such joint holder who is higher in the order of names will be entitled to vote.
- Relevant documents referred to in the accompanying Notice and the Statement are open for inspection by the members at the Registered Office of the Company on all working days, during business hours up to the date of the Meeting.
- The Company has notified closure of Register of Members and Share Transfer Books from Saturday, August 2, 2014 to Wednesday, August 13, 2014 (both days inclusive) for determining the names of members eligible for dividend on Equity Shares, if declared at the Meeting.
- 7. Brief profile of Directors proposed to be appointed/ re-appointed, nature of their expertise in specific functional areas, names of companies in which they hold directorships and memberships/ chairmanships of Board Committees, shareholding and relationships between directors inter-se as stipulated under Clause 49 of the Listing Agreement with the Stock Exchanges, are provided in the Corporate Governance Report forming part of the Annual Report.
- 8. A Statement pursuant to Section 102 of the Companies Act, 2013, relating to the Special Business to be transacted at the Meeting is annexed hereto.
- 9. Dividend, if approved by the Members at the ensuing Annual General Meeting, will be paid to eligible members after August 13, 2014 to those members whose names shall appear on the Company's Register of Members on August 1, 2014; in respect of the shares held in dematerialized form, the dividend will be paid to members whose names are furnished by National Securities Depository Limited (NSDL) and Central Depository Services (India) Limited (CDSL) as beneficial owners as on that date.
- 10. In accordance with the provisions of Section 101 of the Companies Act, 2013 read with Rule 18 of the Companies (Management and Administration) Rules, 2014, this Notice and the Annual Report of the Company for the financial year 2013-14 are being sent by e-mail to those Members who have registered their e-mail address with the Company's Registrars and Share Transfer Agents (RTA) (in respect of shares held in physical form) or with their Depository Participants (DPs) (in respect of shares held in

- electronic form) and made available to the Company by NSDL and CDSL.
- 11. Members holding shares in electronic form may note that as per the regulations of NSDL and CDSL, the Company is obliged to print the details on the dividend warrants as furnished by these Depositories i.e. bank particulars registered against their respective depository accounts will be used by the Company for payment of dividend. The Company or its RTA cannot act on any request received directly from the members holding shares in electronic form for any change of bank particulars or bank mandates. Such changes are to be advised by the members only to their DPs.
- 12. Members are advised to register/update their address, e-mail addresses and bank mandates (i.e. bank account number, name of the bank and the branch, 9 digit MICR Bank/ Branch code and account type) to their DPs in case of shares held in electronic forms and to the Company's RTA in case of shares held in physical form for receiving dividend in their bank accounts and all communications, including Annual Report, Notices, Circulars, etc. from the Company.
- 13. In case of remittance in electronic form, an intimation of the dividend payment would be sent to the shareholders. Shareholders who are not covered by NECS facility, the dividend amount will be remitted by means of dividend warrants which will be posted to their addresses.
- 14. Shareholders who have not en-cashed their dividend warrants for the dividends declared for the financial years 2007-08 to 2012-13 are requested to send a letter along with unclaimed dividend warrant, if any or letter of undertaking for issue of duplicate dividend warrant/ demand draft. Pursuant to the provisions of Investor Education and Protection Fund (Uploading of information regarding unpaid and unclaimed amounts lying with companies) Rules, 2012, the Company has uploaded the details of unpaid and unclaimed amounts lying with the Company as on August 12, 2013 (date of last Annual General Meeting) on the website of the Company (www. jyothylaboratories.com), as also on the website of the Ministry of Corporate Affairs.

In terms of Section 205A and 205C of the Companies Act, 1956, any dividend remaining unpaid for a period of seven years from the due date of payment is required to be transferred to the "Investor Education & Protection Fund" (IEPF). Members are requested to en-cash their Dividend Warrants promptly. It may be noted that once the unclaimed dividend is transferred to the IEPF as above, no claim shall lie with the Company in respect of such amount.

15. Members holding shares in physical form and desirous of making a nomination in respect of their shareholdings

in the Company, as permitted under Section 72 of the Companies Act, 2013 read with Rule 19 of Companies (Share Capital and Debentures) Rules, 2014, may fill SH-13 and send the same to the office of RTA of the Company. In case of shares held in dematerialized form, the nomination/change in nomination should be lodged with their DPs.

- 16. Members, who hold shares in:
  - a. Multiple De-mat accounts and/or
  - b. One or more folios in physical form

are advised to consolidate their holdings in single De-mat

- 17. Members are requested to correspond with RTA for all matters relating to shareholding in the Company.
- 18. Members desiring any information on the accounts are requested to write to the Company at least seven days in advance of the AGM.
- 19. Prevention of Frauds: You are advised to exercise due diligence and notify your DP of any change in address, stay abroad or demise of any shareholder as soon as possible. Do not leave your Demat account dormant for long. Periodic statement of holdings should be obtained from the concerned DP and holdings should be verified.
- Confidentiality of Security Details: Do not disclose your Folio Nos./ DP ID/ Client ID to unknown persons. Do not hand over signed blank transfer deeds, delivery instruction slips to any unknown persons.
- 21. Dealing of Securities with Registered Intermediaries: Members must ensure that they deal with only SEBI registered intermediaries and must obtain a valid contract note/ confirmation memo from the broker/ sub-broker, within 24 hours of execution of the trade and it should be ensured that the Contract Note/ Confirmation Memo contains order no., trade no., trade time, quantity, price and brokerage.
- 22. Members can opt for one mode of voting i.e. either by physical ballot or through e-voting. If Members opt for e-voting then do not vote by Physical Ballot or vice versa. However, in case Members cast their vote both by Physical Ballot and e-voting, then voting done through e-voting shall prevail and voting done by Physical Ballot will be treated as invalid.

In terms of the provisions of Section 107 of the Companies Act, 2013, since the resolutions as set out in this Notice are being conducted through e-voting or physical Ballot, the said resolutions will not be decided on a show of hands at the AGM. The voting right of all shareholders shall be in proportion to their share in the paid up equity

# share capital of the Company as on the cut-off date i.e. August 1, 2014.

- 23. In compliance with the provisions of Section 108 of the Companies Act, 2013 and Rule 20 of the Companies (Management and Administration) Rules, 2014, the Company is pleased to provide to the members facility to exercise their votes at the 23<sup>rd</sup> AGM by electronic means and the business may be transacted through e-voting as per details below:
  - (a) Date and time of commencement of voting through electronic means: **Thursday, August 7, 2014 at 9.30 a. m.**
  - (b) Date and time of end of voting through electronic means beyond which voting will not be allowed: Saturday, August 9, 2014 at 5.30 p. m.
  - (c) During this period shareholders' of the Company, holding shares either in physical form or in dematerialized form, as on the cut-off date August 1, 2014, may cast their vote electronically irrespective of mode of receipt of notice by the shareholder. The e-voting module shall be disabled by CDSL for voting thereafter.
  - (d) Details of Website: www.evotingindia.com
  - (e) Details of Scrutinizer: Himanshu S. Kamdar, Practising Company Secretary (Membership No. FCS 5171), Partner, M/s. Rathi & Associates, Mumbai. E-mail: hsk@rathiandassociates.com
  - (f) Once the vote on a resolution is cast by the shareholder, the shareholder shall not be allowed to change/ modify the vote subsequently.
- 24. The instructions for Members for e-voting are as under:

# Applicable in all cases whether NOTICE is received by e-mail or in physical form:

- (i) Log on to the e-voting website <u>www.evotingindia.com</u> during the voting period
- (ii) Click on "Shareholders" tab
- (iii) Now, select the JYOTHY LABORATORIES LIMITED from the drop down menu and click on "SUBMIT"
- (iv) Now Enter your User ID
  - a. For CDSL: 16 digits beneficiary ID,
  - For NSDL: 8 Character DP ID followed by 8 Digits Client ID,
  - Members holding shares in Physical Form should enter Folio Number registered with the Company.



- (v) Next enter the Image Verification as displayed and Click on Login.
- (vi) If you are holding shares in demat form and had logged on to <u>www.evotingindia.com</u> and voted on an earlier voting of any company, then your existing password is to be used.
- (vii) If you are a first time user follow the steps given below:

# For Members holding shares in Demat Form and Physical Form

PAN Enter your 10 digit alpha-numeric PAN issued by Income Tax Department (Applicable for both demat shareholders as well as physical shareholders)

- O Members who have not updated their PAN with the Company/ Depository Participant are requested to use the first two letters of their name and the last 8 digits of the demat account/ folio number in the PAN field.
- O In case the folio number is less than 8 digits enter the applicable number of 0's before the number after the first two characters of the name in CAPITAL letters. Eg. If your name is Ramesh Kumar with folio number 100 then enter RA00000100 in the PAN field.
- DOB Enter the Date of Birth as recorded in your demat account or in the company records for the said demat account or folio in dd/mm/yyyy format.

Dividend Bank Details Enter the Dividend Bank Details as recorded in your demat account or in the company records for the said demat account or folio.

- O Please enter the DOB or Dividend Bank Details in order to login. If the details are not recorded with the depository or company please enter the number of shares held by you as on the cut off date i.e. August 1, 2014 in the Dividend Bank details field.
- (viii) After entering these details appropriately, click on "SUBMIT" tab.
- (ix) Members holding shares in physical form will then reach directly the Company selection screen. However, members holding shares in demat form will now reach 'Password Creation' menu wherein they are required to mandatorily enter their login password in the new password field. Kindly note that this password is to be also used by the demat holders for voting for resolutions of any other company on which they are eligible to vote, provided that company opts for e-voting through CDSL platform. It is strongly recommended not to share your password with any other person and take utmost care to keep your password confidential.

- (x) For Members holding shares in physical form, the details can be used only for e-voting on the resolutions contained in this Notice.
- (xi) Click on the EVSN for JYOTHY LABORATORIES LIMITED on which you choose to vote.
- (xii) On the voting page, you will see "RESOLUTION DESCRIPTION" and against the same the option "YES/NO" for voting. Select the option YES or NO as desired. The option YES implies that you assent to the Resolution and option NO implies that you dissent to the Resolution.
- (xiii) Click on the "RESOLUTIONS FILE LINK" if you wish to view the entire Resolution details.
- (xiv) After selecting the resolution you have decided to vote on, click on "SUBMIT". A confirmation box will be displayed. If you wish to confirm your vote, click on "OK", else to change your vote, click on "CANCEL" and accordingly modify your vote.
- (xv) Once you "CONFIRM" your vote on the resolution, you will not be allowed to modify your vote.
- (xvi) You can also take out print of the voting done by you by clicking on "Click here to print" option on the Voting page.
- (xvii)If Demat account holder has forgotten the changed password then Enter the User ID and the image verification code and click on Forgot Password & enter the details as prompted by the system.
  - Institutional shareholders (i.e. other than Individuals, HUF, NRI etc.) are required to log on to <a href="https://www.evotingindia.com">https://www.evotingindia.com</a> and register themselves as Corporate.
  - They should submit a scanned copy of the Registration Form bearing the stamp and sign of the entity to <u>helpdesk.evoting@cdslindia.com</u>.
  - After receiving the login details they have to create a user who would be able to link the account(s) which they wish to vote on.
  - The list of accounts should be mailed to helpdesk. evoting@cdslindia.com and on approval of the accounts they would be able to cast their vote.
  - o They should upload a scanned copy of the Board Resolution and Power of Attorney (POA) which they have issued in favour of the Custodian, if any, in PDF format in the system for the scrutinizer to verify the same.

In case you have any queries or issues regarding e-voting, you may refer the Frequently Asked Questions ("FAQs") and e-voting manual available at <a href="www.evotingindia.com">www.evotingindia.com</a> under help section or write an email to <a href="helpdesk.evoting@cdslindia.com">helpdesk.evoting@cdslindia.com</a>.

- 25. (i) In terms of Clause 35B of the Listing Agreement, in order to enable its members, who do not have access to e-voting facility, to send their assent or dissent in writing in respect of the resolutions as set out in this Notice, a Ballot Form is attached. Members desiring to exercise vote by Ballot are requested to carefully read the instructions printed in the form, to complete the Ballot Form with assent (for) or dissent (against) and send it to Mr. Himanshu S. Kamdar, Scrutinizer, C/o Link Intime India Private Limited, Unit: Jyothy Laboratories Limited, C-13, Pannalal Silk Mills Compound, L.B.S. Marg, Bhandup (West), Mumbai – 400 078, Tel. No: 022-25946970, Fax No: 022-25946969, E-mail: rnt.helpdesk@linkintime.co.in so as to reach him on or before August 9, 2014 by 5.30 p.m. Any Ballot Form received after the said date shall be treated as if the reply from the Members has not been received.
  - (ii) In light of the recent judgment of the Bombay High Court, until clarity is available members who have not voted electronically or through ballot, will be permitted to deposit the filled in Ballot Forms, physically at the AGM to enable them to exercise their vote.
- 26. (i) Members who have registered their e-mail addresses with the depositories or with the Company's RTA are being sent Notice of ballot by e-mail and members who have not registered their e-mail addresses will receive Ballot Form along with the Notice through Courier/ Post.
  - (ii) Members can request for a Ballot Form at Link Intime India Private Limited, Unit: Jyothy Laboratories Limited, C-13, Pannalal Silk Mills Compound, L.B.S. Marg, Bhandup (West), Mumbai – 400 078 or they may also address their request through e-mail to: rnt.helpdesk@linkintime.co.in. Contact no 022-25946970.
  - (iii) In case of voting by physical ballot, the institutional members (i. e. other than individuals, HUF, NRI, etc.) are required to send a copy of the relevant Board Resolution/ Authority Letter etc. together with attested specimen signature of the duly authorized signatory(ies) who are authorized to vote, to the Scrutinizer along with the Ballot Form so as to reach the Scrutinizer on or before 5.30 p.m. on Saturday, August 9, 2014
  - (iv) The Scrutinizer will scrutinize the voting process (both e-voting and voting by physical ballot) in a fair and transparent manner. The Scrutinizer shall within a period not exceeding three (3) working days from

the conclusion of the e-voting period unblock the votes in the presence of at least two (2) witnesses not in the employment of the Company and make a Scrutinizer's Report of the votes cast in favor or against, if any, forthwith to the Chairman of the Company. The results shall be declared on or after the AGM of the Company. The results declared along with the Scrutinizer's Report shall be available on the Company's website within two (2) days of passing of the resolution at the AGM of the Company and communicated to the stock exchange.

27. The shareholders can also access the Annual Report 2013-14 of the Company circulated to the Members of the Company and other information about the Company on Company's website, i.e., <a href="www.jyothylaboratories.com">www.jyothylaboratories.com</a> or on Stock Exchange websites, which are <a href="www.bseindia.com">www.bseindia.com</a> and <a href="www.bseindia.com">www.nseindia.com</a>

By Order of the Board of Directors For **Jyothy Laboratories Limited** 

**M. L. Bansal** Company Secretary

Mumbai, May 22, 2014

#### **Registered Office:**

'Ujala House', Ram Krishna Mandir Road, Kondivita, Andheri (East), Mumbai – 400059 CIN: L24240MH1992PLC128651



### **EXPLANATORY STATEMENT PURSUANT TO SECTION 102 OF THE COMPANIES ACT, 2013**

#### Item No.4:

S. R. Batliboi & Associates LLP (SRBA-LLP), (ICAI Firm Registration No. 101049W), Chartered Accountants (CAs), Mumbai, were appointed as auditors of the Company for financial year 2013-14 at the Annual General Meeting (AGM) of the Company held on August 12, 2013. Prior to this, S. R. Batliboi & Associates (SRBA) have been the Auditors of the Company since 2002-03. Both these firms are associates and taken together have completed a term of twelve years. Now it is proposed to appoint S R B C & Co. LLP (also an associate of SRBA & SRBA-LLP) as Auditors of the Company.

As per provisions of Section 139 of the Companies Act, 2013, no listed company can appoint or re-appoint an audit firm as auditor for more than two terms of five consecutive years. Section 139 of the Act has also provided a period of three years from the date of commencement of the Act to comply with this requirement.

In view of the above, S R B C & Co. LLP, being eligible for re-appointment and based on the recommendation of the Audit

Committee, the Board of Directors have, at its meeting held on May 22, 2014, proposed the appointment of S R B C & Co. LLP as the Auditors of the Company for a period of three years to hold office from the conclusion of this AGM till the conclusion of the twenty-sixth AGM of the Company to be held in the year 2017 (subject to ratification of their appointment at every AGM).

The Board commends the Resolution at Item No. 4 for approval by the Members.

None of the Directors or Key Managerial Personnel (KMP) or relatives of Directors and KMP is concerned or interested in the Resolution at Item No. 4 of the accompanying Notice.

#### Item No.5 to 7:

The Board of Directors of the Company (the 'Board') has appointed three managerial personnel (hereinafter referred to as "Managerial Personnel"), subject to approval of shareholders, the details whereof are as below:

Sr. No.	Name of the Managerial Personnel with designation	Board meeting date at which appointment has been made	Tenure of appointment
1	Mr. Ramachandran Panjan Moothedath as Chairman and Managing Director	January 28, 2014	Five Years commencing from April 1, 2014 to March 31, 2019
2	Mr. Raghunandan Sathyanarayan Rao as Whole Time Director and Chief Executive Officer	May 22, 2014	Three Years commencing from June 1, 2014 to May 31, 2017
3	Ms. Jyothy Ramchandran as Whole Time Director	May 22, 2014	Three years commencing from June 1, 2014 to May 31, 2017

It is proposed to seek shareholders' approval for the aforesaid appointments of Managerial Personnel in terms of the applicable provisions of the Act. The Managerial Personnel satisfy all the conditions set out in Part-I of Schedule V to the Companies Act, 2013 ("the Act") as also conditions set out under subsection (3) of Section 196 of the Act. Hence they are eligible for re-appointment. They are not disqualified from being appointed as Director in terms of Section 164 of the Act. The aforesaid appointments were made on the basis of recommendations of Remuneration and Compensation Committee of the Board.

Brief profile of Managerial Personnel, nature of their expertise in specific functional areas, names of companies in which they hold directorships and memberships/ chairmanships of Board Committees, shareholding and relationships amongst directors inter-se as stipulated under Clause 49 of Listing Agreement with the Stock Exchanges, are provided in the Corporate Governance Report forming part of the Annual Report.

The specific terms of appointments including remuneration payable to Managerial Personnel are included in the respective resolution specified in the Notice. Other main terms and conditions of the appointment of Managerial Personnel are as below:

- Subject to superintendence, control and direction of the Board of Directors of the Company, the Managerial Personnel shall exercise and perform such powers and duties as the Board of Directors of the Company ("the Board") may from time to time determine and shall also do and perform all such other acts, things and deeds which in the ordinary course of business he/she considers necessary in the interest of the Company.
- The Managerial Personnel shall unless prevented by ill-health or disability throughout the said term devote adequate time and attention and abilities to the business of the Company and its subsidiaries/ associates, and in all

respects conform to and comply with the directions given and regulations made by the Board and he/ she shall well and faithfully serve the Company and use his/ her best endeavour to promote the interest of the Company.

- The Managerial Personnel shall act in accordance with the Articles of Association of the Company and shall abide by the provisions contained in Section 166 of the Companies Act, 2013 with regard to duties of directors.
- The Managerial Personnel shall adhere to the Company's Code of business conduct and ethics for Directors and Senior Management.
- 5. The Managerial Personnel shall not without the consent of the Board divulge or disclose to any person any of the secrets, affairs, information of or concerning the business of the Company and its subsidiaries/ associates, whether acquired in the course of or as incidental to the employment.
- 6. The respective agreement between Managerial Personnel and the Company may be terminated by either of the parties, by giving, not less than six calendar months' notice in writing.

Mr. M. P. Ramachandran, Chairman and Managing Director is a Director not liable to retire by rotation. Mr. Raghunandan and Ms. M. R. Jyothy are Directors liable to retire by rotation.

Copy of the Draft Agreements to be entered into with respective Managerial Personnel as referred to in the Resolutions will be available for inspection by the members at the Registered Office of the Company. This explanatory statement may also be regarded as disclosure under Clause 49 of the Listing Agreement.

None of the Directors/ Key Managerial Personnel of the Company/their relatives are, in any way, concerned or interested, financially or otherwise, in resolutions set-out under item no. 5 to 7 except the following:

- Mr. Ramachandran being the appointee and Ms. M.
   R. Jyothy, relative of Mr. Ramachandran and Whole Time Director of the Company and other relatives of Mr. Ramachandran are interested in the resolution set out at Item No. 5 of the Notice.
- 2. Mr. Raghunandan and his relatives are interested in the resolutions set out at Item No. 6 of the Notice.
- Ms. M. R. Jyothy being the appointee and Mr. Ramachandran, relative of Ms. M. R. Jyothy and Chairman and Managing Director of the Company and other relatives of Ms. M. R. Jyothy are interested in the resolution set out at Item No. 7 of the Notice.

The Board commends the ordinary resolutions set out at Item Nos. 5 to 7 of the Notice for approval by the shareholders.

#### Item No. 8 to 11:

Pursuant to Sections 149 and 152 and Schedule IV of the Companies Act, 2013 read with the Companies (Appointment and Qualification of Directors) Rules, 2014, it is proposed to appoint Mr. Nilesh Bansilal Mehta, Mr. Kiliyanat Puliasseri Padmakumar, Mr. Bipin Ratilal Shah and Mr. Ramakrishnan Lakshminarayanan as Independent Directors of the Company for a period up to March 31, 2019 and that they shall not be liable to retire by rotation. The Company has received notices, pursuant to Section 160 of the Companies Act, 2013, from members proposing the appointment of aforesaid Independent Directors.

A brief profile of all the aforesaid Independent Directors, nature of their expertise in specific functional areas and names of companies in which they hold directorship and membership/chairmanship of Board Committees, shareholding and relationship between directors inter-se as stipulated under Clause 49 of Listing Agreement with the Stock Exchanges, are provided in the Corporate Governance Report forming part of the Annual report.

In the opinion of the Board, the Independent Directors fulfill the conditions specified in Sections 149 and 152 and Schedule IV of the Companies Act, 2013 read with the Companies (Appointment and Qualification of Directors) Rules, 2014 and Clause 49 of the Listing Agreement and such Independent Directors are independent of the management. Further, all the aforesaid Independent Directors have given a declaration to the Board of Directors to the effect that they meet the criteria of independence as provided in Section 149(6) of the Companies Act, 2013 and are not disqualified from being appointed as a Director in terms of Section 164 of the Act.

The Board of Directors believes that vast experience and knowledge of the aforesaid directors shall be beneficial for the progress of the Company. Hence in the interest of the Company, the Board recommend the appointment of Mr. Nilesh B. Mehta, Mr. K. P. Padmakumar, Mr. Bipin R. Shah and Mr. R. Lakshminarayanan as Independent Directors set out at Item Nos. 8 to 11 of the Notice.

Upon confirmation of the appointment of these individuals as Independent Directors by the Members of the Company, the appointment shall be formalised by issue of a letter of appointment by the Company to the said Independent Directors.

Save and except the Independent Directors and their relatives in their respective appointment, none of the other Directors, Key Managerial Personnel or their relatives are concerned or interested in the proposed Ordinary Resolutions as set out at Item Nos. 8 to 11 of the Notice. This explanatory statement may also be regarded as disclosure under Clause 49 of the Listing Agreement.

#### Item No. 12 and 13:

The shareholders of the Company had passed ordinary resolution in terms of Section 293(1)(d) and 293(1)(a) of the Companies Act, 1956, authorising the Board of Directors of the Company to borrow funds up to ₹ 1,000 Crores and to create security on the assets of the Company for securing the borrowings that would be made by the Company from time to time respectively, through Postal Ballot proceedings held on July 30, 2011.

Sections 180(1)(c) and 180(1)(a) of the Companies Act, 2013, which have become effective from September 12, 2013, provide that the Board of Directors of a Company shall not, without the consent of members in general meeting by way of special resolution, borrow money in excess of the Company's paid up share capital and free reserves, apart from temporary loans obtained from the Company's bankers in the ordinary course of business; and/ or sell, lease or otherwise dispose of the whole or substantially the whole of the undertaking of the Company, respectively.

Ministry of Corporate Affairs (MCA) vide General Circular No.04/2014 dated March 25, 2014 had clarified that the resolutions passed under Section 293 of the Companies Act, 1956, prior to September 12, 2013 with reference to borrowings and/ or creation of security on the assets of the Company will be regarded as sufficient compliance of the requirement of Section 180 of the Companies Act, 2013, for a period of one year from the date of notification of Section 180 of the Companies Act, 2013. As a result the ordinary resolutions passed by the shareholders through Postal Ballot proceedings held on July 30, 2011 will have validity till September 11, 2014.

It is, therefore, necessary for the members to pass special resolutions under Section 180(1)(c) and Section 180(1)(a) and other applicable provisions of the Companies Act, 2013, as set out at Item Nos. 12 and 13 of the Notice, to enable the Board of Directors to borrow moneys in excess of the aggregate of the paid up share capital and free reserves of the Company but not exceeding ₹ 1,000 crore only and to create security on the assets of the Company through mortgage or pledge or hypothecation or otherwise or through combination of them for securing the borrowings as the creation of security/ mortgage/ pledge/ hypothecation/ charge or encumbrance may be covered by the term "otherwise disposed of" used in Section 180(1)(a) of the Companies Act, 2013. Accordingly, approval of the shareholders is sought by way of special resolutions set out at Item Nos. 12 and 13 of the Notice.

None of the Directors and Key Managerial Personnel of the Company and their relatives is concerned or interested, financial or otherwise, in these resolutions.

Your Directors recommend these special resolutions for your approval.

#### Item No. 14 and 15:

Mr. S. Raghunandan, Whole Time Director and Chief Executive Officer of the Company as part of terms and conditions of his appointment is eligible/ entitled to participate in stock option scheme as may be approved by the Board and members of the Company. Accordingly, it is proposed to formulate Employee Stock Option Scheme 2014-A (ESOS 2014-A) to reward Mr. S. Raghunandan, considering his present role and responsibilities in the organization and his contribution in the value, growth and profitability of the Company.

The main features of the ESOS 2014-A are as under:

1. Total number of options to be granted:

A total number of options equal to 27,15,352 (Twenty Seven Lacs Fifteen Thousand Three Hundred and Fifty Two) Equity Shares would be available for being granted to Mr. S. Raghunandan under ESOS 2014-A. Each option when exercised would be converted into one Equity share of ₹ 1/- each fully paid-up.

Vested options that lapse due to non-exercise or unvested options that get cancelled due to resignation of the employees or otherwise, would be available for being re-granted at a future date.

Securities and Exchange Board of India (Employee Stock Option Scheme and Employee Stock Purchase Scheme) Guidelines, 1999 (herein after referred to as "SEBI Guidelines") require that in case of any corporate action(s) such as rights issues, bonus issues, merger and sale of division and others, a fair and reasonable adjustment needs to be made to the options granted. Accordingly, if any additional Equity Shares are issued by the Company for making such fair and reasonable adjustment, the ceiling of 27,15,352 (Twenty Seven Lacs Fifteen Thousand Three Hundred and Fifty Two) Equity Shares shall be deemed to be increased to the extent of such additional Equity Shares issued.

Identification of classes of employees entitled to participate in the Employee Stock Option Scheme(s):

Mr. S. Raghunandan would be entitled to be granted stock options under ESOS 2014-A.

3. Transferability of employee stock options:

The stock options granted under ESOS 2014-A will not be transferable to any person and shall not be pledged, hypothecated, mortgaged or otherwise alienated in any manner. However, in the event of death of the employee stock option holder while in employment, the right to exercise all the options granted to him till such date shall be transferred to his legal heirs or nominees.

4. Requirements of vesting and period of vesting:

The Options granted shall vest so long as Mr. S. Raghunandan continues to be in the employment of the Company, as the case may be. The Remuneration and Compensation Committee may, at its discretion, lay down certain performance metrics on the achievement of which the granted options would vest, the detailed terms and conditions relating to such performance-based vesting, and the proportion in which options granted would vest subject to minimum and maximum vesting period as specified below.

The options would vest not earlier than one year and not later than four years from the date of grant of options. The exact proportion in which and the exact period over which the options would vest would be determined by the Remuneration and Compensation Committee, subject to minimum vesting period of one year from the date of grant of options.

#### Exercise Price:

The Exercise Price shall be equal to face value of shares i.e ₹ 1/- per option.

6. Exercise Period and the process of Exercise:

The Exercise period would commence from the date of vesting and will expire on completion of five years from the date of vesting of options.

The options will be exercisable by Mr. S. Raghunandan by a written application to the Company to exercise the options in such manner, and on execution of such documents, as may be prescribed by the Remuneration and Compensation Committee from time to time. The options will lapse if not exercised within the specified exercise period.

 Appraisal Process for determining the eligibility of Mr. S. Raghunandan to ESOS 2014-A:

The appraisal process for determining the eligibility of Mr. S. Raghunandan will be specified by the Remuneration and Compensation Committee, and will be based on criteria such as role/ designation, length of service with the Company, past performance record, future potential and/ or such other criteria that may be determined by the Remuneration and Compensation Committee at its sole discretion.

8. Maximum number of options to be issued to Mr. S. Raghunandan and in aggregate:

The number of options that may be granted to Mr. S. Raghunandan and in aggregate under the Scheme exceeds 1% of the issued capital (excluding outstanding warrants and conversions) of the Company at the time of grant of options. The specific details for the options exceeding 1% are as under:

Sr. No.	Name of the Employee	Designation	% of options granted	No. of options granted
1.	Mr. S. Raghunandan	Whole Time Director and Chief Executive Officer	1.5%	27,15,352

#### 9. Disclosure and Accounting Policies:

The Company shall comply with the disclosure and the accounting policies prescribed as per SEBI Guidelines.

#### 10. Method of option valuation:

To calculate the employee compensation cost, the Company shall use the Intrinsic Value Method for valuation of the options granted.

In case the Company calculates the employee compensation cost using the Intrinsic Value of the stock options, the difference between the employee compensation cost so

computed and the cost that shall have been recognized if it had used the Fair Value of the options, shall be disclosed in the Directors' Report and also the impact of this difference on profits and on Earnings Per Share (EPS) of the Company shall also be disclosed in the Directors' Report.

The shares allotted pursuant to the exercise of options, shall be listed on National Stock Exchange of India Limited and BSE Limited.

As the Employee Stock Option Scheme provides for issue of shares to be offered to persons other than existing shareholders of the Company, consent of the members

as set out at Item No.14 of the Notice is being sought pursuant to Section 62(1) (b) of the Companies Act, 2013 and all other applicable provisions, if any, of the Act and as per clause 6 of the SEBI Guidelines.

Further, Clause 6.3 of the SEBI Guidelines requires approval of shareholders by way of separate resolution if the grant of option to identified employees, during any one year is equal to or exceeding 1% of the issued capital of the Company at the time of grant of option. Since the number of options to be granted to Mr. S. Raghunandan will exceed 1% of the issued capital of the Company, as aforesaid, consent of members as set out at Item No.15 of the Notice is also sought in terms of clause 6.3 of the SEBI Guidelines.

A copy of the Scheme/  $Plan-ESOS\ 2014-A$  is open for inspection by the Members at the Registered Office of the Company.

None of the Directors or Key Managerial Personnel of the Company or their relatives except Mr. S. Raghunandan and his relatives to the extent of securities that may be offered to him under the scheme i.e. ESOS 2014-A, is in any way, concerned or interested in these resolutions.

Your Directors recommend for your approval the special resolutions set out at Item Nos. 14 and 15.

#### Item No.16:

The Company appreciates the critical role, employees play in the organizational growth. It strongly feels that the value created by its people should be shared by them. To promote the culture of employee ownership, approval of the shareholders is being sought for Employee Stock Option Scheme 2014 (ESOS 2014) for issue of stock options to the employees of the Company.

The main features of ESOS 2014 are as under:

1. Total number of options to be granted:

A total number of options equal to 27,15,352 (Twenty Seven Lacs Fifteen Thousand Three Hundred and Fifty Two) Equity Shares would be available for being granted to eligible employees of the Company under ESOS 2014. Each option when exercised would be converted into one Equity share of ₹ 1/- each fully paid-up.

Vested options that lapse due to non-exercise or unvested options that get cancelled due to resignation of the employees or otherwise, would be available for being regranted at a future date.

Securities and Exchange Board of India (Employee Stock Option Scheme and Employee Stock Purchase Scheme)

Guidelines, 1999 (herein after referred to as "SEBI Guidelines") require that in case of any corporate action(s) such as rights issues, bonus issues, merger and sale of division and others, a fair and reasonable adjustment needs to be made to the options granted. Accordingly, if any additional Equity Shares are issued by the Company to the Option Grantees for making such fair and reasonable adjustment, the ceiling of 27,15,352 (Twenty Seven Lacs Fifteen Thousand Three Hundred and Fifty Two) Equity Shares shall be deemed to be increased to the extent of such additional Equity Shares issued.

 Identification of classes of employees entitled to participate in the Employee Stock Option Scheme(s):

Only employees of the Company, including the Directors but excluding Independent Directors and the promoters of the Company are entitled to be granted stock options. Such employees as may be decided by the Remuneration and Compensation Committee from time to time in compliance with the applicable laws would be entitled to be granted stock options under ESOS 2014.

3. Transferability of employee stock options:

The stock options granted to an employee will not be transferable to any person and shall not be pledged, hypothecated, mortgaged or otherwise alienated in any manner. However, in the event of death of an employee stock option holder while in employment, the right to exercise all the options granted to him till such date shall be transferred to the legal heirs or nominees.

4. Requirements of vesting and period of vesting:

The Options granted shall vest so long as the employee continues to be in the employment of the Company, as the case may be. The Remuneration and Compensation Committee may, at its discretion, lay down certain performance metrics on the achievement of which the granted options would vest, the detailed terms and conditions relating to such performance-based vesting, and the proportion in which options granted would vest subject to minimum and maximum vesting period as specified below.

The options would vest not earlier than one year and not later than four years from the date of grant of options. The exact proportion in which and the exact period over which the options would vest would be determined by the Remuneration and Compensation Committee, subject to minimum vesting period of one year from the date of grant of options.

5. Exercise Price:

The Exercise Price shall be equal to face value of shares i.e ₹ 1/- per option.

6. Exercise Period and the process of Exercise:

The Exercise period would commence from the date of vesting and will expire on completion of five years from the date of vesting of options.

The options will be exercisable by the Employees by a written application to the Company to exercise the options in such manner, and on execution of such documents, as may be prescribed by the Remuneration and Compensation Committee from time to time. The options will lapse if not exercised within the specified exercise period.

7. Appraisal Process for determining the eligibility of employees to ESOS 2014:

The appraisal process for determining the eligibility of the employee will be specified by the Remuneration and Compensation Committee, and will be based on criteria such as role/ designation of the employee, length of service with the Company, past performance record, future potential of the employee and/ or such other criteria that may be determined by the Remuneration and Compensation Committee at its sole discretion.

8. Maximum number of options to be issued per employee and in aggregate:

The number of options that may be granted to any specific employee under the Scheme shall be less than 1% of the issued capital (excluding outstanding warrants and conversions) of the Company at the time of grant of options.

9. Disclosure and Accounting Policies:

The Company shall comply with the disclosure and the accounting policies prescribed as per SEBI Guidelines.

10. Method of option valuation:

To calculate the employee compensation cost, the Company shall use the Intrinsic Value Method for valuation of the options granted.

In case the Company calculates the employee compensation cost using the Intrinsic Value of the stock options, the difference between the employee compensation cost so computed and the cost that shall have been recognized if it had used the Fair Value of the options, shall be disclosed in the Directors' Report and also the impact of this difference on profits and on Earning Per Share (EPS) of the Company shall also be disclosed in the Directors' Report.

The shares allotted pursuant to the exercise of options, shall be listed on National Stock Exchange of India Limited and BSE Limited.

As the Employee Stock Option Scheme provides for issue of shares to be offered to persons other than existing shareholders of the Company, consent of the members as set out at Item No.16 of the Notice is being sought pursuant to Section 62(1) (b) of the Companies Act, 2013 and all other applicable provisions, if any, of the Act and as per clause 6 of the SEBI Guidelines.

A copy of the Scheme/ Plan — ESOS 2014 is open for inspection by the Members at the Registered Office of the Company.

None of the Directors or Key Managerial Personnel of the Company or their relatives is, in any way, concerned or interested in the resolution, except to the extent of the securities that may be offered to them under the scheme.

Your Directors recommend the special resolution set out at Item No. 16 for your approval.

#### Item No. 17:

Associated Industries Consumer Products Private Limited (AICPPL) is a wholly owned subsidiary of Jyothy Laboratories Limited (JLL). JLL holds 8,25,540 Equity Shares of ₹ 10/- each fully paid-up, of Jyothy Consumer Products Marketing Limited (JCPML). AICPPL has proposed to JLL to acquire the said 8,25,540 Equity Shares of ₹ 10/- each of JCPML for such consideration payable by AICPPL to be determined on the basis of a valuation report in this regard, however, such consideration not being less than ₹ 10/- per Equity Share (i.e. the face value of the Equity Share) of JCPML.

Since AICPPL is a wholly owned subsidiary of JLL, AICPPL is a related party of JLL and thus, the above transaction is covered under the provisions of Section 188 of the Companies Act, 2013 which would require prior approval of the shareholders of the Company.

The disclosures prescribed under Explanation (3) to Rule 15 are as below:

- a) **Name of the related party:** Associated Industries Consumer Products Private Limited (AICPPL)
- b) Name of the director or key managerial personnel who is related, if any: No director or key managerial personnel are interested in the transaction.
- Nature of relationship: Associated Industries Consumer Products Private Limited is a wholly owned subsidiary of the Company.

# d) Nature, material terms, monetary value and particulars of the contract or arrangement:

- i. The proposed contract/ arrangement is to sell 8,25,540 equity shares held by the Company to its wholly owned subsidiary (AICCPL).
- ii. The consideration payable by AICPPL shall be based on the valuation report of independent valuers. However such consideration shall not be less than ₹ 10/- per Equity Share (i.e. face value of Equity Share) of JCPML.
- iii. AICPPL shall obtain all requisite approvals, consents and comply with other requirements of law before effecting the aforesaid proposed transaction.

None of the Directors/ Key Managerial Personnel of the Company/ their respective relatives are interested in the resolution as set out at Item No. 17 of the Notice except:

- 1. To the extent of their respective shareholding in the Company (JLL).
- That Mr. M. P. Ramachandran Chairman and Managing Director of the Company and Ms. M. R. Jyothy – Whole Time Director of the Company are relatives of Ms. M. R. Deepthi, Director of AICPPL.

Directors recommend for your approval the special resolution set out at Item No. 17 of the Notice.

#### Item No. 18:

The Board of Directors at its meeting held on May 22, 2014 appointed M/s. R. Nanabhoy & Co., Cost Accountants (Firm Registration No. 000010), as the Cost Auditor for audit of the cost accounting records of the Company for the financial year ending March 31, 2015, at a remuneration amounting to

₹ 2,40,000/- (Rupees Two Lac Forty Thousand only) plus Service Tax as applicable and out of pocket expenses, if any. In terms of the provisions of Section 148(3) of the Companies Act, 2013 read with the Companies (Audit and Auditors) Rules, 2014, the remuneration payable to Cost Auditor shall be ratified by the shareholders of the Company.

Accordingly, consent of the members is sought for approving the Ordinary Resolution as set out at Item No. 18 of the Notice for ratification of remuneration payable to the Cost Auditor.

None of the Directors/ Key Managerial Personnel of the Company/ their respective relatives are concerned or interested in the proposed ordinary resolution as set out at Item No. 18 of this Notice.

Your Directors commend for your approval the ordinary resolution set out at Item No. 18 of the Notice.

By Order of the Board of Directors For **Jyothy Laboratories Limited** 

> M. L. Bansal Company Secretary

Mumbai, May 22, 2014

#### Registered Office:

'Ujala House', Ram Krishna Mandir Road, Kondivita, Andheri (East), Mumbai – 400059 CIN: L24240MH1992PLC128651

## JYOTHY LABORATORIES LIMITED

Regd. Office: 'Ujala House' Ramkrishna Mandir Road, Kondivita, Andheri (E), Mumbai – 400 059 Tel No.: 022 66892800 Fax No.:022 66892805 E-mail: <a href="mailto:secretarial@jyothy.com">secretarial@jyothy.com</a> website: www.jyothylaboratories.com CIN: L24240MH1992PLC128651

## **BALLOT FORM**

(To be returned to Scrutinizer appointed by the Company)

1.	Name(s) of Member(s):
	(including joint-holders, if any)

- 2. Address of Member(s):
- Registered Folio No./
   DPID No./ Client ID No.\*:
   (\*Applicable to Members holding shares in dematerialised form)
- 4. I/ We hereby exercise my/ our vote in respect of the Ordinary Resolution(s)/ Special Resolution(s) as specified in the Notice of the Company dated May 22, 2014 to be passed through Ballot for the business stated in the said Notice by conveying my/ our assent or dissent to the said resolution in the relevant box below:

Item No.	Description	Type of resolution (Ordinary / Special)	I / We assent to the resolution (For)	I / We dissent to the resolution (Against)
1.	Adoption of the audited Balance Sheet and Profit & Loss Account for the year ended March 31, 2014 and the reports of the Board of Directors and Auditors thereon.	Ordinary		
2.	Declaration of final dividend and confirmation of Interim dividend already paid for financial year 2013-14.	Ordinary		
3.	Appointment of Director in place of Mr. K. Ullas Kamath who retires by rotation and being eligible offers himself for re-appointment.	Ordinary		
4.	Appointment of Auditors and fixing of their remuneration.	Ordinary		
5.	Re-appointment of Mr. M. P. Ramachandran as Chairman & Managing Director of the Company and approval of remuneration.	Ordinary		
6.	Re-appointment of Mr. S. Raghunandan as Whole Time Director & Chief Executive Officer of the Company and approval of remuneration.	Ordinary		
7.	Re-appointment of Ms. M. R. Jyothy as Whole Time Director of the Company and approval of remuneration.	Ordinary		
8.	Appointment of Mr. Nilesh B. Mehta as an Independent Director of the Company.	Ordinary		
9.	Appointment of Mr. K. P. Padmakumar as an Independent Director of the Company.	Ordinary		
10.	Appointment of Mr. Bipin R. Shah as an Independent Director of the Company.	Ordinary		
11.	Appointment of Mr. R. Laxminarayanan as an Independent Director of the Company.	Ordinary		
12.	Power to borrow moneys in excess of paid up capital and free reserves of the Company in terms of Section 180(1)(c) of the Companies Act, 2013.	Special		
13.	Power to create charge on the assets of the Company in terms of Section 180(1)(a) of the Companies Act, 2013.	Special		
14.	Consent for Adoption of Employee Stock Option Scheme 2014-A and to create, offer, issue and allot stock options to Mr. S. Raghunandan.	Special		
15.	Consent for grant of stock options in excess of 1% of the issued capital to Mr. S. Raghunandan.	Special		
16.	Consent for Adoption of Employee Stock Option Scheme 2014 and to create, offer, issue and allot stock options to permanent employees of the Company.	Special		
17.	Sale of stake in Jyothy Consumer Products Marketing Limited to Associated Industries Consumer Products Private Limited.	Special		
18.	Ratification of remuneration of Cost Auditors.	Ordinary		



#E-mail:	#Tel No.

Signature of Member / Beneficial Owner

## JYOTHY LABORATORIES LIMITED

Regd. Office: 'Ujala House' Ramkrishna Mandir Road, Kondivita, Andheri (E), Mumbai – 400 059 Tel No.: 022 66892800 Fax No.:022 66892805 E-mail: <a href="mailto:secretarial@jyothy.com">secretarial@jyothy.com</a> website: www.jyothylaboratories.com CIN: L24240MH1992PLC128651

## FORM NO. MGT – 11 PROXY FORM

[Pursuant to Section 105 (6) of the Companies Act, 2013 read with Rule 19 (3) of the Companies (Management and Administration) Rules, 2014]

Nan	ne of the Member(s):		•		
	istered address:				
	ail ld:				
Folio	o No./ Client ID:				
	D:				
I/W	/e being the member(s) of	shares of the Jyothy Lab	oratories Limited hereby appoint:		
1.	Name:				
	Address:				
	E-mail ld:	Signature:	or failing him;		
2.	Name:				
	Address:				
		Signature:			
3.	Name:				
	Address:				
	E-mail Id:	Signature:			
Aug	ust 13, 2014 at 10.30 a.m. at M. C. Ghia Ha	r me/ us and on my/ behalf at the 23 <sup>rd</sup> Annual Gene all, Indian Textile Accessories & Machinery Manuf lumbai – 400001 and at any adjournment thereof	eral Meeting of the Company to be held on Wednesday facturers' Association, Bhogilal Hargovindas Building in respect of resolutions, as indicated below:		
1.	Adoption of the audited Balance Sheet and Profit & Loss Account for the year ended March 31, 2014 and the reports of the Board of Directors ar Auditors thereon.				
2.	Declaration of final dividend and confirma	tion of Interim dividend already paid for financial y	year 2013-14.		
3.	Appointment of Director in place of Mr. K. Ullas Kamath who retires by rotation and being eligible offers himself for re-appointment.				
4.	Appointment of Auditors and fixing of the	ir remuneration.			
5.	Re-appointment of Mr. M. P. Ramachandra	n as Chairman & Managing Director of the Compa	ny and approval of remuneration.		
6.		Whole Time Director & Chief Executive Officer of t			
7.	Re-appointment of Ms. M. R. Jyothy as Wh	ole Time Director of the Company and approval of	remuneration.		
8.	Appointment of Mr. Nilesh B. Mehta as an	Independent Director of the Company.			
9.	Appointment of Mr. K. P. Padmakumar as a	n Independent Director of the Company.			
10.	Appointment of Mr. Bipin R. Shah as an Inc				
11.	Appointment of Mr. R. Laxminarayanan as	an Independent Director of the Company.			
12.	Power to borrow moneys in excess of paid	up capital and free reserves of the Company in ter	ms of Section 180(1)(c) of the Companies Act, 2013.		
13.	O O	e Company in terms of Section 180(1)(a) of the Cor	· ·		
14.	Consent for Adoption of Employee Stock O	ption Scheme 2014-A and to create, offer, issue an	d allot stock options to Mr. S. Raghunandan.		
15.	Consent for grant of stock options in excess	s of 1% of the issued capital to Mr. S. Raghunanda	n.		
16.	Consent for Adoption of Employee Stock Opt	tion Scheme 2014 and to create, offer, issue and allot	stock options to permanent employees of the Company		
17.	Sale of stake in Jyothy Consumer Products	Marketing Limited to Associated Industries Consu	mer Products Private Limited.		
18.	Ratification of remuneration of Cost Audit	ors.			
Sign	ned this day of	2014	AFFIX RE.1/-		
	·		REVENUE		
Sigr	nature of shareholder(s):		STAMP		
Sign	nature of Proxy holder(s):				

Note: Proxy form to be submitted at the Registered Office of the Company not less than 48 (forty eight) hours before the commencement of aforesaid

Annual General Meeting.

## JYOTHY LABORATORIES LIMITED

Regd. Office: 'Ujala House' Ramkrishna Mandir Road, Kondivita, Andheri (E), Mumbai – 400 059 Tel No.: 022 66892800 Fax No.:022 66892805 E-mail: <a href="mailto:secretarial@jyothy.com">secretarial@jyothy.com</a> website: www.jyothylaboratories.com CIN: L24240MH1992PLC128651

## **ENTRANCE PASS/ ATTENDANCE SLIP**

(To be presented at the entrance)

## 23rd ANNUAL GENERAL MEETING ON WEDNESDAY, AUGUST 13, 2014 AT 10.30 A.M.

at M. C. Ghia Hall, Indian Textile Accessories & Machinery Manufacturers' Association, Bhogilal Hargovindas Building, 4th Floor, 18/20, K. Dubhash Marg, Kala Ghoda, Mumbai – 400001

1.	Name(s) of member(s) : (including joint-holders, if any)	
2.	Registered Address of the Sole/ First named member :	
3.	Registered Folio No./ DPID/ Client ID No * : (*Applicable to Members holding)	g shares in dematerialized from)
	-	nolder/ proxy of the Registered Shareholder of the Company as per details above. I hereby al General Meeting of the Company.
Nar	ne of the Shareholder/ Proxy	
Sign	nature of the Shareholder/ Proxy	present
Not	e: Only Shareholders / proxies are	allowed to attend the meeting