

# **ION EXCHANGE (INDIA) LIMITED**

Regd Office : Ion House, Dr. E Moses Road, Mahalaxmi, Mumbai 400011.

CIN :L74999MH1964PLC014258 Email- ieil@ionexchange.co.in

Web:www.ionindia.com

# NOTICE OF POSTAL BALLOT

(Pursuant to Section 110 of the Companies Act, 2013 and Rules made there under)

TO

### THE MEMBERS OF THE COMPANY

Notice is hereby given pursuant to Section 110 of the Companies Act, 2013 ("Act") read with the Companies (Management and Administration) Rules, 2014 ("Rules"), and other applicable provisions, if any, of the Companies Act, 2013 (which shall include any statutory modifications, amendments or re-enactments thereto) that the Company is seeking the Shareholders' consent to pass the following Resolutions set out below by way of Postal Ballot.

# Item No. 1

### Appointment of Statutory Auditors to fill casual vacancy.

To consider and if though fit, to pass the following resolution as an Ordinary Resolution through Postal Ballot:

"RESOLVED THAT pursuant to Section 139(8) and such other applicable provisions, if any, of the Companies Act, 2013, M/s. BSR & Co. LLP, Chartered Accountants, having firm's registration number 101248W/W-100022 be and are hereby appointed as the Statutory Auditors of the company to fill the vacancy caused by the resignation of M/s. S. R. Batliboi & Co. LLP and to hold office until the conclusion of the next Annual General Meeting on such terms and conditions and at such remuneration plus service tax, out of pocket, travelling expenses etc. as may be mutually agreed between the Board of Directors and the Statutory Auditors."

# Item No. 2

### Consent for making of any investment/giving any loan or guarantee/providing security.

To consider and if though fit, to pass the following resolution as a Special Resolution through Postal Ballot:

"RESOLVED THAT, subject to the provisions of Section 186 and other applicable provisions of the Companies

Act, 2013, (Including any statutory modification or re-enactment thereof, for the time being in force), and subject to such approvals, consents, sanctions and permissions, as may be necessary, consent of the Company be and is hereby accorded to the Board of Directors of the Company (hereinafter referred to as the "Board") to (a) give any loan to any body corporate(s)/ person(s); (b) give any guarantee or provide security in connection with a loan to any body corporate(s)/ person (s); and (c) acquire by way of subscription, purchase or otherwise, securities of any body corporate(s) (i) upto an aggregate amount not exceeding Rs.700 Crores outstanding at any time; or (ii) 60% of the aggregate of the paid-up share capital and free reserves and securities premium account; or (iii)100% of its free reserves and securities premium account, whichever is higher, on such terms and conditions, as the Board may think fit.

RESOLVED FURTHER THAT the Board or a duly constituted Committee thereof be and is hereby authorized to decide and finalise the terms and conditions of the above, limit upto which such investments in securities/loans/guarantee, that may be given or made, as may be determined by the Board or the Committee thereof, within the aforesaid limits including with the power to transfer/ dispose of the investments so made, from time to time, and to execute all deeds, documents and other writings and to do all such acts, deeds, matters and things as may be necessary and/or expedient for implementing and giving effect to this resolution."

### Item No. 3

### Consent for creating / providing security on Assets of the Company.

To consider and if thought fit, to pass the following resolution as a Special Resolution through Postal Ballot:

"RESOLVED THAT in supersession of the earlier resolution passed by the members at the Annual General Meeting of the Company held on 21st August 1998 the consent of the Company be and is hereby accorded pursuant to Section 180(1)(a) and other applicable provisions, if any, of the Companies Act, 2013 to the Board of Directors of the Company to create such appropriate charge including second and subsequent charge / mortgage / hypothecation (in addition to and / or in subordination to the existing charges / mortgages/ hypothecations created and / or to be created by the Company) on all or any part of the undertakings, wherever situate, including the present and / or future properties whether movable or immovable comprised in any undertaking or undertakings of the Company, as the case may be, in such form and in such manner as the Board may think fit, together with power to take over the management of the business and concern of the Company in certain events to or in favour of any financial institutions / banks / insurance companies (hereinafter referred to as "Lender/s") to secure any loans and / or advances already obtained or that may be obtained aggregating to Rs.200 crores from such Lender/s together with interest thereon, additional interest, liquidated damages, commitment charge, premium on prepayment, costs, charges, expenses and all other monies payable by the Company to the concerned Lender/s and / or to their Trustees in terms of the Loan Agreement / Heads of Agreement / Hypothecation Agreement / Letters of Sanction / Memorandum of Terms and Conditions, entered into / to be entered into by the Company in respect of such Loans/ Advances and such security to rank pari passu with and / or subordinate to the mortgages and / or charges already created or to be created in future by

the Company."

RESOLVED FURTHER THAT the Board of Directors of the Company be and are hereby authorised to do all such acts, deeds, matters and things and to execute such documents and writings as they may consider necessary or proper for the purpose of giving effect to this Resolution.

By order of the Board of Directors

(Milind Puranik)
Company Secretary

Place: Mumbai

Date: 29th October 2014

# **NOTES:**

 A statement setting out material facts pursuant to Section 102 of the Companies Act, 2013 is annexed hereto.

- The Notice of Postal Ballot is sent to all the Shareholders, whose names appear on the Register of Members/ List of Beneficial Owners as received from National Securities Depository Limited (NSDL)/ Central Depository Services (India) Limited (CDSL) on 14<sup>th</sup> November 2014.
- 3. The Board of Directors have appointed Shri Virendra Bhatt, Practising Company Secretary, Mumbai as the scrutinizer for conducting the Postal Ballot process in a fair and transparent manner.
- 4. Shareholders who have registered their e-mail IDs for receipt of documents in electronic mode under the Green Initiative of Ministry of Corporate Affairs are being sent Notice of Postal Ballot by email and to others are sent by Courier along with Postal Ballot Form and the self addressed business reply envelope. Shareholders who have received Postal Ballot Notice by e-mail and who wish to vote through physical Postal Ballot Form can download Postal Ballot Form from the link <a href="http://www.ionindia.com/aboutUs/investorRelations.asp">http://www.ionindia.com/aboutUs/investorRelations.asp</a> or seek duplicate Postal Ballot Form from M/s. TSR Darashaw Pvt. Ltd. 6-10, Haji Moosa Patrawala Industrial Estate, Dr. E. Moses Road, Mahalaxmi, Mumbai 400 011.Tel: 6656 8484/94 Email: <a href="mailto:csg-unit@tsrdarashaw.com">csg-unit@tsrdarashaw.com</a>, fill in the details and send the same to the scrutinizer.
- 5. In compliance with provisions of Section 110 of the Companies Act, 2013 read with the Companies (Management and Administration) Rules, 2014, and Clause 35B of the Listing Agreement, the Company is offering E-voting facility to all the Shareholders of the company. For this purpose, the Company has entered into a tripartite agreement with National Securities Depository Limited (NSDL) and TSR Darashaw Pvt. Ltd., our Registrar and Transfer Agent for facilitating e-voting facility to enable the shareholders to

3

cast their votes electronically instead of dispatching Postal Ballot Form. The instructions for e-voting are as under:

# A. In case a Member receives an e-mail from NSDL (for Members whose e-mail addresses are registered with the Company/Depositories):

- i. Open the e-mail and also open PDF file namely "IONEXCH e-voting.pdf" with your Client ID or Folio No. as password/ PIN for e-voting. The said PDF file contains your user ID and password for e-voting. Please note that the password is an initial password.
- ii. Open the internet browser and type the following URL: https://www.evoting.nsdl.com.
- iii. Click on Shareholder Login.
- iv. If you are already registered with NSDL for e-voting then you can use your existing user ID and password.
- v. If you are logging in for the first time, please enter the user ID and password provided in the PDF file attached with the e-mail as initial password.
- vi. The Password Change Menu will appear on your screen. Change to a new password of your choice, making sure that it contains a minimum of 8 digits or characters or a combination of both. Please take utmost care to keep your password confidential.
- vii. Once the e-voting home page opens, click on e-voting> Active Voting Cycles.
- viii. Select "EVEN" (E-Voting Event Number) of Ion Exchange (India) Limited for casting your vote in favour or against the resolution which starts on 24<sup>th</sup> November 2014. Kindly note that vote once cast can not be modified. For an EVEN, you can log in any number of times on e-voting platform of NSDL till you have voted on all the resolutions or till the end of voting period i.e. upto close of 23<sup>rd</sup> December 2014.
- ix Now you are ready for e-voting as Cast Vote page opens.
- x. Cast your vote by selecting appropriate option and click on "Submit" and also "Confirm" when prompted.
- xi. Upon confirmation, the message "Vote cast successfully" will be displayed.
- xii. Institutional shareholders (i.e. other than individuals, HUF, NRI, etc.) are required to send scanned copy (PDF/ JPG format) of the relevant Board Resolution/Authority letter, etc., together with attested specimen signature of the duly authorized signatory(ies) who are authorized to vote, to the Scrutinizer through e-mail to <a href="mailto:bhattvirendrra1945@yahoo.co.in">bhattvirendrra1945@yahoo.co.in</a>, with a copy marked to evoting@nsdl.co.in.
- xiii. In case of any queries, you may refer the Frequently Asked Questions (FAQs) For Shareholders and e-voting user manual Shareholders, available at the downloads section of www.evoting.nsdl.com.

- B. In case a Member receives Postal Ballot Form by Post: (for Members whose email addresses are not registered with the Company/Depositories):
- i. Initial password is provided in the enclosed ballot form: EVEN (E-Voting Event Number), user ID and password.
- ii. Please follow all steps from Sl. No. (ii) to Sl. No. (xiii) above, to cast vote.
- 6. Kindly note that the shareholders can opt for only one mode of voting, i.e. either by physical Postal Ballot or e-voting. If you are opting for e-voting, then do not vote by Physical Postal Ballot also and vice versa. However, in case shareholder cast their vote by both physical postal ballot and e-voting, then voting done through e-voting shall prevail and voting done by physical Ballot Form shall be treated as invalid.
- 7. Shareholders desiring to exercise vote by physical Postal Ballot are requested to carefully read the instructions printed in the Postal Ballot Form and return the Form duly completed and signed, in the enclosed self –addressed business reply envelope to the Scrutinizer, so as to reach the scrutinizer not later then close of working hours (i.e 6.00 p.m.) on 23<sup>rd</sup> December 2014. The postage cost will be borne by the Company. However, envelopes containing Postal Ballots, if sent by courier or registered / speed post etc. at the expense of the shareholders will also be accepted. Assent / dissent received after 23<sup>rd</sup> December, 2014 (i.e. 6.00 p.m.) would be strictly treated as if reply from the Shareholders has not been received.
- 8. The voting period ends on the close of the working hours (ie. 6.00 p.m.) on 23<sup>rd</sup> December 2014. The evoting module shall also be disabled by National Securities Depository Limited for voting thereafter.
- 9. The voting rights of shareholders shall be in proportion to their shares of the paid up equity share capital of the Company as on 14<sup>th</sup> November 2014.
- 10. As per Rule 22 of the Companies (Management and Administration) Rules 201, inter-alia details of dispatch of Notice and Postal Ballot Form to the Shareholders will be published in atleast One English language and one vernacular language newspaper circulating in Mumbai.
- 11. The scrutinizer will submit report to the Chairman and Managing Director or Company Secretary of the Company after completion of the scrutiny of the Postal Ballot Forms and the result of the Postal Ballot will be announced on 29th December 2014 at 3.00 p.m. at the registered office of the Company situated at Ion House, Dr. E Moses Road, Mahalaxmi, Mumbai 400011. The result of the Postal Ballot alongwith the scrutinizer's Report will also be displayed on the Company's website <a href="www.ionindia.com">www.ionindia.com</a> and also on the website of NSDL i.e. https://evoting .nsdl.com and shall be communicated to the Stock Exchange where the Company's shares are listed. The result of the Postal Ballot will also be published in the newspapers. In the event, the draft resolution is assented to by the requisite majority of shareholders by means of Postal ballot, the date of declaration of postal ballot result shall be deemed to be the date of passing of the

- resolution. The result of postal ballot result shall also be announced at the next Annual General Meeting of the Company.
- 12. The Board of Directors has appointed Company Secretary as the person responsible for the entire postal ballot process.
- 13. All the documents referred to in the Notice and explanatory statement shall be open for inspection at the registered office of the Company on all working days between 2.00 p.m. to 4.00 p.m. upto the date of declaration of the result of postal ballot.
- 14. Members who have not registered their e-mail addresses so far are requested to register their e-mail addresses so that they can receive the Annual Report and other communication from the Company electronically.

# EXPLANTORY STATEMENT PURSUANT TO SECTION 102(1) OF THE COMPANIES ACT, 2013

### Item No. 1

M/s. S. R. Batliboi & Co. LLP, Chartered Accountants, have tendered their resignation vide their letter dated 15<sup>th</sup> October 2014 from the position of Statutory Auditors informing their inability to continue as statutory auditors. This resulted into a casual vacancy in the office of Statutory Auditors of company as envisaged under section 139(8) of the Companies Act, 2013. The casual vacancy caused by the resignation of auditors is required to be filled by the Board within 30 days of the resignation and is required to be approved by the members within 3 months from the date of approval of the Board of Directors. Accordingly, the Board of Directors of the Company at their meeting held on 16<sup>th</sup> October 2014, have appointed M/s. BSR & Co. LLP, Chartered Accountants, having firm's registration number 101248W/W-100022 as the Statutory Auditors of the Company to fill the casual vacancy caused by the resignation of M/s. S. R. Batliboi & Co. LLP, Chartered Accountants.

M/s. BSR & Co. LLP, Chartered Accountants have conveyed their consent to be appointed as the Statutory Auditors of the Company along with a confirmation that, their appointment, if made by the members, would be within the limits prescribed under the Companies Act, 2013.

The Board recommends the resolution set forth in Item No.1 for the approval of the members.

None of the Directors, key managerial personnel of the Company or their relatives, is in any way, concerned or interested in the said resolution.

# Item No. 2

The Board of Directors of a Company has been permitted to make loans, give guarantees, provide securities to and make investments in the securities of other bodies corporate to the extent of 60% of its paid-up share capital and free reserves and securities premium account or 100% of its free reserves and securities premium

account whichever is higher, in terms of Section 186 of the Companies Act, 2013 (the Act), from time to time, for business purposes.

Where the aggregate of loans and investments made, guarantees given and securities provided exceed the aforesaid limits, prior approval of the Members is required by way of a special resolution.

It may be noted that in terms of Section 372A of the Companies Act 1956, any inter-corporate loan given/investment made/guarantee given/security provided to wholly owned subsidiaries were exempt while reckoning the overall limit permissible. However, in terms of Section 186 of the new Companies Act, 2013 (new Act) such exemption has been withdrawn and the same shall be included for arriving at the aggregate permissible limit and hence any loan given/investment made/ guarantee given/security provided have to be included for the purpose of arriving at the aforesaid overall limit.

As at the close of financial year 2013-14, the aggregate value of investment made/ loans given/guarantee given/security provided, after taking into account the investment made/loan given/ guarantee given/security provided in/to the wholly owned Indian and foreign subsidiaries by the Company, was Rs. 233.63 Cr. as against the 'free reserves' of Rs. 184.49 Cr. as on 31st March, 2014.

As the Company has taken various initiatives for future growth plan in the business of Company, these future plans will have to be partially implemented/proposed to be implemented through various subsidiary/associate companies, in order to derive maximum value.

Therefore, the increasing business operations and future growth plans of the Company may necessitate making further investments/providing loans or giving guarantees or providing security to these body corporate(s) and other person(s) over a period of time.

It is therefore, necessary to empower the Board by the Members for such purpose, namely to make any loan(s) to any body corporate(s)/person(s) and/or to give any guarantee(s)/provide any security(ies), in connection with loan(s) made to any body corporate(s)/person (s) and/or to acquire by way of subscription, purchase or otherwise the securities of body corporate(s)in India or abroad, exceeding the aforesaid limit, for business expansion and other growth initiatives.

Under these circumstances, it is considered desirable to have the consent of the Members for fixing a higher limit for such purpose, namely (i) to the extent of Rs.700 Crores or (ii) 60% of the aggregate of the paid-up share capital and free reserves and securities premium account or (iii) 100% of its free reserves and securities premium account, whichever is higher.

The proposed special resolution as set out in item No.2 of the Postal Ballot Notice is enabling in nature in view of any further loan/investment/guarantee/security, if any, made in or given to wholly owned subsidiaries will also be included for the limit under the provisions of the Companies Act, 2013. Hence prior approval of the members of the Company is sought for exercising these powers by the Board beyond the specified limit.

The Board recommends the resolution set forth in Item No.2 for the approval of the members.

None of the Directors, key managerial personnel of the Company and/or their relatives is deemed to be interested

or concerned in this resolution except to the extent of their shareholding in the company.

Item No. 3

The Members of the Company had passed necessary resolution under Section 293 (1) (a) of the Companies

Act, 1956 at their Annual General Meeting held on 21st August, 1998, for creation of security by mortgage and/ or hypothecation of all or any of the movable / immovable properties of the Company to secure the repayment

of moneys borrowed by the Company.

As per the provisions of section 180 (1) (a) of the Companies Act, 2013, a company cannot sell, lease or

otherwise dispose off the whole or substantially the whole of the undertaking or undertakings of the Company

without the consent of the shareholders of the Company by way of a Special Resolution through Postal Ballot.

The borrowings of the Company are in general required to be secured by suitable mortgage or charge on all or

any of the movable or immovable properties of the Company in such form and manner and ranking as the

Board may determine in consultation with the lender(s). Since the creation of charge / mortgage tantamount to

otherwise disposing of the undertakings of the Company, it shall be necessary to pass a Special resolution

under Section 180(1) (a) of the Companies Act 2103. This is enabling provision by which the Board of Directors

can create charge/mortgage/hypothecation on the Company's assets both present and future, in favour of

Lenders viz. Banks/Financial Institutions, Trustees etc. to secure repayment of moneys borrowed by the Company.

The Board recommends the resolution set forth in Item No.3 for the approval of the members.

None of the Directors, key managerial personnel of the Company and/or their relatives is deemed to be interested

or concerned in this resolution.

By order of the Board of Directors

(Milind Puranik)

Company Secretary

Place: Mumbai

Date: 29th October 2014

8



ION EXCHANGE (INDIA) LIMITED
Corporate Identification No. (CIN) – L74999MH1964PLC014258 Registered Office: Ion House, Dr. E. Moses Road, Mahalaxmi, Mumbai - 400 011

Tel: +91 22 39890909 Fax: +91 22 24938737 Email: ieil@ionexchange.co.in Website: www.ionindia.com

(1) Name and Registered Address :

### **POSTAL BALLOT FORM**

	Member Member					•
(2)	Name(s) of the Joint Holder(s) (if any)			•		
		:				
	Registered Folio No./ DP ID No. and Client ID No.* *(Applicable to investors holding Shares in dematerialised form)	:				
	· ,					
(4)	Number of Share(s) Held	:		,		
(5)	E-Voting EVENT Number	:				
(6)	User ID	:				
(7)	Password	:				
	I/We hereby exercise my/our vot Business stated in the Notice dat (AGAINST) to the said resolution	led 29th October 2014 of the	e Company by s	ending my/ our a	h Postal Ballot fo ssent (FOR) or o	or the Special dissent
No.	Items		Type of Resolution	No. of shares for which votes cast	I/We assent to the Resolution (FOR)	I/We dissent to the Resolution (AGAINST)
1	Appointment of Statutory Auditors to fill casual vacancy u/s. Section 139(8) of the Companies Act 2013		Ordinary			
2	Consent for making of any investment/giving any loan or guarantee/providing security u/s. 186 of the Companies Act, 2013		Special			

Special

(Signature of the Shareholder/ Beneficial Owner / Authorised Representative)

Note: Please read the instructions printed overleaf before casting vote.

Consent for creating / providing security on Assets of the

Company u/s. 180 (1) (a) of the Companies Act 2013

3

Place: Date:

### **INSTRUCTIONS**

### 1. GENERAL INFORMATION

- a) There will be one Postal Ballot Form / e-voting for every Client ID No. / Folio No., irrespective of the number of joint holders
- b) Members can opt for only one mode of voting i.e. either by Postal Ballot or through e-voting. In case you are opting for voting by Postal Ballot, then please do not cast your vote by e-voting and vice versa. In case Members cast their votes both by Postal Ballot and e-voting, the votes cast through e-voting shall prevail and the votes cast through postal ballot form shall be considered invalid.
- c) Voting rights in the Postal Ballot / e-voting cannot be exercised by a proxy.

### 2. PROCESS FOR MEMBERS OPTING FOR VOTING BY POSTAL BALLOT

- a) Members desiring to cast their vote by Postal Ballot should complete and sign this Postal Ballot Form and send it to the Scrutinizer, Mr. Virendra Bhatt, Practicing Company Secretary, at Ion Exchange (India) Limited, Ion House, Dr E. Moses Road, Mahalaxmi, Mumbai 400 011, in the enclosed postage prepaid self-addressed envelope. Postal Ballot Forms deposited in person or sent by post or courier at the expense of the Member will also be accepted.
- b) In case of joint holding, this Postal Ballot Form should be completed and signed by the first named Member and in his absence by the next named Member.
- c) In respect of shares held by corporate and institutional shareholders (companies, trusts, societies, etc.), the completed Postal Ballot Form should be accompanied by a certified copy of the relevant board resolution / appropriate authorisation, with the specimen signature(s) of the authorised signatory (ies) duly attested.
- d) The signature of the Member on this Postal Ballot Form should be as per the specimen signature furnished by National Securities Depository Limited (NSDL) / Central Depository Services (India) Limited (CDSL) or registered with the Company, in respect of shares held in dematerialised form or in physical form, respectively.
- e) Completed Postal Ballot Forms should reach the Scrutinizer not later than the close of working hours i.e at 6.00 p.m. on Tuesday, 23rd day of December, 2014. Postal Ballot Forms received after this date will be considered invalid.
- f) Postal Ballot Forms which are incomplete or unsigned or defective in any manner are liable to be rejected. The Scrutinizer's decision in this regard shall be final and binding.
- g) A Member seeking duplicate Postal Ballot Form or having any grievance pertaining to the Postal Ballot process can write to the Company's Registrars- TSR Darashaw Private Limited, 6-10, Haji Moosa Patrawala Industrial Estate, 20, Dr E. Moses Road, Mahalaxmi, Mumbai 400 011 or to the e-mail ID csg-unit@tsrdarashaw.com. Duly completed and signed duplicate Postal Ballot Forms should, however, reach the Scrutinizer not later than the close of working hours on Tuesday, 23rd day of December, 2014.
- h) Members are requested not to send any paper (other than the resolution/authority as mentioned under "Process for Members opting for voting by Postal Ballot" point 2c above) along with the Postal Ballot Form in the enclosed selfaddressed postage pre-paid envelope as all such envelopes will be sent to the Scrutinizer and if any extraneous paper is found in such envelope the same would not be considered and would be destroyed by the Scrutinizer.

# 3. PROCESS FOR MEMBERS OPTING FOR E-VOTING

- (A) In case of Members receiving the Postal Ballot Form by E-mail:
  - (i) Open e-mail and open PDF file viz; "IONEXCH e-Voting.pdf" with your Client ID or Folio No. as password. The said PDF file contains your user ID and password for e-voting. Please note that the password is an initial password.
  - (ii) Launch internet browser by typing the following URL: https://www.evoting.nsdl.com/
  - (iii) Click on "Shareholder Login".
  - (iv) Insert user ID and password as initial password noted in step 3 (A) (i) above. Click "Login"
  - (v) "Password change" menu appears. Change the password with new password of your choice with minimum 8 digits/ characters or combination thereof. Note new password. It is strongly recommended not to share your password with any other person and take utmost care to keep your password confidential.
  - (vi) Home page of "e-Voting" opens. Click on "e-Voting: Active E-voting Cycles".
  - (vii) Select "EVEN" (Electronic Voting Event Number) of Ion Exchange (India) Limited.
  - (viii) Now you are ready for e-Voting as "Cast Vote" page opens.
  - (ix) Cast your vote by selecting appropriate option and click on "Submit" and also click on "Confirm" when prompted.
  - (x) Upon confirmation, the message "Vote cast successfully" will be displayed.
  - (xi) Once you have voted on the resolution, you will not be allowed to modify your vote.
  - (xii) For the votes to be considered valid, the corporate and institutional shareholders (companies, trusts, societies, etc.) are required to send a scanned copy (PDF/JPG format) of the relevant Board Resolution/Appropriate Authorization etc. together with attested specimen signature of the duly authorized signatory(ies), to the Scrutinizer through e-mail at bhattvirendra1945@yahoo.co.in with a copy marked to evoting@nsdl.co.in.
- (B) In case of Members receiving Postal Ballot Form by Post:
  - (i) User ID and initial password is provided at the bottom of the Postal Ballot Form.
  - (ii) Please follow all steps from Sr. No. 3A (ii) to (xii) above, to cast your vote.
- (C) If you are already registered with NSDL for e-voting then you can use your existing user ID and password for Login to cast your vote.
- (D) In case of any queries, you may refer to the 'Frequently Asked Questions' (FAQs) for Shareholders and e-voting user manual for Shareholders available at the Downloads section of NSDL's E-Voting website: www.evoting.nsdl.com. You can also send your queries/ grievances relating to e-voting to the e-mail ID: csg-unit@tsrdarashaw.com
- (E) The period for e-voting starts on Monday, 24th November, 2014 and ends on Tuesday, 23rd December 2014. E-voting shall be disabled by NSDL at 6:00 p.m. on Tuesday, 23rd December 2014.