

Date : July 21, 2014

Dear Shareholder,

**Sub : GREEN INITIATIVE IN CORPORATE GOVERNANCE -
Service of Documents to the Shareholders through e-Mode**

According to Section 136 of the Companies Act, 2013 read with rule 11 of The Companies (Accounts) Rules, 2014, all listed Companies which have a net worth of more than one crore rupees and turnover of more than ten crore rupees, the financial statements may be sent:

- a. **By electronic mode to such members whose shareholding is in dematerialized format and whose email Ids are registered with Depository for communication purpose;**
- b. Where share holding is held otherwise than by dematerialized format, to such member who have positively consented in writing for receiving by electronic mode; and
- c. By dispatch of physical copies through recognized mode of delivery as specified under section 20 of the Act, in all other cases.

And accordingly Clause 32 of the Listing Agreement provides that the Company shall supply:

- i. **Soft copies of full annual reports containing its Balance Sheet, Profit & Loss account and Directors' Report to all those shareholder(s) who have registered their email address(es) for the purpose;**
- ii. Hard copy of statement containing the salient features of all the documents, as prescribed in sub-section (1) of clause (b) of proviso to section 219 of the Companies Act, 1956 to those shareholder(s) who have not so registered;
- iii. Hard copies of full annual reports to those shareholders, who request for the same.

In view of interest of the society at large and contribute towards a Greener Environment and in context of prompt receipt of communication and avoid loss in postal transit, we intend to send all documents like General Meeting Notices (including AGM), Audited Financial Statements, Directors' Report, Auditor's Report, etc. for the Financial Year ended on March 31, 2014 in electronic form, to the respective e-mail address as provided by you to your depositories and made available to us by the such Depositories.

We note that, you are holding shares in demat form, and have registered your email id with your Depository Participant. We intend to use your registered e-mail id to send future correspondence. If you wish to receive the aforesaid documents on a different e-mail address, we request you to please update the said e-mail address with your Depository Participant on or before **August 04, 2014**. The members who are holding shares in physical form should also send e-mail at indothai@shareproservices.com to update their e-mail address latest by **August 04, 2014**. These members are also requested to convert their physical holding to demat.

If you prefer to receive the above mentioned documents in paper form, you are requested to send an email to indothai@shareproservices.com, on or before **August 04, 2014**.

As a Member of the Company, you will be entitled to receive printed copy of the documents of the Company, free of cost upon receipt of a requisition from you at any time.

Please note that these documents will also be available on the Company's website www.indothai.co.in for view and download by shareholders.

We are sure that all of you will extend your cooperation in helping the Company to contribute the Corporate Social Responsibility by subscribing to this gracious 'Green Initiative' of MCA.

Thanking you,

For Indo Thai Securities Ltd.


Anurag Kumar Saxena

(Company Secretary cum Compliance Officer)

