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Lee & Nee Softwares (Exports) Ltd.

CIN: L70102WB1988PLC045587 Regd. Office: 14B, Camac Street, Kolkata-700017 Tel. No: 033-40695100/76, Fax: 033-40650378 E-mail: info@insel.com, Website: www.insel.com

NOTICE

Notice is hereby given that the 27th Annual General Meeting (AGM) of the Company will be held on Saturday, 26th September, 2015 at 11am at Shishir Mitra Hall, 3rd floor, Webel Bhawan, Block EP & GP, Sector-V, Saltlake, Kolkata-700091, to transact the business as set out in the notice of 27th Annual General Meeting.

The Annual Report including the Notice of the Annual General Meeting has been sent to the email ids of the shareholders whose email id is registered with the Company and is also posted on the website of the Company, www.insel.com. Hard copy is sent to those shareholders whose email id is not registered and shall also be sent to those who have requested for a copy.

As per section 108 of the Companies Act, 2013, read with Rule 20 of the Companies (Management and Administration) Rules, 2014, as amended and clause 35B of the Listing Agreement, the Company is pleased to provide its members the facility to cast their vote by electronic means set forth in the Notice. The Register of Members and Share Transfer Books of the Company shall be closed from 19th September, 2015 to 26th September, 2015 (both days inclusive) for the purposes of the AGM.

Notes:

- a. Date and time of commencement of remote e-voting: Wednesday, 23rd September, 2015 at 9.00 a.m.
- b. Date and time of end of remote e-voting; Friday, 25th September, 2015 at 5.00 pm.
- c. Cut-off date: Saturday, 19th September, 2015.
- d. Any person who becomes a member of the Company after dispatch of the Notice of the Meeting and holding shares as on the cut-off date i.e. September, 19th 2015 may obtain the User ID and password for e-voting by sending e-mail intimating DP ID and Client ID/ Folio No. at evoting@cdslindia.com or can vote through ballot paper to be downloaded from the Company's website www. Insel.com.
- Remote e-voting shall not be allowed beyond 5.00pm on 25th September, 2015.
- Facility for voting through ballot paper (poll) shall also be made available at the AGM members attending the meeting, who have not already cast their vote by remote evoting shall be able to exercise their right at the meeting.
- Members who have casted their vote by remote e-voting may also attend the meeting, but shall not be allowed to vote again at the Annual General Meeting.
- Any person whose name is recorded in the Register of Members, or in the Register of Beneficial Owners maintained by the Depositories as on the cut-off date only shall be entitled to avail the facility of remote e-voting as well as voting in the Annual General Meeting.
- In case of any queries or issues regarding e-voting, you may refer the Frequently Asked Questions("FAQs") and e-voting manual available at www.evoting india.com, under help section or write an email to helpdesk.evoting@cdslindia.com

For Lee & Nee Softwares Exports Ltd.

Pritika Gupta **Company Secretary**

Place: Kolkata Dated: 29.08.2015