

RICOH INDIA LIMITED

2nd Floor, Salcon Aarun Building,
Plot No 4, District Centre Jasola
New Delhi - 110 025, India
CIN L74940MH1993PLC074694
Tel : + 91-11- 49103000, 49103200
Fax : + 91-11- 49103099, 49103199
Email: ril.info@ricoh.co.in
URL : www.ricoh.co.in

12 December 2016

The Listing Department
The Bombay Stock Exchange Limited
Phiroze Jeejeebhoy Towers, Fort
Mumbai- 400 001

OUTCOME OF THE BOARD OF DIRECTORS MEETING HELD TODAY

APPOINTMENT OF MS POOJA AGGARWAL AS CHIEF FINANCIAL OFFICER OF THE COMPANY

Dear Sir

We wish to inform you that the Board of Directors of the Company at its meeting held today have inter-alia considered and formally approved the appointment of Ms Pooja Aggarwal as Chief Financial Officer and Key Managerial Personnel (KMP) of the Company;

The above is for your kind information.

Yours faithfully
For **Ricoh India Limited**


Manish Sehgal
Company Secretary