

ITC Limited Virginia House 37 J. L. Nehru Road Kolkata 700 071, India

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29th December, 2016

The Manager Listing Department National Stock Exchange of India Ltd. Exchange Plaza, Plot No. C-1, G Block Bandra-Kurla Complex Bandra (East) Mumbai 400 051

The General Manager Dept. of Corporate Services BSE Ltd. 1<sup>st</sup> floor, New Trading Ring Rotunda Building P. J. Towers Dalal Street. Fort Mumbai 400 001

The Secretary The Calcutta Stock Exchange Ltd. 7. Lyons Range Kolkata 700 001

Dear Sirs,

## **Closure of Trading Window**

We write to advise that the Trading Window for purchasing / selling or dealing in the shares of the Company (other than for exercise of Stock Options under the Company's Employee Stock Option Schemes) will be closed from 1st January, 2017 for Designated Employees (and their Immediate Relatives) in terms of the ITC Code of Conduct for Prevention of Insider Trading - 2015. The Trading Window will open 48 hours from the announcement to the Stock Exchanges of the unaudited Financial Results for the Third Quarter ending on 31st December, 2016.

Yours faithfully, ITC Limited

(B. B. Chatterjee Executive Vice President &

Company Secretary



ce: Securities Exchange Commission
Division of Corporate Finance
Office of International Corporate Finance
Mail Stop 3-9
450 Fifth Street
Washington DC 20549
U.S.A.

cc: Societe de la Bourse de Luxembourg 35A Boulevard Joseph II L – 1840 Luxembourg