



**ITC Limited**  
Virginia House  
37 J. L. Nehru Road  
Kolkata 700 071, India  
Tel. : 91 33 2288 9371  
Fax : 91 33 2288 4016 / 1256 / 2259 / 2260

6<sup>th</sup> January, 2016

The Manager  
Listing Department  
National Stock Exchange  
of India Ltd.  
Exchange Plaza  
Plot No. C-1, G Block  
Bandra-Kurla Complex  
Bandra (East)  
Mumbai 400 051

The General Manager  
Corporate Relationship Dept.  
BSE Ltd.  
1<sup>st</sup> floor, New Trading Ring  
Rotunda Building, P. J. Towers  
Dalai Street, Fort  
Mumbai 400 001

The Secretary  
The Calcutta Stock  
Exchange Ltd.  
7, Lyons Range  
Kolkata 700 001

Dear Sirs,

**Statement on Investor Complaints for the Quarter ended 31<sup>st</sup> December, 2015**

Please find enclosed a statement on investor complaints, required to be provided under Regulation 13(3) of the SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015.

Yours faithfully,  
ITC Limited

**(B. B. Chatterjee)**  
Executive Vice President  
& Company Secretary

Encl: A/a.



**cc: Securities Exchange Commission  
Division of Corporate Finance  
Office of International Corporate Finance  
Mail Stop 3-9  
450 Fifth Street  
Washington DC 20549  
U.S.A.**

**cc: Societe de la Bourse de Luxembourg  
35A Boulevard Joseph II  
L-1840 Luxembourg.**

**ITC Limited**

**Statement on Investor Complaints for the Quarter ended 31<sup>st</sup> December, 2015**

Number of investor complaints pending at the beginning of the quarter i.e. on 1 <sup>st</sup> October, 2015	0
Number of investor complaints received during the quarter	1
Number of investor complaints disposed off during the quarter	1
Number of investor complaints remaining unresolved at the end of the quarter i.e. on 31 <sup>st</sup> December, 2015	0

In terms of the Complaint Identification Policy, approved by the Securityholders Relationship Committee of the Board of Directors of the Company, which lays down the procedure for identifying and dealing with complaints, the aforesaid complaint, relating to dividend, qualified as a complaint. The said complaint was promptly resolved.

**ITC Limited**

**ITC Limited**



**(B. B. Chatterjee)  
Executive Vice President  
& Company Secretary**



**(Arun Bose)  
Head - Investor Service Centre**