



## BHARAT SEATS LIMITED

PLOT NO.1, Maruti Udyog Joint Venture Complex, GURGAON-122015(Haryana)INDIA

Phones : +91-9643339870-74

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E-mail:seats@vsnl.net

CIN: L34300DL1986PLC023540

WEBSITE: www.bharatseats.com

03.06.2016

Corporate Relationship Department

BSE Limited

Floor 25, P.J. Towers,

Dalal Street.

Mumbai-400001.

Fax: 022-22722037/22723121

Ref.: Company Code : 523229

ISIN: INE415D01024

Dear Sir,

Kindly note that the Twenty Ninth Annual General Meeting of the members of Bharat Seats Ltd. will be held on Wednesday, 20th July, 2016 at 11.00 a.m. at Air Force Auditorium, Subroto Park, New Delhi to transact the business as stated in the notice of the meeting which is being posted to the shareholders shortly.

Our company has decided to close its register of Members and Share Transfer Books for the purpose of Annual General meeting and Dividend, if any, w.e.f 14.07.2016 to 20.07.2016(both days inclusive).

In compliance with provisions of Section 108 of the Companies Act, 2013 and Rule 20 of the Companies(Management and Administration) Rules, 2014, the Company is providing remote e-voting facility to all shareholders on the cut off date i.e. 13<sup>th</sup> July, 2016 and the remote e-voting period begins on Sunday, 17<sup>th</sup> July, 2016 at 9 a.m. and ends on Tuesday 19<sup>th</sup> July, 2016 at 5 p.m., during which the shareholders may cast their vote electronically.

You are requested to take the same on record.

Thanking you,

Yours faithfully,

For **BHARAT SEATS LIMITED**

(RITU BAKSHI)

COMPANY SECRETARY

Regd.Office:D-188, OKHLA INDUSTRIAL AREA, PHASE-1, NEW DELHI – 110020

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