



# SARDA PAPERS LIMITED

Admin Office: 107/108, Regent Chambers, Nariman Point, Mumbai – 400 021

Phone: 022 42476600, Fax: 022 42476666

Email: info.sp11991@gmail.com

CIN: L51010MH1991PCL061164

**Date: August 6, 2015**

To,  
The Listing Department  
**BSE Limited**  
Phiroze Jeejeebhoy Towers,  
Dalal Street,  
Mumbai- 400001

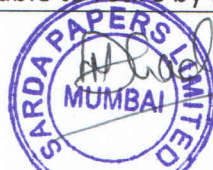
Dear Sir,

**Ref:** Our Scrip Code 516032 BSE

Notice is hereby given that meeting of Board of Director of the Company shall be held on Friday, 14<sup>th</sup> August, 2015 at 107 / 108, Regent Chambers, Nariman Point, Mumbai - 400 021 at 4.00 P.M. to transact following agenda:

## Agenda for the Board Meeting

Sr. No.	Particulars
1.	To grant leave of absence.
2.	a. To confirm and sign the minutes of the previous meeting of the Board of Directors b. To take on record the minutes of the Audit Committee meeting c. To take on record the minutes of the Stakeholder Relationship Committee meeting
3.	a. To take on record the General Notices under Section 184 of the Companies Act, 2013 received from the Directors of the Company, if any. b. To take on record the Declaration under Section 164(2) and Declaration of Independence of Director under Section 149(6) of the Companies Act, 2013.
4.	To give authority:- a. To sign and issue Share Certificate. b. To sign & Execute petitions / paper / application and appear before regional director with respect to satisfaction of charges.
5.	To approve Un-audited Financial Results for the quarter ended 30 <sup>th</sup> June, 2015 pursuant to Clause 41 of the Listing Agreement.
6.	a. To decide the closure of the Register of Members and Share Transfer Books. b. To ascertain the Directors liable to retire by rotation.





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	c. To Confirm Appointment of Additional Directors to Board of Directors of the Company, d. To confirm appointment of Independent Directors for Five Years
7.	To recommend the appointment of Statutory Auditors and fixation of remuneration.
8.	To approve the appointment of Secretarial Auditor and their remuneration for the financial year 2015-16.
9.	a. To approve the Directors' Report and Management Discussion & Analysis Report. b. To fix the date, time and venue of the 24th Annual General Meeting and to approve the Notice of the Annual General Meeting.
10.	To Appoint Scrutinizer to monitor E-Voting facility to be given to the shareholders in the forthcoming Annual General Meeting under the Companies (Management and Administration) Rules, 2014.

For SARDA PAPERS LIMITED



**Manish D Ladage**

**Director**

**DIN: 00082178**

**CC: All the Directors of the Company**