Mack Trading Company Limited

5-C, Sindhu House, 3rd Floor, Nanabhai Lane, Flora Fountain, Fort, Mumbai - 400 001. CIN No. : L51900MH1980PLC022532 Tel.: 2204 7644 / 2204 7404 | Fax : 2288 5638 Email : info@macktradingcompany.com 11th September,2017.

To,

The BSE Ltd, Corporate Relationship Department, 1st Floor, New Trading Ring, Rotunga Building, P.J. Towers, Dalal Street, Mumbai-400001.

Dear Sir/Madam,

Sub: Notice of Annual General Meeting.

Attach here with Notice of Annual General Meeting.

This is for your ready record and reference. Thanking you, Yours truly, For MACK TRADING COMPANY LIMITED.

DIRECTOR (PAVANKUMAR SANWARMAL)

Encl: Notice of AGM

NOTICE

NOTICE is hereby given that the Thirty-Sevan Annual General Meeting of the members of Mack Trading Company Ltd will be held on Saturday, 23rd September,2017 at 11.30 A.M at the Registered Office of the Company at 5C, Sindhu House, Nanabhai Lane, Flora Fountain, Fort, Mumbai-400001, to transact the following businesses:

ORDINARY BUSINESS

1. To receive, consider and adopt:

- (a) The audited financial statement of the Company for the financial year ended 31st March, 2017, the Reports of the Board of Directors and Auditors thereon; and
- (b) The audited consolidated financial statement of the Company for the financial year ended 31st March,2017.
- 2. To declare a dividend on equity shares. The Board of Directors has recommended a Dividend of Rs 0.50 per Equity share.

3. To appoint a Director in place of Mr. Rita Pavankumar, who retires by rotation at this Annual General Meeting and being eligible has offered himself for re-appointment.

4.To appoint Auditors and fix their remuneration and in this regard to consider and if thought fit, to Pass, with or without modification(s), the following resolution as an Ordinary Resolution:

"RESOLVED that pursuant to the provisions of Section-139,142 and other applicable provisions, if any, of the Companies Act, 2013 and the Companies (Audit and Auditors) Rules,2014(including any statutory modification,amendment,substitution or re-enactment thereof for the time being in force),M/S V.P MEHTA & CO, Chartered Accountants (Firm Registration no-2016326W), be and are hereby appointed as Statutory Auditors of the Company to hold office for One Year for a term upto the conclusion of 38th Annual General Meeting of the company in the year 2018 at such remuneration as shall be fixed by the Board of Directors of the Company."

By order of the Board of Directors of MACK TRADING COMPANY LTD

> DIRECTOR (RITA PAVANKUMAR)

Place: Mumbai Date: 11/08/2017 Registered office: 5C, Sindhu House, Nanabhai Lane, Flora Fountain, Fort, Mumbai-400001. CIN NO-L51900MH1980PLC022532.

NOTES:

1, In terms of the provisions of section 105 of the companies Act, 2013, Read with Rule 19 of the companies (Management and administration) Rules, 2014, A member entitled to attend and vote at the Annual General Meeting (The "Meeting") is entitled to appoint a proxy to attend and vote instead of himself/herself and the proxy need not be a member of the company. The Instrument appointing a proxy should, However, be deposited at the registered office of the company not less than forty-eight hours before the commencement of the meeting. A person can be a proxy for members not exceeding 50(fifty) and holding in aggregate not more than ten percent of the total share capital of the company carrying voting rights. Provided that a member holding more than ten percent, of the total share capital of the company carrying voting rights may appoint a single person for any other person or shareholder. A proxy form for the meeting is enclosed.

2, Corporate Members intending to send their authorized representative(s) to attend the meeting are requested to send a certified copy of the Board Resolution authorizing such representative(s) to attend and vote on their behalf at the Meeting.

3, The Register of Members and Share Transfer Books shall remain closed from Sunday, the 17th September, 2017 to Saturday, the 23rd September, 2017 (both days inclusive).

4, The Dividend when declared, will be payable to those members entitled to Dividend and whose names appear on the register of Members on the 16th September,2017.

5, In case of joint holders attending the Meeting, only such joint holder who is higher in the order of names, shall be entitled to vote.

6, In accordance with the provisions of Section-72 of the Companies Act, 2013, members are entitled to make nominations in respect of the Equity Shares held by them, in physical form. Members desirous of making nominations may procure the prescribed form the Registrar & Share Transfer Agents, Universal Capital Securities Pvt Itd and have it duly filled and sent back to them.

7, Members holding shares in physical form are requested to kindly notify any change in their address (es) to the Company, so as to enable the Company to address future communications to their correct address (es). Members holding shares in electronic form are requested to notify any change in their address (es) to their respective Depository Participant.

8, The Securities and exchange Board of India (SEBI) has mandated the submission of copy of PAN card to the Company/Depository Participants as the case may be members holding shares in physical form should submit their PAN details to the Company/Registrar and share transfer Agents of the Company.

9, Members are requested to bring their Client ID and DP ID or folio Numbers, as may be applicable, at the meeting for easy identification at attendance.

10, Relevant documents referred to in the accompanying Notice are open for inspection at the Registered Office of the Company on all working days between 10.00 a.m to 3.00 p.m. upto the date of the Meeting.

11, Members desiring any information as regards to the Accounts are requested to write to the Company at an early date so as to enable the Management to reply at the meeting.

- 12, Members are requested to kindly bring their copy of the Annual Report to the Meeting.
- 13, Members may address their queries/communications at info@macktradingcompany.com and investors@macktradingcompany.com.
- 14, The Annual report of the Company circulated to the Members of the Company, will be made available on the Company's website at www.macktradingcompany.com.

15, Voting through electronic means:

{I} In Compliance with provisions of Section-108 of the Companies Act, 2013 and Rule-20 of the Companies (Management and Administration) Rules, 2014, the Company is pleased to provide members facility to exercise their right to vote on resolutions proposed to be passed in the Meeting by electronic means. The members may cast their votes using an electronic voting system from a place other than the venue of the meeting ('remote e-voting'). The Company has engaged the services of Central Depository Services (India) Limited (CDSL) as the agency to provide remote e-voting facility:

(A) In case of members receiving e-mail:

- (i) The voting period begins at 09.00 a.m on 20th September,2017 and ends at 05.00 p.m. on 22nd September,2017. During this period shareholders of the Company, holding shares either in physical form or in dematerialized form, as on the cut-off date (record date) 16th September,2017 may cast their vote electronically. The e-voting module shall be disabled by CDSL for voting thereafter.
- (ii) The shareholders should log on to the e-voting website www.evotingindia.com.
- (iii) Click on Shareholders.
- (iv) Now Enter your User ID 💡
 - a. For CDSL: 16 digits beneficiary ID,
 - b. For NSDL: 8 Character DP ID followed by 8 Digits Client ID,
 - c. Members holding shares in Physical Form should enter Folio Number registered with the Company.
- (v) Next enter the Image Verification as displayed and Click on Login.
- (vi) If you are holding shares in demat form and had logged on to <u>www.evotingindia.com</u> and voted on an earlier voting of any company, then your existing password is to be used.
- (vii) If you are a first time user follow the steps given below:

	For Members holding shares in Demat Form and Physical Form			
PAN	Enter your 10 digit alpha-numeric PAN issued by Income Tax Department			
	(Applicable for both demat shareholders as well as physical shareholders)			
	 Members who have not updated their PAN with the 			
	Company/Depository Participant are requested to use the first two			
	letters of their name and the 8 digits of the sequence number which is			
	mentioned in address label as sr no affixed on Annual Report, in the			

	PAN field.
	 In case the sequence number is less than 8 digits enter the applicable number of 0's before the number after the first two characters of the name in CAPITAL letters. Eg. If your name is Ramesh Kumar with sequence number 1 then enter RA00000001 in the PAN field.
Dividend	Enter the Dividend Bank Details or Date of Birth (in dd/mm/yyyy format) as
Bank	recorded in your demat account or in the company records in order to login.
Details	• If both the details are not recorded with the depository or company
OR Date of	please enter the member id / folio number in the Dividend Bank details
Birth (DOB)	field as mentioned in instruction (v).

(viii) After entering these details appropriately, click on "SUBMIT" tab.

- (ix) Members holding shares in physical form will then directly reach the Company selection screen. However, members holding shares in demat form will now reach 'Password Creation' menu wherein they are required to mandatorily enter their login password in the new password field. Kindly note that this password is to be also used by the demat holders for voting for resolutions of any other company on which they are eligible to vote, provided that company opts for evoting through CDSL platform. It is strongly recommended not to share your password with any other person and take utmost care to keep your password confidential.
- (x) For Members holding shares in physical form, the details can be used only for e-voting on the resolutions contained in this Notice.
- (xi) Click on the EVSN for the relevant <MACK TRADING COMPANY LTD> on which you choose to vote.
- (xii) On the voting page, you will see "RESOLUTION DESCRIPTION" and against the same the option "YES/NO" for voting. Select the option YES or NO as desired. The option YES implies that you assent to the Resolution and option NO implies that you dissent to the Resolution.
- (xiii) Click on the "RESOLUTIONS FILE LINK" if you wish to view the entire Resolution details.
- (xiv) After selecting the resolution you have decided to vote on, click on "SUBMIT". A confirmation box will be displayed. If you wish to confirm your vote, click on "OK", else to change your vote, click on "CANCEL" and accordingly modify your vote.
- (xv) Once you "CONFIRM" your vote on the resolution, you will not be allowed to modify your vote.
- (xvi) You can also take a print of the votes cast by clicking on "Click here to print" option on the Voting page.
- (xvii) If a demat account holder has forgotten the login password then Enter the User ID and the image verification code and click on Forgot Password & enter the details as prompted by the system.
- (xviii) Shareholders can also cast their vote using CDSL's mobile app m-Voting available for android based mobiles. The m-Voting app can be downloaded from Google Play Store, Apple and Windows phone users can download the app from the App Store and the Windows Phone Store

respectively. Please follow the instructions as prompted by the mobile app while voting on your mobile

(xix) Note for Non – Individual Shareholders and Custodians

- Non-Individual shareholders (i.e. other than Individuals, HUF, NRI etc.) and Custodian are required to log on to <u>www.evotingindia.com</u> and register themselves as Corporates.
- A scanned copy of the Registration Form bearing the stamp and sign of the entity should be emailed to <u>helpdesk.evoting@cdslindia.com</u>.
- After receiving the login details a Compliance User should be created using the admin login and password. The Compliance User would be able to link the account(s) for which they wish to vote on.
- The list of accounts linked in the login should be emailed to helpdesk.evoting@cdslindia.com and on approval of the accounts they would be able to cast their vote.
- A scanned copy of the Board Resolution and Power of Attorney (POA) which they have issued in favour of the Custodian, if any, should be uploaded in PDF format in the system for the scrutinizer to verify the same.
- (B) In case you have any queries or issues regarding e-voting, you may refer the Frequently Asked Questions ("FAQs") and e-voting manual available at <u>www.evotingindia.com</u>, under help section or write an email to <u>helpdesk.evoting@cdslindia.com</u>.

(C) In case of members receiving the physical copy of Notice of AGM:

Please follow all steps from sl. no. (i) to sl. no. (xix) above to cast vote.

16, As a part of its Green initiative in Corporate Governance and Circulars issued by the Ministry of Corporate Affairs allowing paperless compliances through electronic mode, soft copy of the Annual Report for 2016-17 will be sent along with the Notice to all the members whose email addresses are registered with the Company/its Registrar/Depository Participant(s) unless any member requests for a hard copy of the same. For members who have not registered their email addresses, the Annual Report 2016-17 along with the Notice will be sent in physical. All those members, who have not yet registered, are requested to register their email address with the Registrar/Depository Participants.

The Notice of the 37th Annual General Meeting and the Annual Report 2016-17 will also be available on the Company's website www.macktradingcompany.com for download by the members. The Physical copies of the aforesaid documents will also be available at the Company's Registered office at Mumbai. Even after registering for e-communication, members are entitled to receive such communication in physical form, upon receipt of request for the same, by post/courier free of cost.

17, Members who have cast their votes by remote e-voting prior to the AGM may attend the AGM but shall not be entitled to cast their vote again. The Facility for voting through Poll will be made available at the AGM and member attending the AGM who have not cast their vote by remote e-voting will be able to exercise their right to vote through Poll at the AGM.

18, The Company has appointed Mr. Shiv Hari Jalan, Practising Company Secretary (COP No-4226), as a Scrutinizer for conducting the remote e-voting process. He will also act as Scrutinizer at the Poll to be conducted at the meeting in a fair and transparent manner.

19, The Chairman shall, at the AGM, at the end of discussion on the resolutions on which voting is to be held, allow voting with the assistance of scrutinizer, by use of "Polling Paper" for all those members who are present at the AGM but have not cast their votes by availing the remote e-voting facility.

20,The Scrutinizer shall after the conclusion of voting at the general meeting, will first count the votes cast at the meeting and thereafter unblock the votes cast through remote e-voting in the presence of at least two witness not in employment of the company and shall make, not later than three days of the conclusion of the AGM, a consolidated scrutinizer report of the total votes cast in favour or against, if any, to the Chairman or a person authorized by him in writing, who shall countersign the same and declare the results of the voting forthwith.

21, The Results declared along with the Scrutinizer Report shall be placed on the Company's website www.macktradingcompany.com and on the website of CDSL immediately after the declaration of result by the chairman or a person authorized by him in writing. The results shall also be immediately forwarded to the BSE Limited.

22. A shareholder can opt for only one mode of Voting i.e. either by remote E-voting or by Poll Paper. In case Members cast their votes through both the modes, voting done by remote e-voting shall prevail and votes cast through Poll Paper shall be treated as invalid.

23. Appointment of M/s V.P. Mehta & Co, Chartered Accountants (Firm Registration No.2016326W) as Statutory Auditors of the Company for the period of one year for a term upto the conclusion of 38th Annual General Meeting of the company in the calendar year 2018.

Place: Mumbai Date: 11/08/2017. Registered office: 5C, Sindhu House, Nanabhai Lane, Flora Fountain, Fort, Mumbai-400001. CIN NO-L51900MH1980PLC022532. By Order of the Board of Directors of MACK TRADING COMPANY LIMITED

DIRECTOR (RITA PAVANKUMAR)

ANNEXURE

Information pursuant to Regulation 36(3) of SEBI (Listing Obligations & Disclosure Requirements) Regulations,2015 with regard to the Directors seeking re-appointment at the forthcoming Annual General Meeting (Refer Item No.3)

Particulars	Item No.3
Name of the Director	Mrs. Rita Pavankumar
Date of Birth	08/09/1962
Date of Appointment	29/10/1998
Qualification	B.com
Experience	Mrs. Rita Pavankumar is a Commerce Graduate. She is doing business since 1985.
List of other Companies in which Directorship held	 Keen Investment and Leasing Itd. Miraj Commercial and Trading Pvt Itd. Zillion Investment company Itd. Multifilms Plastics Pvt Itd. SM Sheti Seva Private Ltd. Dalal Street Investment Itd. Shree Bombay Cotton Mills Estate Private Ltd. Mack Trading Company Itd.
Chairman/Member of the Committee	NIL
Number of Shares held in the Company.	2100

By order of the Board of Directors of MACK TRADING COMPANY LTD

> DIRECTOR (RITA PAVANKUMAR)

Place: Mumbai Date: 11/08/2017. Registered office: 5C, Sindhu House, Nanabhai Lane, Flora Fountain, Fort, Mumbai-400001. CIN NO-L51900MH1980PLC022532.