



## Hindustan Unilever Limited

Hindustan Unilever Limited  
Unilever House  
B D Sawant Marg  
Chakala, Andheri East  
Mumbai 400 099

8th November, 2017

Stock Code- BSE: 500696  
NSE: HINDUNILVR  
ISIN: INE030A01027

Tel: +91 (22) 3983 0000  
Web: www.hul.co.in  
CIN: L15140MH1933PLC002030

BSE Limited,  
Corporate Relationship Department,  
2nd Floor, New Trading Wing,  
Rotunda Building, P.J. Towers,  
Dalal Street,  
Mumbai – 400 001

National Stock Exchange of India Ltd  
Exchange Plaza, 5<sup>th</sup> Floor,  
Plot No. C/1, G Block,  
Bandra – Kurla Complex,  
Bandra (E),  
Mumbai – 400 051

Dear Sir / Madam,

### Sub: Postal Ballot for appointment of Mr. Srinivas Phatak

This is further to our letter dated 25th October, 2017, wherein we had informed that the Board of Directors had decided to seek the consent of Members of the Company for the appointment of Mr. Srinivas Phatak as the Executive Director, Finance & IT and Chief Financial Officer of the Company, through Postal Ballot. The Board of Directors had also appointed Mr. S. N. Ananthasubramanian, Practising Company Secretary, to act as the scrutinizer, for conducting the postal ballot process.

The Calendar of Events for the proposed postal ballot process is attached for your reference.

Please take the above information on record.

Yours faithfully,  
For Hindustan Unilever Limited

**Dev Bajpai**  
Executive Director, Legal & Corporate Affairs  
and Company Secretary  
DIN: 00050516 / FCS : 3354



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### CALENDAR OF EVENTS FOR POSTAL BALLOT PROCESS

| S.No. | Particulars  | Date                |
|-------|--|---------------------|
| a)    | Date on which consent is given by the Scrutinizer  | 23rd October, 2017  |
| b)    | Date of Board Resolution authorizing the Director(s) and the Company Secretary to be responsible for the entire Postal Ballot process. | 25th October, 2017  |
| c)    | Date of appointment of the Scrutinizer.  | 25th October, 2017  |
| d)    | Specified Date for determining shareholders to whom Postal Ballot Notice will be sent  | 2nd November, 2017  |
| e)    | Date of completion of dispatch of Notice   | 8th November, 2017  |
| f)    | Date of publishing Advertisement in Newspaper  | 9th November, 2017  |
| g)    | Date of Commencement of Voting by Electronic Mode / Postal Ballot Forms  | 9th November, 2017  |
| h)    | Last date for receiving postal ballot forms by the Scrutinizer / Last date of e-voting   | 8th December, 2017  |
| i)    | Date on which Resolution will be deemed to be passed.  | 8th December, 2017  |
| j)    | Date of submission of the Report by the Scrutinizer  | 11th December, 2017 |
| k)    | Date of declaration of the result by the Chairman  | 11th December, 2017 |
| l)    | Last date of signing of Minutes by the Chairman  | 6th January, 2017   |
| m)    | Date of handing over the postal ballot forms to the designated person.   | 6th January, 2017   |

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