

08<sup>th</sup> December 2015

The Listing Department  
The Bombay Stock Exchange Limited  
Phiroze Jeejeebhoy Towers, Fort  
Mumbai- 400 001

**CONTACT DETAILS OF KEY MANAGERIAL PERSONNEL (KMP) PURSUANT TO REGULATION 30(5) OF SEBI (LISTING OBLIGATIONS AND DISCLOSURE REQUIREMENTS) REGULATIONS, 2015 – RICOH INDIA LIMITED - 517496**

Dear Sir

The contact details of Key Managerial Personnel's (KMP) authorised for the purpose of determining materiality of an event or information and for making disclosures to the Stock Exchange pursuant to Regulation 30(5) of SEBI(Listing Obligations and Disclosure Requirements) Regulations, 2015 are as under:-

<b>Name of the KMP</b>	<b>Designation</b>	<b>Office address</b>	<b>Contact No.</b>
Mr. Manoj Kumar	Managing Director & CEO	Second Floor, Salcon Aurum Building, District Centre, Jasola, New Delhi-110025	011-49103000
Mr. Arvind Singhal	Chief Financial Officer	Second Floor, Salcon Aurum Building, District Centre, Jasola, New Delhi-110025	011-49103000

Further, the Compliance Officer/Company Secretary of the Company shall act as a Coordinator between the Managing Director and CEO & Chief Financial Officer of the Company for the purpose of making necessary disclosures to the Stock Exchange under this regulation.

Yours faithfully  
For **Ricoh India Limited**



Manish Sehgal  
Company Secretary