



एन टी पी सी लिमिटेड

(भारत सरकार का उद्यम)

**NTPC Limited**

(A Govt. of India Enterprise)

केन्द्रीय कार्यालय/Corporate Centre

Ref. No.: 01: SEC: LA-1

Dated: August 19, 2015

(i) **Manager**

Listing Department  
National Stock Exchange of India Limited  
"Exchange Plaza" Bandra- Kurla Complex  
Bandra(E),  
Mumbai-400 051

(ii) **General Manager**

Department of Corporate Services  
Bombay Stock Exchange Limited  
Floor 25, Phiroze Jeejeebhoy Towers  
Dalal Street  
Mumbai-400 001

**Sub.: Annual Report for 39<sup>th</sup> Annual General Meeting and Closure of Register of Members and Share Transfer Books**

Dear Sir,

39<sup>th</sup> Annual General Meeting of the Members of the Company will be held on **Friday, September 18, 2015 at 10.30 A.M. at Manekshaw Centre, Parade Road, New Delhi – 110010.**

Pursuant to clause 31 of the Listing Agreement, six copies of Annual Report of the Company for the year 2014-15, containing the Notice of the Annual General Meeting scheduled to be held on Friday, September 18, 2015, Balance Sheet as at March 31, 2015, Statement of Profit and Loss for the year ended on March 31, 2015 including Notes to the Financial Statements, Auditors' Report thereon, Directors' Report and **Form-A** as required by SEBI circular dated 13.08.2012 are enclosed for your reference and record. The same is also being e-mailed to NSE and BSE at [annualreports@nse.co.in](mailto:annualreports@nse.co.in) and [corp.relations@bseindia.com](mailto:corp.relations@bseindia.com) respectively.

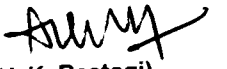
Pursuant to clause 16 of the Listing Agreement, it is hereby intimated that the Register of Members and Share Transfer Books of the Company will remain closed from September 7, 2015 to September 18, 2015 (both days inclusive) for the purpose of AGM and payment of dividend.

Further, as required under clause 21 of the Listing Agreement, it is intimated that the dividend on equity shares, as recommended by the Board of Directors, subject to the provisions of the Companies Act, 2013, if declared at the Annual General Meeting, will be paid on September 30, 2015 to those eligible members whose name(s) appear on the Company's Register of Members on September 18, 2015 in respect of shares held in physical form. In respect of dematerialized shares, the dividend will be payable to the "beneficial owners" of the shares whose names appear in the Statement of Beneficial Ownership furnished by National Securities Depository Limited and Central Depository Services (India) Limited as at the close of business hours on September 4, 2015.

This is also to inform that remote e-voting period will commence on September 15, 2015 (9:00 a.m.) and will end on September 17, 2015 (5:00 p.m.). During this intervening period, only those members of the Company, holding shares either in electronic or physical mode, as on the cut-off date i.e. September 11, 2015, shall be entitled to cast their vote electronically or voting in the said AGM.

Thanking You,

Yours faithfully,

  
(A.K. Rastogi)  
Company Secretary &  
Compliance Officer

Encl: as above

CC: (i) **National Securities Depository Ltd.**

Trade World, 4<sup>th</sup> Floor  
Kamala Mills compound  
Senapathi Bapat Marg  
Lower Parel, Mumbai-400 013

(iii) **General Manager**

Karvy Computershare Pvt. Ltd  
Plot No.17 to 24,  
Viththalrao Nagar  
Madhapur, Hyderabad-500081

(v) **IDBI Trusteeship Company Limited**

Asian Bldg., Ground Floor, 17, R. Kamani Marg,  
Ballard Estate, Mumbai -400001

(ii) **Central Depository Services (India) Limited**

Phiroze Jeejeebhoy Towers  
28<sup>th</sup> Floor, Dalal Street  
Mumbai-400 023

(iv) **IL&FS Trust Company Limited**

IL&FS Financial Centre, Plot C- 22; Block G  
Bandra- Kurla Complex, Bandra (East)  
Mumbai  
Maharashtra- 400051