



# OIL AND NATURAL GAS CORPORATION LIMITED

## SECRETARIAT

Regd. Office : Jeevan Bharti Building, Tower-II, 124, Indira Chowk, New Delhi 110001

CIN No. L74899DL1993GOI054155

Website : www.ongcindia.com Email : secretariat@ongc.co.in

ONGC/CS/SE/2015

12<sup>th</sup> August, 2015

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| The Bombay Stock Exchange Limited<br>Corporate Relationship Department<br>Phiroze Jeejeebhoy Towers<br>Dalal Street, Fort<br>MUMBAI – 400 001 | National Stock Exchange of India Ltd.<br>Exchange Plaza<br>Bandra- Kurla Complex<br>Bandra (E)<br>MUMBAI – 400 051 |
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**Sub: Date of the 22<sup>nd</sup> Annual General Meeting (AGM) of the Company and Closure of Register of Members & Share Transfer Books.**

Dear Sir,

We would like to inform that the 22<sup>nd</sup> Annual General Meeting of the Company will be held on **Tuesday, the 15<sup>th</sup> September, 2015 at 10:00 hours at NDMC Indoor Stadium, Talkatora Garden, New Delhi.** Further, pursuant to Clause 16 of the Listing Agreement, notice is hereby given that Register of Members and Share Transfer Books of the Company will remain closed from **Wednesday, the 9<sup>th</sup> September, 2015 to Tuesday, the 15<sup>th</sup> September, 2015 (both days inclusive)** for the purpose of the 22<sup>nd</sup> Annual General Meeting and for reckoning the entitlement of the shareholders/beneficiaries for the payment of Final Dividend @ ₹0.50/- per equity share, for the **Financial Year 2014-15.**

We would also like to inform that pursuant to the provisions of the Companies Act, 2013 read with Rule there under and Clause 35B of the Listing Agreement with the Stock Exchanges, Oil and Natural Gas Corporation Limited is offering remote e-voting facility to its members as on the **cut-off date i.e 8<sup>th</sup> September, 2015**, in respect of the businesses to be transacted at the Twenty second Annual General Meeting. The e-voting period commences on **Saturday, September 12, 2015 at 9:00 A.M.** and ends on **Monday, September 14, 2015 at 05.00 P.M.** During this period, the members of the Company as on the **cut-off date, being 8<sup>th</sup> September, 2015**, may cast their vote by electronic means.

You are requested to kindly take note of the above.

Thanking you

Yours Faithfully,  
for Oil and Natural Gas Corporation Ltd

  
(V. N. Murthy)  
Company Secretary

**Copy to:**

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| National Securities Depository Ltd.<br>Trade World, 4 <sup>th</sup> Floor,<br>Kamala Mills Compound<br>Senapati Bapat Marg, Lower Parel, MUMBAI- 400 013<br>FAX: 022-24976351 | Central Depository Services (India) Ltd.<br>Phiroze Jeejeebhoy Towers<br>28 <sup>th</sup> Floor, Dalal Street, MUMBAI- 400 001<br>FAX: 022-22723199/2072 |
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